

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
SEPTEMBER 14, 2015**

The Nutley Board of Education held a Public Meeting on Monday, September 14, 2015 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

Vice President Kucinski opened the meeting at 6:30 PM.

**FLAG SALUTE**

Vice President Kucinski led the assembly in the flag salute and a moment of silence.

**MEETING NOTICE**

Vice President Kucinski stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 5, 2015. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk, advertised in the Nutley Sun on January 15, 2015 and the Herald News on January 24, 2015 and posted on the district website.

This is an official meeting.

**ROLL CALL**

Present:

Mrs. Lisa Danchak-Martin  
Mr. Salvatore Ferraro  
Mr. Ryan Kline  
Mr. Charles W. Kucinski  
Ms. Deborah J. Russo  
Ms. Brenda Sherman

Absent:

Mr. Daniel A. Carnicella  
Mr. Fredrick Scalera  
Mr. Thomas J. Sposato

Also Present:

Dr. Gina Villani, Assistant Superintendent of Schools  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

Also Absent:

Mr. Russell M. Lazovick, Superintendent of Schools

**SUPERINTENDENT'S REPORT**

Dr. Villani spoke about the opening of schools, open houses and several events taking place throughout the district.

**BOARD SECRETARY'S REPORT**

Mrs. Yeamans thanked the Business Office Staff and Buildings & Grounds Employees for all their work this summer leading to the opening of schools. She also spoke about the lunch forms and the NHS security entrance bid.

**COMMITTEE REPORTS**

None

**HEARING OF CITIZENS (Resolutions Only)**

None

***ACADEMIC - Resolutions 1-2***

Trustee Danchak-Martin moved and Trustee Sherman seconded a motion that the Board approves Academic Resolutions 1-2 as follows:

Upon a roll call vote Academic Resolutions 1-2 were unanimously approved.

**1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

<b>SCHOOL</b>	<b>TEACHER/PROGRAM</b>	<b>DATE</b>	<b>LOCATION</b>
Nutley High School	Ms. Lappostato	9/15/15	Grace Church, Nutley, NJ
Nutley High School	Ms. Brady	9/21/2015	Kenneon High School, Kenneon, NJ
Nutley High School	Mr. Maffeo, Mr. Vaccaro	10/27/15	Prudenta Center, Newark, NJ

**2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

<b>EMPLOYEE/BOARD MEMBER</b>	<b>PROGRAM NAME</b>	<b>DATE</b>	<b>LOCATION</b>	<b>COST</b>
Os eja, Chr st na	Code.org K-5 Workshop	8/4/15	Bergen County Techno gy Tra n ng Center	\$0
Co ns, Jenn fer Gardener, A yson	Words The r Way Tra n ng Sess on AM Sess on: 8:30 AM-11:25 PM	9/10/15	NHS, Nut ey, NJ	\$0
Ambrose, A mee Wof, E en	Words The r Way Tra n ng Sess on PM Sess on: 12:30 PM-3:25 PM	9/10/15	NHS, Nut ey, NJ	\$0
Cr stant e o, M che e Kearney, M chae Mart n, Leann	SGO Process Workshops (K-1) Mathemat cs	9/16/15, 10/13/15	Fa rf e d, NJ	\$135/per teacher \$0/per adm n strator
Behrens, Peter Crup, Joanne Go dberg, Dawn Lappostato, Theresa Me ch onne, Ange a R zz, M che e	Curr cu um Wr t ng (Art)	9/17/15	Nut ey, NJ	\$0
Groe ng, F av a Mart n, Leann Reste, Lorra ne	SGO Process Workshops (Grades 2-3) Mathemat cs	9/17/15, 10/14/15	Fa rf e d, NJ	\$135/per teacher \$0/per adm n strator
Doy e-Mar no, He en	Spec a Ed Roundtab e	9/17/15, 10/15/15, 11/12/15, 12/17/15, 1/14/16, 2/18/16, 3/17/16, 4/21/16, 5/19/16, 6/16/16	West Orange, NJ	\$0
Doy e-Mar no, He en Mehta, Pers s	Adm n strator- Tra n ng for A ternate Assessments	9/18/15	Marr ott Hote, Sadd e Brook, NJ	\$0
Lev ne, Andrew	ETTC Techno gy D rectors Roundtab e Meet ngs	9/18/15, 10/16/15, 11/20/15, 12/18/15, 1/22/16, 2/26/16, 3/18/16, 4/22/16, 5/20/16	West Orange, NJ	\$0
LaGuard a, Laur e Mart n, Leann Vess che, Debra	SGO Process Workshops (Grades 4-5) Mathemat cs	9/18/15, 10/15/15	Fa rf e d, NJ	\$135/per teacher \$0/per adm n strator
Caro o, Annemar e Egan, Tracy France o, Er ka Mart n, Leann Sc osc a, K rsten	SGO Process Workshops (Grades 6-8) Mathemat cs	9/21/15, 10/16/15	Fa rf e d, NJ	\$135/per teacher \$0/per adm n strator
Mabe, Jess ca Mart n, Leann P card, Mark	SGO Process Workshops (Grades 9-12) Mathemat cs	9/22/15, 10/19/15	Fa rf e d, NJ	\$135/per teacher \$0/per adm n strator
A mee Ambrose (AM) Gardener, A yson Hu, Ke y	Wr t ng Workshop Tra n ng	9/22/15	JHWMS, Nut ey, NJ	\$0

Matera, Joseph	2015-2016 World Language Supervisors Roundtable	9/24/15, 1/14/16	Westfield, NJ	\$0 + travel
Cancino, Alyson Greenfield, Amanda Jones, Douglas West, Stefanie	Student Centered Mathematics Classrooms Workshops (K-2)	9/24/15	Fairfield, NJ	\$135/per teacher \$0/per administrator
Agar, Kimberly Nosco, Jessica Reste, Lorra Rubinstein, Lorra	Student Centered Mathematics Classrooms Workshops (Grades 3-5)	9/25/15	Fairfield, NJ	\$135/per teacher \$0/per administrator
Ferraro, Nicole Fredricks, Deanna Manser, Sarah Sasso, Frank Suvan, Michael Turro, Bethany	Student Centered Mathematics Classrooms Workshops (Grades 6-8)	9/28/15	Fairfield, NJ	\$135/per teacher \$0/per administrator
Francis, Frank	MSUNER Executive Meeting	9/29/15, 12/4/15, 2/26/16, 5/13/16	MSU, Montclair, NJ	\$0
Gomez, Jesenia Mezva, Josephine	Child Nutrition Program-Verification Workshop	9/30/15	Parsippany, NJ	\$0 + travel
Matera, Joseph	Experienced Bilingual/ESL Supervisors Training AM Session	10/6/15	Woodbridge, NJ	\$0 + travel
Matera, Joseph	ESL Supervisors Roundtable	10/7/15, 12/1/15, 2/4/16, 4/20/16	Monroe Township, NJ	\$0 + travel
Kane, Ryan Kucinski, Charles Lazovick, Russe Russo, Deborah Sherman, Brenda Sposato, Thomas Van, Gina Yeamans, Karen	NJSBA Convention	10/27-10/29/15	Atlantic City	\$465/pp, Registration, Hotel, Meals, Travel
Carnicea, Daniele Ferraro, Salvatore	NJSBA Convention	10/28-10/29/15	Atlantic City	\$330/pp, Registration, Hotel, Meals, Travel

**ADMINISTRATION – Resolutions 1-3**

Trustee Kucinski moved and Trustee Russo seconded a motion that the Board approves Administration Resolutions 1-3 as follows:

Upon a roll call vote Administration Resolutions 1-3 were unanimously approved.

**1. APPROVAL OF ADOPTION OF POLICIES (Second Reading)**

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations.

2530	Resource Materials
3125.2	Employment of Substitute Teachers
3141	Resignation
3142	Nonrenewal of Non-tenured Teaching Staff Member
3142R	Nonrenewal of Non-tenured Teaching Staff Member

**2. APPROVAL OF ADOPTION OF JOB DESCRIPTIONS (Second Reading)**

BE IT RESOLVED that the Board of Education approves the following Job Description,

Computer Technician/Certified Computer Technician

**3. APPROVAL OF STATEMENT OF ASSURANCE – PARAPROFESSIONAL STAFF**

BE IT RESOLVED that the Board of Education approves the biannual Statement of Assurance regarding the use of Paraprofessional Staff for the 2015-2016 school year.

***FINANCE - Resolutions 1-10***

Trustee Ferraro moved and Trustee Sherman seconded a motion that the Board approves Finance Resolutions 1-10 as follows:

Upon a roll call vote Finance Resolutions 1-10 were unanimously approved.

**1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the periods ending July 31, 2015.

**2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of July 31, 2015 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

**3. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

<b>REQUESTS</b>	<b>PURPOSE OF USE</b>	<b>FACILITIES</b>	<b>DATE</b>	<b>TIME</b>	<b>FEES</b>	<b>NO. OF EVENTS</b>
K m Farro Wash ngton Schoo PTO	PTO Meet ngs	Wash ngton Schoo Aud tor um	9/8/15 5/17/16	6:30 8:00 pm	Fac tes: None Custod an: None	5
Chr st an S berbauer Acres	F m Shoot Commerc a for Prudent a	JWMS Aud tor um and C assroom	9/12/15	6:00 am 8:00 pm	Fac tes: \$1,625.00 Custod an: \$1,083.23	1
Ju e Buset Cub Scouts Pack 141	Cub Scout Meet ngs	Yantacaw Schoo Teachers Cafeter a	9/15/15 6/22/16	6:30 7:30 pm	Fac tes: None Custod an: None	1
Deepa Bo Gr Scout Brown e Pack #20107	Brown e Meet ngs	Yantacaw Schoo Teachers Cafeter a	9/15/15 6/7/16	6:30 7:30 pm	Fac tes: None Custod an: None	11
Rache Ladutke Da sy/Brown e Troop	Da sy/Brown e Meet ngs	Spr ng Garden Schoo Cafeter a	9/15/15 6/14/16	6:30 8:00 pm	Fac tes: None Custod an: None	19
Jess ca Bue Brown e Troop #20054	Brown e Meet ngs	Wash ngton Schoo C assroom	9/17/15 6/2/16	3:30 5:30 pm	Fac tes: None Custod an: None	10
Joseph Cappe o Nut ey SAC	Student Ass stance Serv ces Meet ng	JWMS Aud tor um and C assroom	9/25/15	8:30 11:00 am	Fac tes: None Custod an: None	1
K m Farro Wash ngton Schoo PTO	Fa Fest va	Wash ngton Schoo Gym & F ed	10/2/15	3:30 10:00 pm	Fac tes: None Custod an: None	1
Chr st na Surretsky Yantacaw Schoo PTO	Pa nt b acktop area to enhance ch drems p ay dur ng recess/gym	Yantacaw Schoo B acktop	10/9/15 10/12/15	9:00 am 4:00 pm	Fac tes: None Custod an: None	4
K m Farro Wash ngton Schoo PTO	PTO Meet ngs	Wash ngton Schoo Aud tor um	10/5/15	6:30 8:00 pm	Fac tes: None Custod an: None	1
Theresa Loch Gr Scout Troop 20202	Gr Scout Meet ngs	Yantacaw Schoo Teachers Cafeter a & Aud tor um	10/6/15 6/6/16	6:30 7:30 pm	Fac tes: None Custod an: None	8
Patr ca McK nney Nut ey Academ c Boosters C ub	Month y Meet ngs	Spr ng Garden Schoo Teachers Cafeter a	10/8/15 6/9/16	7:00 8:00 pm	Fac tes: None Custod an: None	8
Sa vatore Ferraro Scarpe C v c Assoc.	Annua Aut sm Wa k	Ova	10/25/15	8:00 am 4:00 pm	Fac tes: None Custod an: None	1
Dan Jacoby Nut ey Pub c Affa rs	Veterans Day Meda Prep & Rehearsa Ceremony	H gh Schoo Aud tor um	11/7/15 & 11/8/15	2:30 4:30 pm 2:00 4:00 pm	Fac tes: None Custod an: \$240.00	2

Suzanne Harabed an Nut ey Mus c Boosters Assoc.	Genera Meet ngs	H gh Schoo C assroom 104	11/18/15, 3/16/16, 1/6/16, 5/11/16	7:00 9:00 pm	Fac tes: None Custod an: None	4
K m Farro Wash ngton Schoo PTO	Ho day Sa e	Wash ngton Schoo Gym	12/11/15	6:00 8:00 pm	Fac tes: None Custod an: None	1
Susan Mar azzo Dancesat on	Dance Rehearsa & Rec ta	H gh Schoo Aud tor um, Cafeter a and C assrooms	6/2/16 (Rehearsa ) 6/4/16 (Rec ta )	3:00 9:00 pm 11:00 am 6:00 pm	Fac tes: \$1,180.00 Custod an: \$438.75	2
<b>Total Use of Property Represented By The Above</b>						80

**4. AMEND PETTY CASH FUNDS**

BE IT RESOLVED that the Board of Education amends the resolution for petty cash approved at the June 22, 2015 to reflect the following change:

Special Services (Helen Doyle-Marino, Custodian) \$300

**5. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education amends the resolution Special Class Placement approved at the July 27, 2015 Board Meeting to reflect the following additions:

School	Student #	Est. Services	Tuition
Cerebral Palsy League Cranford, NJ	402065		\$62,910
Holmstead School Ridgewood, NJ	994828		\$49,915

**6. APPROVAL OF MEMBERSHIP DUES**

BE IT RESOLVED that the Board of Education approves the payment for membership dues for school year 2015-2016 in the amount of \$4,000 for Montclair State University Network for Educational Renewal.

**7. APPROVAL OF SERVICE PROVIDER**

BE IT RESOLVED that the Board of Education approves the following service provider for the 2015-16 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, RDI, LDTC, Bedside Instruction, Augmentative Communication Assessment, Evaluations and Substance Abuse Centers:

Learning Tree Multilingual/ Multilingual Evaluation & Consulting, Inc.

**8. AUTHORIZATION TO WITHDRAW FUNDS FROM CAPITAL RESERVE**

BE IT RESOLVED that the Board of Education authorizes the Business Administrator to withdraw funds from the Capital Reserve Account for the ADA Ramp at Lincoln School awarded to Community Contractors & Builders, LLC.

**9. AUTHORIZATION TO WITHDRAW FUNDS FROM MAINTENANCE RESERVE**

BE IT RESOLVED that the Board of Education authorizes the Business Administrator to withdraw funds from Maintenance Reserve for concrete and blacktop work at Nutley High School awarded to P.J. DeGracia Contracting Inc. and new flooring at Radcliffe School awarded to the Rug & Floor Store.

**10. APPROVAL TO DISCARD OR RECYCLE OBSOLETE EQUIPMENT**

BE IT RESOLVED that the Board of Education approves discarding or recycling obsolete computer equipment listed on the attached Appendix C.

***PERSONNEL – Resolution 1***

Trustee Kline moved and Trustee Russo seconded a motion that the Board approves Personnel Resolution 1 as follows:

Upon a roll call vote Personnel Resolution 1 was unanimously approved.

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated September 14, 2015.

**HEARING OF CITIZENS**

Resident Kimberly Donahue thanked the Board of Education for hiring the new Director of Special Services.

Resident Kim Farro said the Washington School parents would like to have the Board make a similar presentation at Washington School as they did at Yantacaw School regarding population and expansion.

**OLD BUSINESS**

None

**NEW BUSINESS**

Trustee Sherman introduced Tara Spinelli who explained the grant-funded Nutley Pace Car Program.



**ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:50 PM on a motion by Trustee Kucinski, seconded by Trustee Sherman, and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary