

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
JANUARY 25, 2016**

The Nutley Board of Education held a Public Meeting on Monday, January 25, 2016 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kucinski opened the meeting at 6:32 PM.

**FLAG SALUTE**

President Kucinski led the assembly in the flag salute and a moment of silence.

**MEETING NOTICE**

President Kucinski stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 5, 2016. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk, advertised in the Nutley Sun and Star Ledger on January 14, 2016 and posted on the district website.

This is an official meeting.

**ROLL CALL**

Present: Mr. Salvatore Balsamo  
Mr. Daniel A. Carnicella  
Mr. Salvatore Ferraro  
Mr. Ryan Kline  
Ms. Deborah J. Russo  
Mr. Fredrick Scalera  
Ms. Brenda Sherman  
Mr. Charles W. Kucinski

Absent: Mrs. Lisa Danchak-Martin (arr. 6:37 pm)

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools  
Dr. Gina Villani, Assistant Superintendent of Schools  
Mrs. Karen A. Yeaman, Business Administrator/Board Secretary

## **APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

Reorganization Meeting – January 5, 2016  
Open Public Meeting – December 21, 2015  
Closed Executive Session – December 21, 2015

Trustee Scalera moved, Trustee Russo seconded, and the Board minutes were unanimously approved.

## **CORRESPONDENCE**

None

## **SUPERINTENDENT'S REPORT**

Mr. Lazovick spoke about School Board Recognition, kindergarten registration, programs and athletic activities throughout the district and the passing of Mr. Manganiello.

## **BOARD SECRETARY'S REPORT**

Mrs. Yeamans spoke about the High School and Spring Garden Security Entrance bids and preparing the 1095 tax forms.

## **COMMITTEE REPORTS**

Academic Committee – Trustee Sherman said that the committee, along with the Configuration Action Team, reviewed the proposed high school scheduling. The committee also discussed high school student internships, 2016-2017 District Professional Development Goals, 2016-2017 Calendars, Lincoln School Greenhouse Project, professional development and field trips.

Administrative Committee – Trustee Scalera said that Mr. Piro updated the committee on the current athletic season. The committee also established tentative dates for committee meetings for 2016, reviewed the 2016-2017 goals for the Local Professional Development Committee, reviewed pending legal matters, reviewed the personnel agenda, reviewed the 2016-2017 Calendar and policies.

Finance Committee – Trustee Ferraro said the committee reviewed the technology purchases, facility updates, 2016-2017 budget, spoke about updates on the bus lot, Affordable Care Act Reporting and 2016-2017 Calendar.

## **HEARING OF CITIZENS (Resolutions Only)**

None

President Kucinski read the following resolution:

**CODE OF ETHICS FOR SCHOOL BOARD MEMBERS – 18A:12-24.1**

BE IT RESOLVED that the Board of Education hereby adopts the following “Code of Ethics” as established by the New Jersey School Boards Association:

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

***ACADEMIC - Resolutions 1-3***

Trustee Sherman moved and Trustee Danchak-Martin seconded a motion that the Board approves Academic Resolutions 1-3 as follows:

Upon a roll call vote Academic Resolutions 1-3 were approved with the following exception:

- 1) Trustee Russo voted “No” on Resolution 3 – Approval of Revised Academic Calendar – 2016-2017 School Year.

**1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

<b>SCHOOL</b>	<b>TEACHER/PROGRAM</b>	<b>DATE</b>	<b>LOCATION</b>
Nutley High School	Mr. Kasner	1/31/16	Westfield High School, Westfield, NJ
Nutley High School	Mr. Bania	1/31/16	Spring Garden Elementary School, Nutley, NJ
Nutley High School	Mr. Maiello/Mr. Vicchiariello	2/1/16	NHS Hockey Team Senior Day, TBD, NJ
Washington School	Mr. Jones	2/2/16	Phoenix Center, Nutley, NJ
Nutley High School	Mr. Bania	2/3/16, 2/24/16	Rutgers University, Scotch Plains, NJ
Nutley High School	Ms. Card	2/6/16, 2/13/16, 2/20/16, 2/27/16, 3/5/16, 3/12/16, 3/19/16, 3/26/16, 4/2/16	Winter Guard Competitions throughout Connecticut
Nutley High School	Ms. Brady	2/8/16	Edison High School, Edison, NJ (NJASC)
Nutley High School	Mr. Bania	2/8/16, 2/9/16, 2/10/16, 2/11/16, 2/12/16	District Elementary Schools, Nutley, NJ
Walker Middle School	Ms. Bruscano	2/11/16	Meadowlands Environmental Center, Lyndhurst, NJ
Walker Middle School	Extended Day Program	2/17/16	AMC Theatre, Clifton, NJ
Walker Middle School	Extended Day Program	2/18/16	Newark Museum, Newark, NJ
Walker Middle School	Extended Day Program	2/19/16	Brunswick Bowling, Belleville, NJ
Walker Middle School	Mr. Maiello/Mr. Vicchiariello	3/1/16	NHS, Nutley, NJ
Walker Middle School	Mr. Vicchiariello	3/4/16	All Elementary Schools, Nutley, NJ
Walker Middle School	Ms. Saitta, Ms. Kozyra	3/10/16	Metropolitan Museum of Art, NYC, NY
Nutley High School	Ms. Piacentini	4/19/16	IBPF Class-Seniors Only, ,Armory at 26 <sup>th</sup> & Lexington, NYC, NY
Nutley High School	Mr. Maiello/Mr. Vicchiariello	5/27/16-5/30/16	Washington, D.C.
Walker Middle School	Mr. Vicchiariello/Mr. McPartland	5/30/16	Nutley Memorial Day Parade, Nutley, NJ
Spring Garden School	Ms. Holland	6/9/2016	Codey Arena, West Orange, NJ
Nutley High School	Ms. Divilio	6/10/16	HOBY Leadership Seminar, Monmouth University, Monmouth, NJ

**2. APPROVAL OF Professional Development Days/Travel Reimbursement**

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

<b>EMPLOYEE/BOARD MEMBER</b>	<b>PROGRAM NAME</b>	<b>DATE</b>	<b>LOCATION</b>	<b>COST</b>
Levine, Shari	ACCESS 2.0 Modules Training for Test Admin. and K-ACCESS training (Make-Up)	1/13/16	Nutley, NJ	\$0

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Nolasco, Jessica	NJECC Annual Conference 2016	1/13/16	MSU, Montclair, NJ	\$0
DeSimone, Cheryl McNamara, Jennifer Simko, Joseph Stark-Houck, Sandra Travaline, Francis	Mapping-Biology	1/15/16	NHS, Nutley, NJ	\$0
Cerniglia, Kelli	Youth Empowerment Alliance-Social Emotional Learning	1/19/16	College of St. Elizabeth, NJ	\$0 + travel
Basilone, Natalie	Writing Workshop Training: Giving Writers Feedback	1/22/16 or 2/23/16	Nutley, NJ	\$0
Powell, Robyn	Super Essex Conference Athletic Trainer Symposium	1/28/16	Caldwell, NJ	\$0
Larcara, Sharon Puzio, Eric	Curriculum Mapping	2/2/16	NHS, Nutley, NJ	\$0
Egan, Tracy Levine, Andrew McDonnell, Linda	Middle School Site Visit-Robotics, Technology, Programming Multimedia Courses	2/2/16	Eisenhower Middle School, Wyckoff, NJ	\$0
Citarella, Jennifer Francello, Matthew	Curriculum Mapping	2/3/16	NHS, Nutley, NJ	\$0
Campbell, Vance DeMatteo, Michele Dorfman, Gloria Gulardo, John Huggins, Tarik Kelly, James Markovic, Nikola McDonnell, Linda McNish, Kara Mullane, Ann Mary Piacentini, Debra Soliman, Karen Tirrito, Michael	CTE Curriculum Writing	2/3/16, 3/2/16, 4/6/16, 5/4/16, 6/1/16	Nutley, NJ	\$0
Mitschow, Larry Noonan, Richard	Curriculum Mapping	2/4/16	NHS, Nutley, NJ	\$0
Larcara, Sharon Toritto, Danielle	Curriculum Mapping	2/5/16	NHS, Nutley, NJ	\$0
Bratkowski, Kristen Casazza, Eva Cassie, LoriAnn DiGiacomo, Dana Jasnowitz, Holly Kennedy, Marlena Marchese, Debra Pierinelli, Kassie Rasczyk, Amanda Santoriello, Rosa Tsairis, Roxanne	Pre-School/Kindergarten Connections	2/5/16	Nutley, NJ	\$0
Yasso, Michelle	Responding to Parent Requests for Accommodations for Extracurricular Activities & After-School Programs IDEA/504	2/10/16	New Providence, NJ	\$100.00 + travel \$85.00 IDEA
Ferrara, Kerry Smith, Adam Travaline, Francis	Environmental/Earth Science Mapping	2/13/16	NHS, Nutley, NJ	\$0

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Divilio, Jill	Essex County Director of Guidance Roundtable	2/25/16	Caldwell, NJ	\$0
Aji, Jaime Cioffi, Rose	Concussion Across the Spectrum	2/26/16	NYU, NYC, NY	\$150.00/ each + travel
Algieri, Eileen Alvarado, Angelica Angelo, Natalie Azzarello, Charles Baker, Charles Beck, Michael Bergamini, Dolores Cefalo, Anthony Colangelo, Paul Corino, Carmine DeRobertis, Angela Desimone, Mario Dwyer, Dolores Dwyer, Joseph Fugazzi, Joseph Geoffroy, Carmen Gil, Angela Hughes, Sandra Kowalski, Anna Kyzima, Walter Lehansky, Ramona Masucci, Joanne McCormack, Kathleen Micchelli, Gabriel Mitchell, Melissa Moore, Richard Moreno, Milagros Nebesni, Cindy Nebesni, Marie Pastena, Silvio Pugliese, Joseph Riccardi, Jane Schenke, Susan Schettino, Lucy Soccimarro, Joan Serio, Angela Sibello, Richard Spina, Maria Stevens, Lucy Turzani, Adriana Wisener, Kerry	School Bus Driver Safety Seminar	2/27/16	Wayne, NJ	\$40.00/e ach
Adubato, Alannah Bravoco-Villar, Allison Dente, Paula Domantay, Kimberly Greenfield, Amanda Kerr, Michelle Restel, Lorraine Rizzi, Sabrina Torjussen, Kristine Wolf, Ellen	STC FERA Cycle and Module Training	2/29/16 (AM)	Nutley, NJ	\$0
Andreula, Jeannette Bayona, Allison Cerankowski, Emily Ferraro, Danielle Giangeruso, Laura Lyn Gegre, Ozlem Heller, Daryl LaGuardia, Laurie Licameli, Lesslie Mosior, Lynn Nisivoccia, Jaclyn Pate, Tara Pontrella, Laura Rubinstein, Lorraine Shahinian, Michelle Strumolo, Maria Venezia, Lisa Yin, Leon	STC FERA Cycle and Module Training	2/29/16 (PM)	Nutley, NJ	\$0

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Algieri, Kimberly Balitsos, Mary Byrnes, Maura Cunningham, Joyce DiVincenzo, Paula Ferriol, Kenneth Gambaro, Jainine Grella, Jaimee Gunning, Kelly Hayes, Courtney Holly, Sheryl Jones, Douglas Menza, Claire Mosca, Danielle Ryan, GERALYN Ryan, Rachel Tibaldo, Joanne	STC FERA Cycle and Module Training	3/1/16 (AM)	Nutley, NJ	\$0
Batchelder-Mitchell, Pamela Beckmeyer, Karen Basilone, Natalie Bolcato, Richard Boyce, Nicole Carollo, Annemarie Dwyer, Lora Frannicola, Antoinette Freedman, Jill Kearney, Michael Martin, Valerie Mosel, Stephanie Napoli, Ellen Nolasco, Jessica Panicci, Carla Rossi, Lisa Vessichelli, Debra	STC FERA Cycle and Module Training	3/1/16 (PM)	Nutley, NJ	\$0
Hauer, Ashley Lanfrank, Michelle Napolitano, Dana Puzzo, Darleen Swiderski, Rhonda	STC FERA Cycle and Module Training	3/2/16 (AM)	Nutley, NJ	\$0
Andrews, Katherine Cocchiola, Gina Elkas, Jenifer Falco, Nancy Francello, Erika Gatto, Natalie Lenik, Erin Holland, Doreen Maher, Patricia Martin, Jeffrey Smyth, Kevin	STC FERA Cycle and Module Training	3/2/16 (PM)	Nutley, NJ	\$0
Corasaniti, Adina Dwyer, Jenna Papas, Angela Tuorto, Lawrence Vick, Jarrett Zazzali, Lynn	STC FERA Cycle and Module Training	3/3/16	Nutley, NJ	\$0
Bruscino, Lauren Goettlich, Katherine Guida, Michelle Kozyra, Cheryl Lazur, Maureen Love, Laura	STC FERA Cycle and Module Training	3/4/16	Nutley, NJ	\$0
Aji, Jaime	ATSNJ 30 <sup>th</sup> Annual Conference and Business Meeting	3/6/16 - 3/7/16	Edison, NJ	\$0
Simko, Joseph	INFUSE Project	3/9/16	Stevens Institute of Technology, Hoboken, NJ	\$0 + travel
Riley, James	Moving from Standards to Practice in Arts Education: Using Formative and Summative Assessment to Guide Instructional Practice	3/10/16	FEA, Monroe, NJ	\$149.00 + travel
Nicolette, Philip	Building/Grounds Conference	3/14/16 - 3/16/16	Atlantic City, NJ	\$125.00 + travel
Nicolette, Philip	Annual Refresher for Asbestos Inspectors	3/23/16 (AM)	Piscataway, NJ	\$150.00 + travel

Nicolette, Philip	Annual Refresher for Asbestos Managers and Planners	3/23/16 (PM)	Piscataway, NJ	\$150.00 + travel
Perrota, Lisa	NJSSNA Spring Conference	4/9/16	Woodbridge, NJ	\$100.00 + travel
Woods-Murphy, Maryann	25 <sup>th</sup> Annual NJAGC Conference	4/15/16 - 4/16/16	Somerset, NJ	\$199.00 + travel
Nicolette, Philip	Asbestos O & M Workshop	5/13/16	Piscataway, NJ	\$175.00 + travel
Brown, Chontell Farese, Stephen Marando, Frank	Asbestos O & M Refresher	5/13/16	Piscataway, NJ	\$175.00/ each + travel

**3. APPROVAL OF REVISED ACADEMIC CALENDAR - 2016-2017 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approves the adoption of the revised Academic Calendar for the 2016-2017.

***ADMINISTRATION – Resolutions 1-6***

Trustee Scalera moved and Trustee Carnicella seconded a motion that the Board approves Administration Resolutions 1-6 as follows:

Upon a roll call vote Administration Resolutions 1-6 were unanimously approved.

**1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)**

BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools’ recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

- 2015-12-23 HIB Report to the Board
- 2015-01-22 HIB Report to the Board

**2. APPROVAL OF ADOPTION OF POLICIES (First Reading)**

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations.

- 3214 Conflict of Interest
- 3218 Substance Abuse
- 3218-R Substance Abuse
- 3230 Outside Activities
- 3230-R Outside Activities



**3. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)**

BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

- 2015-11-25 HIB Report to the Board
- 2015-12-04 HIB Report to the Board
- 2015-12-11 HIB Report to the Board
- 2015-12-18 HIB Report to the Board

**4. APPROVAL OF ADOPTION OF POLICIES (Second Reading)**

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations.

- 3322 Staff Member's Use of Personal Cellular Phone-Other Communication Devices
- 4322 Support Member's Use of Personal Cellular Phone-Other Communication Devices
- 5330 Administration of Medication
- 5330R Administration of Medication
- 5615 Suspected Gang Activity
- 8540 School Nutrition Program
- 8550 Outstanding Food Service Charges
- 8820 Opening Exercises-Ceremonies

**5. APPROVAL OF STATEMENT OF ASSURANCE – PARAPROFESSIONAL STAFF**

BE IT RESOLVED that the Board of Education approves the biannual Statement of Assurance regarding the use of Paraprofessional Staff for the 2015-2016 school year.

**6. SCHOOL BOARD RECOGNITION**

**WHEREAS**, The New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS**, The Nutley Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS**, The Nutley Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS**, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Education Progress (NAEP) scores and Advanced Placement offerings and test scores. Now, therefore, be it

**RESOLVED**, That the Nutley Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, That the Nutley Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

### ***FINANCE - Resolutions 1-14***

Trustee Ferraro moved and Trustee Carnicella seconded a motion that the Board approves Finance Resolutions 1-14 as follows:

Upon a roll call vote Finance Resolutions 1-14 were unanimously approved.

#### **1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending December 31, 2015.

#### **2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of December 31, 2015 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

**3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated January 25, 2016 in the total amount of \$ 6,695,418.91 (Appendix C).

**4. TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and N.J.S.A. 18A:22-8-1, the December transfers in the 2015-2016 budget as follows:

Transfer #	Date	To Account	Description	From Account	Transfer To	Transfer From
10749	12/23/15	11-000-223-104-00-000	PRO/DEV CONF/WORKSHOP EXPENSE PRO/DEV OTHER PROF SALARIES	11-000-223-104-00-000	10,000.00	10,000.00
10694	12/3/15	11-401-100-800-71-626	MUSIC EXTRA CURR MISC. EXPENSE MUSIC SUPPLIES-DW	11-404-100-610-00-626	509.35	509.35
10698	12/2/15	11-402-100-800-81-895	AA-GAME EXPENSE-FOOTBALL AA-MISC EXPENSE-ALL SPORTS	11-402-100-800-70-891	1,115.00	1,115.00

**5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Dana Guzman Daisy Troop 20542	Daisy Troop Meeting	Lincoln School Classroom	1/12/16-6/14/16	3:15-4:30 pm	Facilities: None Custodian: None	8
Audrey Chaves PT Council	PT Council Meeting	Yantacaw School Library	1/19/16	6:15-9:00 pm	Facilities: None Custodian: None	1
Wendy Bibbo Radcliffe PTO	Ticket Sales for Radcliffe School Talent Show	Radcliffe School Lobby	1/21/16 & 2/22/16	6:30-8:30 pm	Facilities: None Custodian: None	2
Ali Liloia Girl Scouts	Daisy/Girl Scout Meetings	Yantacaw School Teachers Cafeteria	1/27/16-6/9/16	6:30-7:30 pm	Facilities: None Custodian: None	6
Mary McClean Yantacaw School PTO	Yantacaw School Talent Show Rehearsal	JWMS Auditorium	1/28/16-3/31/16	5:00-6:00 pm	Facilities: None Custodian: None	9
Tracy McGrath NHS Project Graduation Committee	NHS Project Graduation Meeting	High School Cafeteria	2/4/16	7:30-9:00 pm	Facilities: None Custodian: None	1

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Suzanne Harabedian NHS Music Boosters	Nutley Music Booster Fundraiser	High School Music Wing & Gym	2/13/16	8:00 am-6:00 pm	Facilities: None Custodian: None	1
Melissa Brady NHS Student Council	Fundraiser for Student Council (Night of Nations)	High School Cafeteria	2/25/16	5:00-8:00 pm	Facilities: None Custodian: None	1
Tracy McGrath High School PTO	Catalyst SAT Prep Classes	High School Math Classrooms	2/27/16 & 2/28/16	8:00 am-1:00 pm	Facilities: None Custodian: None	2
Gina Thomas Spring Garden PTO	Special Person Brunch from Pre-K - 6th Grade	JWMS Cafeteria	2/27/16	9:00 am-1:00 pm	Facilities: None Custodian: None	1
Deidre Hollywood Nutley Irish American Assoc.	Nutley St. Patrick's Day Parade	JWMS Front Steps	3/5/16	12:30-3:00 pm	Facilities: None Custodian: None	1
Joliza Pucci JCI North Jersey	Autism Awareness Volleyball Practice for Tournament	JWMS Gym	3/31/16-4/24/16	7:00-9:00 pm	Facilities: None Custodian: None	12
Mike LeClerc Rhythms International	Music Competition Rehearsal	High School Auditorium	4/17/2016, 4/24/16, 5/14/16, 5/15/16	7:30-10:00 am	Facilities: \$1800.00 Custodian: \$3000.00	4
Joliza Pucci JCI North Jersey	Autism Awareness Volleyball Tournament Fundraiser	High School & JWMS Gyms	4/24/16	7:00 am-7:00 pm	Facilities: None Custodian: None	1
Takisha Sanchez NHS Car Club	Car Show	High School Parking Lot	5/20/16	3:00-10:00 pm	Facilities: None Custodian: None	1
<b>Total Use of Property Represented By The Above</b>						51

**6. DEPOSITORY OF SCHOOL FUNDS – TD Bank**

BE IT RESOLVED that the TD Bank be designated as the official depository for the following accounts of the Nutley Board of Education for the 2015-2016 school year, and

BE IT FURTHER RESOLVED that the following officers of the below account be authorized to sign checks drawn on the accounts effective January 26, 2016:

**Board of Education Cafeteria Account – Account # 345-0340360**

Business Administrator/Board Secretary or Assistant Business Administrator/Board Secretary

**Board of Education Salary Account – Account # 427-0287852**

Business Administrator/Board Secretary or Assistant Business Administrator/Board Secretary and Treasurer of School Monies

**Board of Education Payroll Agency Account – Account # 428-6435130**

Business Administrator/Board Secretary and Assistant Business Administrator/Board Secretary

**Extended Day Account – Account # 345-0340387**

Business Administrator/Board Secretary and Assistant Business Administrator/Board Secretary

**Extended Day Care Funds – Account # 345-0273140**

Extended Day Care Director or Extended Day Care Bookkeeper  
and  
Business Administrator/Board Secretary or Assistant Business Administrator/Board Secretary

**Board of Education, N.J. Unemployment Insurance Trust Fund Account –  
Account # 345-1144018**

Business Administrator/Board Secretary and Assistant Business Administrator/Board Secretary

**Board of Education NJ Family Leave Insurance Trust Fund – Account # 345-3886259**

Business Administrator/Board Secretary and Assistant Business Administrator/Board Secretary

**7. APPOINTMENTS – SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT  
INSURANCE FUND (SPELL JIF)**

BE IT RESOLVED that the Board of Education appoints Karen Yeamans as the Delegate for the School Pool or Excess Liability Limits Joint Insurance Fund (SPELL JIF) and John Marmora as alternate.

**8. APPOINTMENTS – SUBURBAN ESSEX JOINT INSURANCE FUND**

BE IT RESOLVED that the Board of Education appoints Karen Yeamans as the Fund Commissioner for the Suburban Essex Joint Insurance Fund (SEJIF) and John Marmora as alternate.

**9. APPROVAL OF SERVICE PROVIDER**

BE IT RESOLVED that the Board of Education approves the following service provider for the 2015-16 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, RDI, LDTC, Bedside Instruction, Augmentative Communication Assessment, Evaluations and Substance Abuse Centers:

Good Talking People LLC

**10. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education amends the resolution Special Class Placement approved at the July 27, 2015 Board Meeting to reflect the following change:

School	Student #	EFFECTIVE DATE	Tuition
<b>DELETE:</b> New Beginnings	400953	January 19, 2016	
<b>TRANSFER TO:</b> Gramon/Glenview Academy			

**11. REJECT & NEGOTIATE BIDS – NEW SECURITY ENTRANCE AT NUTLEY HIGH SCHOOL**

**WHEREAS**, the Nutley Board of Education (“the Board”) advertised for bids for the New Security Entrance at Nutley High School Project (hereinafter referred to as the “Project”); and

**WHEREAS**, on January 20, 2016, the Board received 4 bids for the Project, as reflected on the attached bid tabulation sheet (Appendix D) prepared by Di Cara Rubino Architects (hereinafter referred to as the “Architect”); and

**WHEREAS**, the bid is excessive as to price, as it substantially exceeds the cost estimates prepared by the Architect for this Project and, as such, is unreasonable as to price; and

**WHEREAS**, the Board advertised twice for bids for the Project, and on both occasions the Board will have rejected bids as being excessive as to price; and

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-5(c), the Board may negotiate a contract after having twice rejected bids as being unreasonable as to price;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby rejects the bid received for the New Security Entrance at Nutley High School Project pursuant to N.J.S.A. 18A:18A-22(a), as the bid substantially exceeds the cost estimates and, as such, is unreasonable as to price on the basis of the cost estimates prepared on behalf of the Board; and

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator and the Architect are hereby authorized to negotiate a contract for the Project in accordance with N.J.S.A. 18A:18A-5(c).

**12. APPROVAL OF PURCHASE – CDW GOVERNMENT**

BE IT RESOLVED that the Board of Education approves the purchase of the following items through the MRESC State Approved Cooperative from CDW-G as follows:

220 HP Chrome Books	\$39,498.80
220 ACAD Google Chrome OS MGT LIC	6,270.00
7 Chrome Book Charge Carts	9,902.13
10 Casio Port LED	<u>8,300.00</u>
Total	\$63,970.93

**13. APPROVAL OF FY 2015 NCLB (No Child Left Behind) CARRYOVER FUNDS**

BE IT RESOLVED that the Board of Education accepts the following FY 2015 NCLB Carryover funds as follows:

Title I Public \$32,259 and Non Public \$2,475  
Title II Public \$26,630 and Non Public \$816  
Title III Public \$12,559 and Non Public \$291

**14. APPROVAL OF FY 2015 IDEA CARRYOVER FUNDS**

BE IT RESOLVED that the Board of Education accepts the following FY 2015 IDEA Carryover funds as follows:

Basic

Public \$85,961  
Non-Public \$10,099

Pre-K

Public \$3,154

***PERSONNEL – Resolutions 1-2***

Trustee Carnicella moved and Trustee Russo seconded a motion that the Board approves Personnel Resolutions 1-2 as follows:

Upon a roll call vote Personnel Resolutions 1-2 were unanimously approved.

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated January 25, 2016.

**2. APPROVAL OF REVISED 12-MONTH CALENDAR – 2016-2017 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approves the adoption of the revised 12-Month Calendar dated January 25, 2016.

**HEARING OF CITIZENS**

**None**

**OLD BUSINESS**

None

**NEW BUSINESS**

Trustee Sherman spoke about her attendance at the Essex County School Boards meeting and reported on the fundraiser for the Crew Booster and SAT Boot Camp.

Trustee Kline reported that the Parent Advocacy Committee and Belleville Special Education Department had a joint parent meeting to discuss IDEA updates.

President Kucinski thanked the Board Members for their volunteerism.

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 6:55 PM President Kucinski moved, Trustee Scalera seconded, the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student and personnel matters.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

**RECONVENE MEETING**

At 7:14 PM Vice President Kucinski moved, Trustee Danchak-Martin seconded, and the Board approved by voice to reconvene the meeting.

**ROLL CALL**

Present: Mr. Salvatore Balsamo  
Mr. Daniel A. Carnicella  
Mrs. Lisa Danchak-Martin  
Mr. Salvatore Ferraro  
Mr. Ryan Kline  
Ms. Deborah J. Russo  
Mr. Fredrick Scalera  
Ms. Brenda Sherman  
Mr. Charles W. Kucinski

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools  
Dr. Gina Villani, Assistant Superintendent of Schools  
Mrs. Karen A. Yeaman, Business Administrator/Board Secretary



**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:15 PM on a motion by Trustee Kline, seconded by Trustee Danchak-Martin, and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary