

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
DECEMBER 19, 2016**

The Nutley Board of Education held a Public Meeting on Monday, December 19, 2016 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kucinski opened the meeting at 6:33 PM.

**MEETING NOTICE**

President Kucinski stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 5, 2016. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk, advertised in the Nutley Sun and Star Ledger on January 14, 2016 and posted on the district website.

This is an official meeting.

**ROLL CALL**

Present: Mr. Salvatore Balsamo  
Mr. Daniel A. Carnicella  
Mrs. Lisa Danchak-Martin  
Mr. Ryan Kline  
Ms. Deborah J. Russo  
Mr. Fredrick Scalera  
Ms. Brenda Sherman  
Mr. Charles W. Kucinski

Absent: Mr. Salvatore Ferraro

Also Present: Dr. Julie Glazer, Superintendent of Schools  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

**FLAG SALUTE**

President Kucinski led the assembly in the flag salute.

## **APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approve the following minutes:

Open Public Meeting – November 28, 2016  
Executive Session – November 28, 2016  
Special Meeting – November 29, 2016  
Executive Session – November 29, 2016

Trustee Sherman moved, Trustee Russo seconded, and the Board minutes were unanimously approve.

## **CORRESPONDENCE**

None

## **PRESENTATIONS**

### **Fall Athletic Awards**

Mr. Piro and several Board Members presented the fall sports awards and recognized the athletes for their accomplishments.

### **VFW Patriots Pen Essay Winners**

Trustee Sherman introduced the members of the VFW and recognized the winners of the VFW Patriots Pen Essay.

### **Comprehensive Annual Financial Report**

Liz Schick of Lerch, Vinci & Higgins reviewed the June 30, 2016 Comprehensive Annual Financial Report with the Board and public. She made note of the District's excellent financial condition.

Mayor Scarpelli thanked the Board for their help during the tree lighting festivities and wished everyone Happy Holidays.

## **SUPERINTENDENT'S REPORT**

Dr. Glazer thanked everyone for their calls and concern regarding her mother. She spoke about the activities taking place throughout the district and wished everyone Happy Holidays with friends and family.

## **BOARD SECRETARY'S REPORT**

Mrs. Yeamans reported on the heating issues in the district and the ice surrounding the schools this morning. She thanked and acknowledged her Business Office Staff and stated that a successful audit this year is due to their competence and diligence every day.

**STUDENT REPORT**

Katerina Robles, Student Representative, reported on the activities taking place in the high school.

**COMMITTEE REPORTS**

Academic Committee – Trustee Sherman said that Karen Greco led a discussion regarding communications strategies for the new year. The committee reviewed the demographer’s data and discussed the architects’ RFP process. Kent Bania led a discussion on the status of block scheduling and the academic benefits. Janine Loconsolo updated the committee on field trips and professional learning days.

DEAC – Trustee Sherman said the committee discussed teacher evaluation, principal evaluation pilots, professional development and NJQSAC.

Administrative Committee – Trustee Scalera said that Karen Greco led a discussion regarding communications strategies for the new year. Kent Bania led a discussion on the status of block scheduling and the academic benefits.

Finance Committee – Trustee Kline said Gary Vinci and Liz Schick of Lerch, Vinci & Higgins presented the June 30, 2016 Comprehensive Financial Report. Mr. Nicolette provided the committee with updates on maintenance and projects throughout the district. Karen Greco led a discussion regarding communications strategies for the new year. The committee reviewed the demographer’s data and discussed the architects’ RFP process. Kent Bania led a discussion on the status of block scheduling and the academic benefits. The committee also discussed the PSE&G billing dispute, bus lot, the Extended Day financial statement and the upcoming agenda resolutions.

SPAN – Trustee Kline said he attended a SPAN meeting with special education parents.

**HEARING OF CITIZENS (Resolutions Only)**

None

**ACADEMIC - Resolutions 1-3**

Trustee Sherman moved and Trustee Danchak-Martin seconded a motion that the Board approves Academic Resolutions 1-3 as follows:

Upon a roll call vote Academic Resolutions 1-3 were unanimously approved.

**1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
District Elementary Schools	Ms. Woods-Murphy	1/6/17 Ran Date: 1/13/17	Schools Academy, Orange, NJ
Nutley High School	Mr. Dwyer	1/9/17, 1/10/17 Ran date: 1/11/17 1/18/17 (if necessary)	Veterans Courthouse, Newark, NJ

		Run date: 1/19/17	
Nutley High School	Ms. Yasso	1/12/17	Fort's Institute, Wayne, NJ
Nutley High School	Mr. Koze	1/15/17, 1/21/17, 1/28/17, 2/4/17, 2/12/17, 2/18/17, 3/4/17, 3/18/17, 4/1/17, 4/8/17, 4/22/17	Winterguard Competitions, various occasions in NJ and PA
Nutley High School	Mr. Ocejjo	1/18/17	AMC Theatre, Cfton, NJ
Nutley High School	Mr. Ban a, Ms. Powe (HOSA)	1/21/17	Passaic County Technology Institute, Wayne, NJ
Nutley High School	Mr. Mae o, Mr. V cch ar e o	1/21/17	E ks, Nut ey, NJ
Nutley High School	Mr. Mae o, Mr. V cch ar e o	1/24/17	Prudent a Center, Newark, NJ
Nutley High School	Ms. Ross o	1/30/17	Metropo tan Museum of Art, NYC, NY
Waker Middle School	Ms. Sc osc a and Ms. Corasan t	2/4/17	NJIT, Newark, NJ
Nutley High School	Mr. Oce o	2/10/17	LongShot Productions, Fa rfe d, NJ
Nutley High School	Ms. Wehrer	2/18/17, 2/25/17, 3/11/17, 3/18/17, 3/25/17, 4/8/17	Winter Percussion Competitions, various occasions in CT
Nutley High School	Mr. Mae o, Mr. V cch ar e o	4/27/17-4/30/17	Nashv e, TN
Spring Garden School	Ms. McCorm ck	5/5/17	Meadowlands Environmental Center, Lyndhurst, NJ

**2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

<b>EMPLOYEE/BOARD MEMBER</b>	<b>PROGRAM NAME</b>	<b>DATE</b>	<b>LOCATION</b>	<b>COST</b>
No asco, Jess ca	Implementing the New Socia Studies Curriculum and Materias (8:30 AM – 11:30 AM)	11/29/16	Nutley, NJ	\$0
Yasso, Mche e	Federal Wage and Hour and Child Labor Laws, Regulations, and Hazardous Orders Course	11/15/16-12/17	Online	\$100.00 + travel \$10.00 IDEA
Ca vtto, Chr st na	Implementing the New Socia Studies Curriculum and Materias (8:30 AM – 11:30 AM)	12/2/16	Nutley, NJ	\$0
Gu ardo, John O De , Robert	Block PD/School Visits	12/5/16	Chatham, NJ	\$0 + travel
Dav d, Nco e	Block PD/School Visits	12/6/16	Ca dwe , NJ	\$0 + travel

Doy e-Mar no, He en V t e o, Apr	Leg a One Leg a y Comp ant IEP s	12/5/16	Mt. Laure , NJ	\$145.00 /each + trave
B ake, Grace Bo cato, R chard Casey, Amber Co ns, Jenn fer Donne y, Megan Fredr cks, N co e Mas no, G na T ene, Debra	Conquer Math	12/6/16	Fa rfe d, NJ or Pompton P a ns, NJ	\$135.00 /each + trave
Egan, Tracy Gu ardo, John	B ock PD/Schoo V s ts	12/7/16	R dgewood, NJ	\$0 + trave
McGovern, Heather Wood, Samantha (RO)	Imp ement ng the New Soc a Stud es Curr cu um and Mater a s (8:30 AM – 11:30 AM)	12/7/16	Nut ey, NJ	\$0
Casa e, Megan Hafte , Marjor e Tor tto, Dan e e	B ock PD/Schoo V s ts	12/13/16	L v ngston, NJ	\$0 + trave
Co ns, Jenny Corasan t, Ad na Inguant , Conn e	Conquer Math	1/5/17	Fa rfe d, NJ or Pompton P a ns, NJ	\$135.00 /each + trave
Adubato, A annah A g er , K mber y Ambrose, A mee Andrews, Kather ne Bas one, Nata e Bayona, A son Benav des, Brooke B ake, Grace Boyce, N co e Ca v tto, Chr st na Carneva e, Andrea Casey, Amber Corsa, Casey Cr sson, Chr st ne Cr stant e o, M che e Dente, Pau a D Marco, Jenn fer D Pr m o, A ca D V ncenzo, Pau a Fa co, Nancy Favetta, Amy Frann co a, Anto nette Gambaro, Ja n ne Gardener, A yson Gatto, Nata e G ordano, Mary Greenf e d, Amanda Groe ng, F av a Gunn ng, Ke y Hayes, Courtney Hauer, Ash ey He er, Dary Herbert, G na Ho y, Shery	E ementary Schoo V s tat ons: ELA	1/5/17, 1/9/17 or 1/17/17	Summ t, NJ and Mad son, NJ	\$0

Ho ywood-Lehman, Ke y Kerr, M che e K ng er, Br ttany LaGuard a, Laur e Lanfrank, M che e L came , Less e Marc ano, Jess ca Matturro, Kr stamar e McGovern, Heather Mess na, E zabeth Monterosa, Heather Moscar to a, L nda Napo tano, Dana N s vocc a, Jac yn No asco, Jess ca Pate, Tara Pontre a, Mary Puz o, Kr sten Puzzo, Dar een Qu g ey, Susan Re s, Me ssa R zz , Sabr na Ross , L sa Rub nste n, Lorra ne Schrod , N co e Serv d o, T ffany Sw dersk , Rhonda T ba do, Joanne Tucc , Joseph ne Vess che , Debra				
Battag a, Er n Bresnan, Susan Ferrara, Kerry France o, Er ka Hung er, Johanna Ho y, Shery Lanfrank, M che e Lev ne, Andrew McDonne , L nda Napo , E en Os eja, Chr st na Sarno, Jan ne Stendard , Chr st na Wa k, Lou se Ware, Kather ne	NJECC Annua Conference	1/10/17	Montc a r, NJ	\$0
Ambrose, A mee Andreu a, Jeannette Bayona, A son Benav des, Brooke Ca v tto, Chr st na Corsa, Casey Cresc , Jud th D Marco, Jenn fer Ferraro, Dan e e Gardener, A yson Gatto, Nat e Gegre, Oz em He er, Dary K ecaK, Karen L came , Less e McGovern, Heather Mos or, Lynn	Words The r Way Refresher	1/10/17	Nut ey, NJ	\$0

N s vocc a, Jac yn Pate, Tara R tacco, Laura Rub nste n, Lorra ne Ryan, Rache Sa azar, Ame a Shah n an, M che e Schrod , N co e Subersk Me ssa Sorensen, J Sousa, Jan ce Strumo o, Mar a Venez a, L sa Vo pe, Ash ey We nste n, Br ana				
Aramando, Sam Dow, Mar ta Garg u o, Thomas Grant, Thomas Moscar to a, Dara Powe , Robyn	F rst Tee Program Tra n ng	1/11/17	Nut ey, NJ	\$0
Bergen, Ab ga Bross, Renee Chasmar, Karen DeL tta, M che e Doy e-Mar no, He en Egan, Tracy Green, Laura Harr s, Heather Madda ena, Jenny Sher dan, Er n Suarez-McNu ty, Cynth a V te o, Apr Zarra, Donna	F e d V s t to WMS	1/12/17	Nut ey, NJ	\$0
A amo, Chr st na Be thoff, Gaber e a Beodeker, Amanda Brady, Me ssa Benav des, Brooke Coppo a, Jess ca Corasan t , Ad na Crowe, N co e De aFave, Megan Dono, A sha Freda, Che sea Goett ch, Kather ne Gurr er , M chae Harb son, Laura Irene, Ange a Johnston, Dav d K ng, Wa ter Kozyra, Chery LaP erre, D ane Lazur, Maureen Lem re, Jess ca M nerv n , Dana Morgan, N kk Mustardo, Tay or Pappas, Peggy Ra none, Jen fer Ross o, Chery	Tra n ng W th Grav ty Go dberg	1/12/17 or 2/7/17	Nut ey, NJ	\$0

To edano, Kat e Tr o o, Meghan V ck, Jarrett				
Ma e o, John	North Jersey Area Band Conductor	1/13/17	Mt. O ve, NJ	\$0 + trave
Ste ner, Dav d	Cert fed Casper Techn c an Offs teTechn c an Tra n ng for JAMF Casper Su te	1/17/17-1/20/17	New York, NY	Subscr pt on for Tra n ng for Techn c ans Pre- Pa d through PO#701 161 + trave
Bergen, Ab ga Byrne, Maura Doy e-Mar no, He en Furnar , Susan G ovatto, Ton Ocejo, M chae Sher dan, Er n S cu etano, Ph p V te o, Apr Yasso, M che e	F e d V s t to WMS and NHS	1/20/17	Nut ey, NJ	\$0
Atk ns, A son Dwyer, Jenna Ippo to, M che e Lazur, Maureen V ck, Jarrett Zazza , Lynn	M xtures, Compounds, and E ements	1/25/17	WMS, Nut ey, NJ	\$0
Ferrara, Kerry	Techspo 17	1/25/17-1/27/17	At ant c C ty, NJ	\$425.00 + \$199.00 trave
Os e a, Chr st na	Techspo 17	1/26/17 or 1/27/17	At ant c C ty, NJ	\$100.00
Anderson, Jac yn Cent naro, Jess ca Ferrara, Kerry	Phys ca Sc ence Profess ona Deve opment	1/26/17	Nut ey, NJ	\$0
Harr s, Heather	F ng the Educat ona Gap Too box for Execut ve Funct on ng	1/27/17	Paramus, NJ	\$50.00 + trave
Zu o, Luann	Be The Best	1/27/17	At ant c C ty, NJ	\$100.00 + trave
B ake, Grace Bo cato, R chard Casey, Amber Co ns, Jenn fer Donne y, Megan Fredr cks, N co e Mas no, G na T ene, Debra	Conquer Math	1/27/17	Fa rfe d, NJ or Pompton P a ns, NJ	\$135.00 /each + trave



Basone, Natalie D'Vincenzo, Paula Hampton, Lauren Mosca, Danielle Ryder, Jonene Servido, Tiffany Swiderski, Rhonda	Conquer Math	1/27/17	Fairfield, NJ or Pompton Plains, NJ	\$135.00 /each + travel
Bergen, Abigail	Strategies to Promote Academic Success for Individuals with High Functioning Autism	1/31/17	New Providence, NJ	\$100.00 + travel
Dvoro, J	Essex County Directors Roundtable	2/1/17	Caldwell, NJ	\$0
Ruggiero, Frank	Northeast Conference on the Teaching of Foreign Languages	2/9/17-2/11/17	NYC, NY	\$295.00 + travel
Brown, Chonte	L.M.P.- Low Impact Pest Management	2/10/17	Mahwah, NJ	\$0 + travel
Andrews, Katherine Batchelder-Mitchell, Pamela Benavides, Brooke Bake, Grace Bocato, Richard Boyce, Nicole Dente, Paula D'Primo, Alicia Drapp, Sara Dwyer, Lora Eckas, Jennifer Facco, Nancy Favetta, Amy Franceo, Erka Franncoia, Antonette Fredricks, Nicole Freedman, J Gordano, Mary Gracias, Jessica Hampton, Lauren Hauer, Ashley Herbert, Gina Holland, Doreen Jmenez, Carey Konger, Brittany Kratz, Lindsay Lanfrank, Michele Lenk, Erin Maher, Patricia Marciano, Jessica Martin, Jeffrey Martin, Valerie Maturro, Kristamarie Messina, Elizabeth Moore, Samantha Napoli, Erin Napitano, Dana Nosco, Jessica Pancic, Cara Puzzo, Darren Res, Melissa	Unpacking Argument Units of Study	2/15/17	Nutley, NJ	\$0

Ross, Lisa Smyth, Kevin Sorensen, J Vessche, Debra Weinstein, Brana Wood, Samantha				
Agger, Eileen Angelo, Natalie Aponte, Yatzia Azzareo, Charles Baker, Charles Bergman, Dorees Caputo, Maria Cefalo, Anthony Cefalo, Donna Coangelo, Paul Corino, Carmine DeRobertis, Angela Desmone, Mario Dwyer, Dorees Dwyer, Joseph Fscella, Angela Fugazz, Joseph Geoffroy, Carmen G, Angela Iuzzolino, Sunday Kowalski, Anna Kyzma, Walter Lehansky, Ramona Masucci, Joanne McCormack, Kathleen Michele, Gabriele Michele, Rosemarie Mitche, Melissa Moore, Richard Moreno, Magros Nebesn, Cindy Nebesn, Marie Pastena, Silvio Pugliese, Joseph Rccard, Jane Schenke, Susan Schettino, Lucy Scoccamarro, Joan Serio, Angela Sberio, Richard Spina, Maria Turzan, Adriana Wesener, Kerry	School Bus Driver Safety Seminar	2/18/17	Passaic County Technical Institute, Wayne, NJ	\$40.00/ each
McDonnell, Linda	Introduction to Robotics: Rubacon	2/23/17	Piscataway, NJ	\$75.00 + travel
Brown, Chonte	Indoor Air Quality	2/24/17	Mahwah, NJ	\$0 + travel
Powell, Robyn	NJASPERD Annual Convention	2/27/17-2/28/17	Long Branch, NJ	\$0 + travel
DeaFave, Megan Rasczyk, Amanda Rasczyk, Judy	NJCEC Spring Conference	3/13/17	Mahwah, NJ	\$100.00 /each + travel
Bergen, Abiga	Addressing Student Mental Health Issues	3/16/17	New Providence, NJ	\$100.00 + travel
Ruggiero, Frank	Preparing the Next Generation of WL Teachers: A Workshop for WL Supervisors and Mentors of New	3/17/17	Monroe Township, NJ	\$0 + travel

	Teachers			
Ruggiero, Frank	Global Possibilities for Students: Helping Students Reach Their Linguistic Destinations	5/18/17	Monroe Township, NJ	\$0 + travel

**3. PROFESSIONAL DEVELOPMENT WORKSHOP APPROVAL**

BE IT RESOLVED that the Board of Education approve the letter of agreement for professional development services on January 13, 2017 as follows:

Staff Development Workshops, Inc., Nancy Frederick – \$1,000.00

***ADMINISTRATION – Resolutions 1-2***

Trustee Scalera moved and Trustee Carnicella seconded a motion that the Board approves Administration Resolutions 1-2 as follows:

Upon a roll call vote Administration Resolutions 1-2 were unanimously approved.

**1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)**

BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2016-12-02 HIB Report to the Board

**2. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)**

BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

- 2016-10-28 HIB Report to the Board
- 2016-11-04 HIB Report to the Board
- 2016-11-09 HIB Report to the Board
- 2016-11-18 HIB Report to the Board

**FINANCE - Resolutions 1-19**

Trustee Kline moved and Trustee Carnicella seconded a motion that the Board approves Finance Resolutions 1-19 as follows:

Upon a roll call vote Finance Resolutions 1-19 were unanimously approved.

**1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending November 30, 2016.

**2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of November 30, 2016 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

**3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated December 19, 2016 in the total amount of \$5,934,457.91(Appendix C).

**4. TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the November transfers in the 2016-2017 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT TO	AMOUNT FROM
10977	11-000-262-800-18-891	Custod a M sc Exp		11/7/2016	230 00	
		Ma nt M sc Exp	11-000-261-800-00-891			230 00
10978	11-190-100-340-00-000	Ins. Purch Pro/Tech Serv ces		11/7/2016	7 150 00	
		Budget Computer Supp es D st	11-190-100-610-08-629			7 150 00
10979	11-000-100-562-00-000	Tu t on NJ D str cts Spec a		11/7/2016	54 199 70	
		Tu t on NJ Pr v Hand cap	11-000-100-566-00-000			54 199 70
10980	11-401-100-320-71-626	Purch Prof Svcs Band		11/14/2016	402 50	
		Mus c Extra Curr M sc. Exp	11-401-100-800-71-626			402 50
10981	11-402-100-800-81-891	M sc Exp Footba		11/14/2016	302 00	

		C n cs Footba	11-402-100-800-81-896			302 00
10982	11-000-291-240-00-242	P.E.R.S		11/15/2016	888 865 00	
		P.E.R.S DO NOT USE	11-000-291-241-00-242			888 865 00
10986	11-402-100-800-81-895	Game Exp Footba		11/18/2016	5 100 00	
		M sc Exp A Sports	11-402-100-800-70-891			5 100 00
10989	11-402-100-500-92-597	Recond t on ng Ice Hockey		11/22/2016	789 95	
		Recond t on ng LaCrosse	11-402-100-500-91-597			250 00
		Recond t on ng B Soccer	11-402-100-500-82-597			62 50
		Recond t on ng G Soccer	11-402-100-500-86-597			62 50
		Recond t on ng G Basketba	11-402-100-500-85-597			14 95
		Recond t on ng Track	11-402-100-500-76-597			400 00
10993	11-000-262-800-18-891	Custod a M sc Exp			320 00	
		Ma nt M sc Exp	11-000-261-800-00-891	11/30/2016		160 00
		Custod a Supp y	11-000-262-610-18-000			160 00

**5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
John Ma e o NHS Mus c Department	NHS Mus c Department Departure and Return for Spr ng tr p to Nashv e, TN	NHS Mus c W ng	4/27/17 (Depart) 4/30/17 (Return)	5:00 AM (Depart) 7:00 PM (Return)	Fac tes: None Custod an: None	1
<b>Total Use of Property Represented By The Above</b>						1

**6. APPROVAL OF SERVICE PROVIDER**

BE IT RESOLVED that the Board of Education approves the following service provider for the 2016-17 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, RDI, LDTC, Bedside Instruction, Nursing Substitutes Augmentative Communication Assessment, Evaluations and Substance Abuse Centers:

Silvana Amar, Ph.D.

**7. COMPREHENSIVE ANNUAL FINANCIAL REPORT/AUDIT**

WHEREAS, the audit of the financial records of the school district for the 2015-16 school year has been made, according to the requirements of Title 18A, by the firm of Lerch, Vinci & Higgins, and

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education accepts the 2015-16 Comprehensive Annual Financial Report and the report of the independent auditors, which

includes the audit recommendations which were discussed at the public board meeting of December 19, 2016, and

BE IT FURTHER RESOLVED, That the Board approves the Corrective Action Plans as per (Appendix D) responding to the recommendations of the auditor and that copies of the Corrective Action Plans be submitted, as required, to the County Superintendent of Schools.

**8. APPROVAL OF CHANGE ORDERS – CYPRECO INDUSTRIES INC.**

BE IT RESOLVED that the Board of Education approves the following credit change order to Cypreco Industries Inc. for Spring Garden Elementary School:

Change Order 5                      \$ -2,100.00 (Acct #30-000-405-450-05-000) – Credit for BOE Custodian Overme

**9. APPROVAL OF FINAL PAYMENT – CYPRECO INDUSTRIES INC.**

BE IT RESOLVED that the Board of Education approves the following final payment to Cypreco Industries Inc. in the amount of \$40,024.26 as per the recommendation of the architect as follows:

Original Contract Sum + Net Change Orders	\$ 440,980.00
Less previous payments	400,955.74
Change Orders 3, 4, 5	13,617.00
Application 7 - New Security Entrance	26,407.26 (Acct #30-000-405-450-05-000)
Final Payment	40,024.26
Balance	\$ -0-

**10. APPROVAL OF PARTIAL PAYMENT TO PENNETTA INDUSTRIAL AUTOMATION**

BE IT RESOLVED that the Board of Education approves partial payment to Pennetta Industrial Automation in the amount of \$8,746.50 as per the recommendation of the Board's Architect as follows:

Original Contract Sum	\$ 84,400.00
Less previous payments	55,517.00
Application 2 – Chiller Repair at MS	8,746.50 (Acct #12-000-400-710-02-000)
Balance to Finish	\$ 20,136.50

**11. APPROVAL TO DISCARD OBSOLETE VEHICLE**

BE IT RESOLVED that the Board of Education approves to discard the following obsolete school buses:

1998 CHEVY – 16 passenger #48  
Plate: MG91036  
Vin # 1GBHG31RXW1077687

**12. APPROVAL TO DISCARD OR RECYCLE OBSOLETE EQUIPMENT**

BE IT RESOLVED that the Board of Education approves discarding or recycling obsolete computer equipment listed on Appendix E on file in the Business Office.

**13. AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS**

WHEREAS, the Nutley Board of Education, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division and Property in the Department of the Treasury; and

WHEREAS, the Nutley Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Nutley Board of Education intends to enter into contracts with the Referenced State Contract Vendors below through this resolution and properly executed contracts, which shall be subject to all conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Nutley Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors below, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Nutley Board of Education pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Nutley Board of Education and the Referenced State Contract Vendors shall be from July 1, 2016 to June 30, 2017.

VENDOR	STATE CONTRACT #	CONTRACT TITLE
Apple Computer, Inc.	70259	WSCA Computer Contract
Bank of America/Staples	77249	Office Supplies & Equipment
Atlantic Tomorrow	73567	Copiers
Ben Shaffer & Associates	59054	Park and Playground Equipment & Parts

Canon Business Solutions	64046	Copiers/Cost per. Copy
Central Lewmar	58411	Paper, fine various agencies
CES Corporation	42288	Telecommunications Equipment
Cherry Valley Tractor Sales	76907	Parts and Repairs for Highway & Construction Equipment
Cherry Valley Tractor Sales	68366	Tractor, Landscape Utility
Cisco Systems	73979	Data Comm. & Network Equipment
Commercial Interiors Direct	69976	Furniture, Office & Lounge non-modular
Commercial Interiors Direct	65751	Carpet & Padding Supplies & Installation
D&L Paving	48912	Asphalt Paving
Dell Marketing, LP	70256	WSCA Computer Contract
Dell Marketing, LP	77003	Software License and related service
Diesel Fuel - National Terminal	67100	Fuel Oil #2 Heating
Eric Armin, Inc.	65608	Library Supplies, School Supplies & Teaching Aids
Fisher Scientific	75827	Scientific Equipment Accessories/Maintenance/Supplies
Hertz Furniture Systems	70269	Furniture, Office & Lounge, Non-modular
Hewlett Packard	73980	Data Comm. & Network Equipment
Hewlett Packard	70262	WSCA Computer Contract
IBM Corporation	65687	IT Technology - Data Management
Image Systems	68054	Digital Color Copiers & Copier/Printers - cost per copy
Image Systems	65260	Copiers - cost per copy
Konica Minolta Business	68256	Copiers - Digital, Laser, Multi-Function and Copy Center
Kyocera	53090	Copiers
Longo Associates	66897	Furniture, Library excluding shelving
Nickerson New Jersey	66902	Furniture - Classroom & Folding
Oracle America	70258	WSCA Computer Contract
Paragon Furniture	67834	Furniture, Classroom & Folding
Perma Bound	65596	Library & School Supplies
Pitney Bowes	75237	Mailroom Equipment Maintenance Services
Morton Salt Inc.	83371	Sodium Chloride (rock salt-bulk)
School Specialty	65606	Library Supplies, School Supplies & Teaching Aids
Staples	78735	Environmentally Preferable Cleaning Products
Trico Equipment	76917	Parts & Repairs for Agricultural/Lawn & Grounds Equip.
United Parcel Service	64368	Parcel Delivery Service - Overnight Service



Verizon	43338	Telecommunication Data Services
Wilfred Macdonald	59074	Park and Playground Equipment & Parts
W. W. Granger	79875	Industrial/MRO Supplies/ Equipment
Xerox Corporation	74851	WSCA Computer Contract

**14. RENEWAL OF RISK MANAGEMENT CONSULTANT AGREEMENT**

WHEREAS, the Board of Education of the Township of Nutley is a member of the Suburban Essex Joint Insurance Fund, and

WHEREAS, the Bylaws of said Fund requires that each Member appoints a Risk Management Consultant to perform various professional services as detailed in the Bylaws, and

WHEREAS, the Bylaws indicate a commission rate which shall not exceed six percent (6%) of the Assessment which represents reasonable compensation for the services required and which was included in the cost assessed the Nutley Board of Education

NOW, THEREFORE, be it resolved that the Board of Education of the Township of Nutley does hereby approve the reappointment of the C. Walter Searle Agency of Nutley, NJ as its Risk Management Consultant in accordance with the Fund's Bylaws, for the period January 1, 2016- December 31, 2017.

**15. AMEND APPROVAL OF PROPOSAL - RD SALES DOOR & HARDWARE, LLC**

BE IT RESOLVED that the Board of Education approves the amendment to the proposal between the Nutley Board of Education and RD Sales Door & Hardware, LLC approved at the July 25, 2016 Board Meeting to reflect an increase in the amount to \$73,660.70 under State Contract #A74786 to be paid with 2007 Referendum Funds due to increased material and scope of work.

**16. APPROVAL OF THE IDEA & CARL D. PERKINS VOCATIONAL AND TECHNICAL EDUCATION ACT FY2016 FINAL REPORT**

BE IT RESOLVED that the Board of Education received approval for the IDEA and the Carl D. Perkins Vocational and Technical Act Final Report for FY 2016.

**17. AMEND FY 17 IDEA APPLICATION FOR FY 2016 IDEA CARRYOVER FUNDS**

BE IT RESOLVED that the Board of Education approves the amendment to the IDEA FY17 application to include the FY16 Carryover Funds as follows:

<u>Basic</u>		<u>Preschool</u>	
Public	\$ 2,132	Public	\$236
Non-Public	\$13,512		

**18. APPROVAL TO AMEND THE APPLICATION FOR THE FY17 CARL D. PERKINS VOCATIONAL AND TECHNICAL EDUCATION ACT**

BE IT RESOLVED that the Board of Education approves the amendment to the FY 2017 Carl D. Perkins Vocational and Technical Education.

**19. ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education accepts the following donation:

\$ AMOUNT	FROM
3,500.00	Donation from the Nutley Invitational for iPads for the Special Education Program.

**PERSONNEL – Resolutions 1-4**

Trustee Balsamo moved and Trustee Russo seconded a motion that the Board approves Personnel Resolutions 1-4 as follows:

Upon a roll call vote Personnel Resolutions 1-4 were unanimously approved.

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated December 19, 2016.

**2. TESTIMONIAL – Custodian**

WHEREAS, Ms. Rosa Fiala has tendered her resignation as custodian, effective January 1, 2017 and has signified her intention of retiring from active service, and

WHEREAS, Ms. Fiala has worked in the Nutley Public Schools for a period of ten and a half (10 ½ ) years, and

WHEREAS, through the years Ms. Fiala has exemplified the finest qualities of the custodian position at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Ms. Fiala its deep appreciation for her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

**3. TESTIMONIAL – Paraprofessional**

WHEREAS, Ms. Angela Palma has tendered her resignation as paraprofessional, effective January 1, 2017 and has signified her intention of retiring from active service, and

WHEREAS, Ms. Palma has worked in the Nutley Public Schools for a period of four and a half (4 ½ ) years, and

WHEREAS, through the years Ms. Palma has exemplified the finest qualities of the paraprofessional position at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Ms. Palma its deep appreciation for her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

**4. APPROVAL OF AGREEMENT**

BE IT RESOLVED that the Board of Education approves the settlement in the personnel matter regarding Employee I.D. # 1700, before the Department of Law and Public Safety, Division on Civil Rights, bearing DCR Docket No. EG16WE-65283 and EEOC Charge Number 17E-2015-00411OAL in accordance with the terms of the Settlement Agreement provided to the Board which is on file in the office of the Business Administrator.

President Kucinski recognized the retirees.

**HEARING OF CITIZENS**

Resident Bridget Windheim thanked the Board for their swift action clearing up the ice around Yantacaw School.

**OLD BUSINESS**

None

**NEW BUSINESS**

Trustee Scalera recognized Dr. Reilly and the NHS Band and Choir that sang at the fundraiser for the hockey team and the Tree Lighting Ceremony. He also mentioned the use of the outdoor classroom.

Trustee Carnicella shared a letter from his stepson regarding the time off for the holidays.

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 7:30 PM President Kucinski moved and Trustee Scalera seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss property acquisition and student matters.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

**RECONVENE MEETING**

At 11:01 PM Trustee Balsamo moved, Trustee Russo seconded, and the Board approved by voice to reconvene the meeting.

**ROLL CALL**

Present: Mr. Salvatore Balsamo  
Mr. Daniel A. Carnicella  
Mrs. Lisa Danchak-Martin  
Mr. Ryan Kline  
Ms. Deborah J. Russo  
Mr. Fredrick Scalera  
Ms. Brenda Sherman  
Mr. Charles W. Kucinski

Absent: Mr. Salvatore Ferraro

Also Present: Dr. Julie Glazer, Superintendent of Schools  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:02 PM on a motion by Trustee Carnicella seconded by Trustee Danchak-Martin and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary