

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
JUNE 30, 2014**

The Nutley Board of Education held a Public Meeting on Monday, June 30, 2014 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kucinski opened the meeting at 6:30 PM.

FLAG SALUTE

President Kucinski led the assembly in the flag salute and a moment of silence in memory of custodian, Mr. Lawrence Koster and bus aide, Mrs. Angelina Luzzi.

MEETING NOTICE

President Kucinski stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 6, 2014. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on January 16, 2014 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mr. Daniel A. Carnicella
Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Ms. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Charles W. Kucinski

Absent: Mr. Ryan Kline
Mr. Kenneth J. Reilly (arr. 6:47 pm)
Mr. Thomas J. Sposato

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Dr. Gina Villani, Assistant Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

CORRESPONDENCE

None

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – May 19, 2014

Executive Session – May 19, 2014

Trustee Scalera moved, Trustee Carnicella seconded, and the Board minutes were unanimously approved.

SUPERINTENDENT'S REPORT

Mr. Lazovick spoke about the graduation ceremonies, strategic planning, kindergarten registration, board retreat and the academic and athletic activities that took place during the month of June.

Trustee Reilly arrived at 6:47 PM.

PRESENTATION

Mayor Petracco and Commissioner Tucci presented options to the Board on how the Township might be able to assist with fixing the Oval.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 6:50 PM President Kucinski moved and Trustee Reilly seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel matters.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 9:15 PM Trustee Russo moved, Trustee Carnicella seconded, and the Board approved by voice to reconvene the meeting.

ROLL CALL

Present: Mr. Daniel A. Carnicella
Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Kenneth J. Reilly
Ms. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Charles W. Kucinski

Absent: Mr. Ryan Kline
Mr. Thomas J. Sposato

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Dr. Gina Villani, Assistant Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

BOARD SECRETARY'S REPORT

None

COMMITTEE REPORTS

Administration Committee –Trustee Scalera said the Committee spoke about a community service day, evaluation process for athletic employees, graduation, bleachers, personnel agenda and the Board Retreat.

Finance Committee – Trustee Carnicella said the Committee spoke about the common vision common language presented by Mr. Lazovick, Administrators' Association Contract, medical and dental insurance, 2014-2015 budget, Food Service RFP, garbage bid update, bleacher repair and upcoming capital improvement projects.

HEARING OF CITIZENS (Resolutions Only)

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network, asked what areas the list of service providers cover.

RESOLUTIONS:

ACADEMIC - Resolutions 1-6

Trustee Danchak-Martin moved and Trustee Russo seconded a motion that the Board approves Academic Resolutions 1-6 as follows:

Trustee Scalera asked for more information on scholarships.

Upon a roll call vote Academic Resolutions 1-6 were unanimously approved.

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Lincoln School	Ms. Batson	6/20/14	Van Houten Lanes, Clifton, NJ
Walker Middle School	Extended Day Summer	7/1/14, 7/8/14, 7/15/14, 7/22/14, 7/29/14, 8/5/14,	Brunswick Bowl, Belleville, NJ
Walker Middle School	Extended Day Summer	7/2/14, 7/9/14, 7/16/14, 7/23/14, 7/30/14, 8/8/14	AMC Theatre, Clifton, NJ
Walker Middle School	Extended Day Summer	7/7/14	Monster Golf, Fairfield, NJ
Walker Middle School	Extended Day Summer	7/17/14	Funtime Junction, Fairfield, NJ
Walker Middle School	Extended Day Summer	7/24/14	Funplex, East Hanover, NJ
Walker Middle School	Extended Day Summer	7/31/14	Turtle Back Zoo, West Orange, NJ
Walker Middle School	Extended Day Summer	8/7/14	Jenkinson's Aquarium, Point Pleasant, NJ

2. APPROVAL OF Professional Development Days/Travel Reimbursement

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Persis Mehta	I & RS One Day Team Training	2/5/14	Galloway, NJ	\$178.00 + travel
Jeannette Andreula	Rutgers 46 th Annual Reading & Writing Conference	3/28/14	Hyatt Regency, New Brunswick, NJ	\$180.00 + travel
Robert O'Dell, Maryann Woods-Murphy	Global Education Task Force	6/24/14	Kean University, Union, NJ	\$0
James Kelly	Invitation to YES Network Production Meeting	6/26/14	NYC, NY	\$0
Annemarie Carollo, Helen Doyle- Marino, James Riley	Legal One Series-State Mandated School Law Training (ONLINE)	Various dates in June 2014	Nutley, NJ	\$300.00/each
Kerry Paul, Linda McDonell	Performance Matters Unify Early Adopter Training	7/7/2014	East Brunswick, NJ	\$0
Janice Sousa	WRS Introductory Workshop	8/11/14-8/13/14	Saddle Brook, NJ	\$509.00 + travel

3. SCIENCE KITS, GRADE 6 APPROVAL

BE IT RESOLVED that the Board of Education approves the purchase and use of the following science kits, Grade 6 in the amount of \$6,450.80.

Carolina Biological Supply, Co.

4. SCHOLARSHIPS GIVEN TO STUDENTS

BE IT RESOLVED that the Board of Education approves the scholarships given to students from NHS accounts – 2014 as follows:

Student	Amount	Donor
Brandon Kwan	\$100.00	Human Relations Club Scholarships
Eugene Oh	\$100.00	
Byeong Chan Son	\$100.00	
Amy Zheng	\$100.00	
Emily Boyle	\$50.00	Key Club Scholarships
Jessica Gallagher	\$50.00	
Sherein Abdelhady	\$50.00	Spanish Honor Society Scholarships
Samantha Haddock	\$50.00	
Jenna O'Halloran	\$50.00	
Fares Sukkar	\$50.00	
Shannon Anderson	\$50.00	Barbara Ann Callahan & Joseph M.
Kathryn Balitsos	\$50.00	Callahan Scholarship Fund
Cara Michels	\$50.00	
Hayley Meola	\$50.00	
Erin Toye	\$50.00	
Brian Devine	\$400.00	Colin Linn Memorial Fund
Ciara Nazaruk	\$400.00	Scholarships
Eugene Oh	\$400.00	
Sara Ramezzana	\$400.00	
Olivia Tran	\$500.00	Gaybrielle Clar Scholarship
Nicholas Perrone	\$10,000.00	Leah Brooks Gasparotti Scholarships
Amy Zheng	\$10,000.00	
Amy Zheng	\$500.00	Major Robert A. Rossi, M.D. Memorial Scholarship
Michael Conca	\$1,000.00	Rob Melillo Memorial Scholarships
Frank Grossi, Jr.	\$1,000.00	
Nicole Iradi	\$500.00	
Hayley Meola	\$1,000.00	
Nicole Wallace	\$500.00	

5. GRANT APPLICATION CRAYOLA

BE IT RESOLVED that the Board of Education approves the Crayola Champion Creatively Alive Children 2014 Grant Application in the amount of \$2,500.00.

6. LANGUAGE ARTS MATERIALS, K-8 APPROVAL

BE IT RESOLVED that the Board of Education approves the purchase and use of the following language arts materials, K-8 in the amount of \$234,129.00.

Scholastic, Inc.
Jefferson City, MO

ADMINISTRATION – Resolutions1-4

Trustee Scalera moved and Trustee Reilly seconded a motion that the Board approves Administration Resolutions 1-4 as follows:

Upon a roll call vote Administration Resolutions 1-4 were unanimously approved.

1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (SECOND READING)

BE IT RESOLVED that the Board of Education affirms the Superintendent of School's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2014-05-23 HIB Report to the Board
2014-05-30 HIB Report to the Board
2014-06-06 HIB Report to the Board

2. ANNUAL APPROVAL OF POLICIES

BE IT RESOLVED that the Board of Education approves the adoption for the 2014-2015 School Year all Bylaws and Policies, Rules and Regulations currently in force.

3. ANNUAL APPROVAL OF JOB DESCRIPTIONS

BE IT RESOLVED that it is recommended that approval be given to adopt all Board-approved job descriptions now existing, subject to review, revision, or addition during the 2014-2015 school year.

4. APPROVAL OF THE 2013-2014 SECURITY DRILL STATEMENT OF ASSURANCE

BE IT RESOLVED that the Board of Education approves the submission of the 2013-2014 Security Drill Statement of Assurance to the Executive County Superintendent.

FINANCE - Resolutions 1-34

Trustee Reilly moved and Trustee Russo seconded a motion that the Board approves Finance Resolutions 1-34 as follows:

Before voting Trustee Reilly amended the amount in Resolution 29 – Approval of Food Service Management Company to read food service guarantee to reflect a change from \$15,000.00 to \$150,000.00.

President Kucinski stated that the Board would like Chartwells to come to the September Board Meeting and make a presentation.

President Kucinski and Trustee Carnicella asked about the dollar limit on an RFP for professional appointments.

Upon a roll call vote Finance Resolutions 1-34 were unanimously approved.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending May 31, 2014.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of May 31, 2014 after review of the Secretary's monthly financial reports (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT FURTHER RESOLVED that the Board of Education approves the payment of 2013-2014 bills and mandatory payments dated June 30, 2014 in the amount of \$4,732,471.13 Appendix C and supplemental bill list for June 30, 2014 in the amount of \$462,134.94 Appendix C-1.

4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Nicole Monte NHS Music Dept.	NHS Summer Music Lessons	High School Auditorium, Rooms 100, 102, 104	6/30/14-8/1/14	8:00 am-3:00 pm	Facilities: None Custodian: None	25
Gina Villani Nutley Board of Education	Professional Development Readers Workshop	JWMS Media Center	6/30/14-7/1/14	8:00 am-4:00 pm	Facilities: None Custodian: None	2
Gina Villani Nutley Board of Education	Summer Strategies	JWMS & Spring Garden Classrooms	7/1/14-7/29/14	8:00 am-12:00 pm	Facilities: None Custodian: None	23
*Marchelino Marra Nutley All Stars Sports Camps	Summer Athletic Camps	Oval , HS Gym	7/7/14-7/28/14	9:00 am – 2:30 pm	Facilities: None Custodian: None	16
Total Use of Property Represented By The Above						66

*Pending receipt of insurance certificates.

5. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education accepts the following donation:

\$ AMOUNT	FROM
	Hoffman La Roche donated a 2000 Ford Van to the Nutley Board of Education.
3,500.00	Law offices of Kozyra & Hartz, LLC donated 4 desks, 3 hutches, 1 wall-mount cabinet and 4 2-drawer pedestals to the JHWMS.
1,055.80	Yantacaw sixth grade class donated four 4 ft. benches to Yantacaw School.
	Maria Alamo donated new books on behalf of the Nutley Education Foundation she received from the state paramedics.

6. APPOINTMENT OF ACTING BOARD SECRETARY

BE IT RESOLVED that the Board of Education hereby approves the appointment of the Superintendent as Acting Board Secretary for emergency purposes.

7. DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED that the Board of Education designates The Nutley Sun and the North Jersey Herald News as the official newspapers for meeting notices and hereby directs the Board Secretary to also send meeting notices to the Nutley Journal and the Star Ledger.

8. ADOPTION OF PURCHASE MANUAL

BE IT RESOLVED that the Board of Education adopts the 2014-2015 Purchasing Manual on file in the Business Office.

9. APPROVAL OF TAX SHELTER ANNUITY & DISABILITY INSURANCE PLANS

BE IT RESOLVED that the Board of Education, in accordance with Board Policy, hereby approved the following companies to participate in the District's optional Tax Shelter Annuity and Disability Insurance salary reduction plans:

AXA Equitable, First Investors Corp, Lincoln Investment Planning Inc., MetLife, PenServ Plan Services on behalf of American Funds, VALIC, Oppenheimer Funds, Great American Financial Resources, AFLAC, Prudential, Colonial Life.

10. APPOINTMENTS – SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND (SPELL JIF)

BE IT RESOLVED that the Board of Education appoints Karen Yeaman as the Delegate for the School Pool or Excess Liability Limits Joint Insurance Fund (SPELL JIF) and Jesenia Gomez as alternate.

11. APPOINTMENTS – SUBURBAN ESSEX JOINT INSURANCE FUND

BE IT RESOLVED that the Board of Education appoints the Karen Yeaman as the Fund Commissioner for the Suburban Essex Joint Insurance Fund (SEJIF) and Jesenia Gomez as alternate.

12. INVESTMENT OF FUNDS

BE IT RESOLVED that the Secretary/Business Administrator, with the approval of the Superintendent of Schools, be authorized to invest surplus funds of the Board of Education and funds which will be available for a determinate period of time in U.S. Government and Agency Securities, Business Savings Accounts and Certificates of Deposit and in any other securities designated by law at TD Bank, NJ Cash Management and Beneficial Bank.

13. APPROVAL OF BILLS BETWEEN BOARD MEETINGS

BE IT RESOLVED that the Board of Education authorizes the Business Administrator and/or Superintendent of Schools to pay claims against the Board in between scheduled Board meetings and have those claims subsequently ratified at the next regular Board Meeting.

14. DESIGNATE NJDOE CHART OF ACCOUNTS

BE IT RESOLVED that the Board of Education designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district, to authorize the addition of sub-account designations as the Business Administrator may deem necessary, and to authorize the Superintendent of Schools to make any necessary transfers below the level of the NJDOE Chart of Accounts.

15. PROFESSIONAL APPOINTMENTS – 2014-2015

BE IT RESOLVED that the Board of Education hereby approves the following professional appointments:

<u>Position</u>	<u>Name</u>	<u>Rate</u>
Auditor	Lerch, Vinci & Higgins, LLP	\$32,500.00/yr.
Architect of Record	DiCara/Rubino	\$195.00/hr.
Athletic Physician	William VonRoth	\$11,451/yr.
Bond Counsel (pending completion)	McManimon & Scotland	\$195.00/hr. (pending RFP)
Construction Litigation Attorney	Connell Foley	\$245.00/hr.
Special Counsel	Schenck Price Smith & King, LLP	\$165.00/hr.

16. APPROVAL OF RENEWAL APPLICATION – TEMPORARY INSTRUCTIONAL SPACE

BE IT RESOLVED that the Board of Education approves the renewal application for temporary instructional space for the 2014-2015 school year at Yantacaw School.

17. AUTHORIZATION TO ISSUE WARRANTS AND TRANSFERS BETWEEN BOARD MEETINGS

BE IT RESOLVED that the Board of Education does hereby authorize the Business Administrator/Board Secretary to issue warrants and transfers between the June and July regular meetings to facilitate payments relative to the close of the 2013-2014 fiscal year.

18. APPROVAL OF CHANGE ORDERS BETWEEN BOARD MEETINGS

BE IT RESOLVED that the Board of Education authorizes the Business Administrator to approve change orders in the amount not to exceed \$20,000 in between scheduled Board meetings and have the change orders subsequently ratified at the next regular Board Meeting.

19. TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Nutley Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Nutley Board of Education has determined that not to exceed \$1,000,000.00 amount is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Nutley Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Audio Visual Supplies	
Troxell Communications, Inc.	\$ 44.64
Valiant IMC	63.00
Pyramid School Products	7.58
Paper Clips, Inc.	206.71
Acco Brands USA	217.80
Copy Duplicator Supplies	
W B Mason Co., Inc.	\$16,935.49
Custodial Supplies	
W. W. Grainger, In.	\$ 224.24
Family/Consumer Science	
Nasco	\$ 1,979.32
S.A.N.E.	675.64
Fine Art Supplies	
Cascade School Supleis	\$ 3,656.99
Dick Blick Company	10,148.34
School Specialty	19,932.33
Nasco	3,863.38
National Art & School Supplies	3,869.02
Ceramic Supply Inc.	94.74
Triarco Arts & Crafts LLC	8,283.46
Sheffield Pottery, Inc.	12.50
General Classroom Supplies	
School Specialty	\$56,802.17
Health and Trainer Supplies	
Henry Schein Inc.	\$ 3,443.50
School Health Corporation	946.37
Winning Teams by Nissel LLC	999.80
Language Arts	
Teacher's Discovery/American Eagle	\$ 176.66
Library Supplies	
Demco, Inc.	\$ 56.88
The Library Store, Inc.	279.68
Math Supplies	
NASCO	\$ 72.37
Fisher Science Education Inc.	117.03
EAI Education/Eric Armin Inc.	603.87
Office/Computer Supplies	
Staples Contract & Commercial	\$ 2,852.39
Photography Supplies	
Ray Supply, Inc.	415.60
Physical Education Supplies	
Passon's Sports/Sports Supply	\$ 3,545.43
School , Inc.	1,793.40
Nasco	4,847.22

Science Supplies		
Nasco	\$ 1,315.95	
Carolina Biological Supply Co.	8,322.08	
Fisher Science Education Inc.	1,121.94	
Flinn Scientific Inc.	417.00	
Frey Scientific Co.	1,051.50	
Parco Scientific Co.	415.48	
Sargent-Welch/VWR	897.27	
Ward's Natural Science		2,048.87
EAI Education	18.66	
Electronics Express/Science	62.00	
Pitsco Education	130.09	
Special Needs		
School Health Corporation	\$ 38.93	
School Specialty/Abilitations	84.52	
Teaching Aids		
Cascade School Supplies	\$ 57.11	
Kurtz Bros.	59.28	
NASCO	1.74	
Really Good Stuff	89.64	
School Specialty/Childcraft	78.49	
Technology Supplies		
Paxton/Patterson LLC	\$ 5,011.30	
Satco Supply	1,283.04	
Midwest Technology Products	3,061.85	

24. NEW JERSEY SCHOOL BOARDS ASSOCIATION

BE IT RESOLVED that the Board of Education continues its membership in the New Jersey School Boards Association in the amount of \$25,114.20 for the 2014/2015 school year.

25. ALLOCATION OF SALARIES – 2013-2014 FEDERALLY FUNDED PROGRAMS

BE IT RESOLVED that the personnel listed below, previously appointed to the respective positions, be paid salaries in full or in part from funds of the Federal programs noted:

			GRANT	ANNUAL	PROGRAM
GRANT	NAME	POSITION	SALARY	SALARY	PERCENT
Title I	J. Collins	Teacher	30,152.20	57,985.00	52%
	E. Fierro	Teacher	16,047.18	66,038.00	24%
	G. Masino	Teacher	52,917.20	82,683.00	64%
Title II A	L. Batson	Teacher	30,368.40	86,767.00	35%
	J. Tucci	Teacher	9,596.00	22,316.35	57%
Title III	A. Irene	Teacher	10,308.40	51,542.00	20%

26. APPROVAL OF SERVICE PROVIDER

BE IT RESOLVED that the Board of Education approves the following service provider for the 2014-15 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, RDI, Bedside Instruction, Augmentative Communication Assessment, Evaluations and Substance Abuse Centers:

AJL Therapy for Kids
Arms Acres, Inc. – to provide hospital instruction for inpatient students
Atlantic Healthcare/Morristown Memorial Hospital
Bayada Pediatrics
Bergen County Special Services
Bergen County Special Services School District, Education Enterprises Division
Caldwell Pediatric Therapy Center
Care Point Health
1st Cerebral Palsy of New Jersey
Children’s Therapy Center
Commission for the Blind & Visually Impaired
Concordia Learning Center @ St. Joseph’s School for the Blind
Core Physical Therapy & Sports Performance
Delta-T
Education Services LLC
Essex Regional Educational Services
Essex Pediatric Rehabilitation, LLC
Hugh Bases, MD, Developmental & Behavioral Pediatrics
Jessica Tereskiewicz
Kei Ohtaka
Kid Clan Services, Inc.
Mark P. Faber, MD – Child Study Team Evaluations
New Jersey Outreach
Neuropsychological Evaluation Consultation
Nutley Child Development Therapy Associates
Nutley Family Services Bureau
Occupational Therapy Consultants, Inc.
Professional Education Services, Inc.
Princeton Healthcare Systems
Rickard Rehabilitation Services, Inc.
School Based Therapy Services
Silvergate
South Bergen Jointure Commission Services
Spectrum Consultants, Inc.
Spectrum Health Associates, LLC – behavioral and speech consultations
Supreme Consultants – to provide evaluation in student’s native language
The Dyslexia Center of Princeton
Therapeutic Behavior Services
Therapy Associates LLC
White Deer Run, Inc.
Youth Consultation Service (YCS)

27. EXTENDED SCHOOL YEAR PROGRAM – SUMMER 2014

BE IT RESOLVED that the Board of Education approves the Extended School Year Program, listed below, for the Summer of 2014:

SCHOOL	DATES	CLASSIFICATION	STUDENT ID NUMBERS	AMOUNT
Arc of Essex County, Camp Hope, Livingston, NJ	June 30 - August 15, 2014	AUT	26752	\$6,154.00
		AUT	26753	\$4,318.00
Allegro School	July 7 - August 15, 2014	PSD	401073	\$13,440.00
		AUT	28596	\$13,440.00+Aid
Banyan School Upper School Little Falls, NJ	July 1 - July 31, 2014	MD	992852	\$5,227.09
Banyan School, Fairfield, NJ	July 8, - July 31, 2014	CI-MILD	26250	\$5,351.54
Camp Lee Mar, Lackawaxen, Pa.	June 25 - August 12, 2014	AUT	992846	\$4,900.00
Chancellor Academy, Pompton Plains, NJ	July 1 - July 30, 2014	OHI	400437	\$6,380.00
Chapel Hill Academy, Lincoln Park, NJ	July 1 - August 12, 2014	MD	993836	\$9,540.00
Children's Therapy Center, Upper School, Midland Park, NJ	July 8 - July 31, 2014	MD	26727	\$6,590.88+Aid
Children's Therapy Center, Fair Lawn, NJ	July 8 - July 31, 2014	CWD	400846	\$7,026.12
Cornerstone Day School, Mountainside, NJ	June 30 - August 28, 2014	ED	993567	
Developmental Center for Children & Families, Denville, NJ	July 9 - August 8, 2014	AUT	25518	\$4,750.00+AID

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ECLC, Chatham, NJ	July 1 - July 29, 2014	MD	26936	
Forum School, Waldwick, NJ	July 1 - July 25, 2014	AUT	25487	\$4,936.68
		OHI	994427	\$4,936.68
Glenview, Fairfield, NJ	July 7 - August 15, 2014	AUT	27967	\$9,181.80+Aid
		AUT	26723	\$9,181.80+Aid
Godwin School, Midland Park, NJ	July 1 - July 25, 2014	PCWD	401110	
Institute for Education Achievement, New Milford, NJ	July 10 - August 20, 2014	AUT	26737	\$14,439.90
Little Falls Public Schools, Little Falls, NJ	July 1 - August 12, 2014	AUT	26872	\$3,356.00+Aid
NECH8IN Ther School, Belleville, NJ	July 7 - August 15, 2014	ED	99487	\$11,074.20
New Beginnings, Fairfield, NJ	July 7 - August 8, 2014	AUT	28518	\$8,838.60+Aid
		AUT	26740	\$8,838.60
		AUT	26968	\$8,838.60+Aid
		OHI	992260	\$8,838.60
		MD	26869	\$8,838.60
		AUT	400953	\$8,838.60
Palisades Reg. Academy Harrison, NJ	July 7 - August 15, 2014	ED	994872	
Phoenix Center, Nutley, NJ	July 7 - July 31, 2014	MD	26725	\$6,092.13+Aid

Regional School/Essex Campus Newark, NJ	July 1 - August 29, 2014	MD	26730	
South Bergen Jointure Commission	July 1 - July 25, 2014	OHI	401124	\$2,900.00
Lodi, NJ				
Stepping Stones, Livingston, NJ	July 11 - August 21, 2014	CI-MILD	28644	
		MD	27919	
		MD	27634	
The Children's Institute H.S.	July 1 - August 1, 2014	AUT	993249	\$7,101.02
Livingston, NJ		AUT	26735	\$7,101.02+Aid
		AUT	26747	\$7,101.02
The Newmark School, Inc. Scotch Plains, NJ	July 1 - July 25, 2014	AUT	400106	\$4,910.94
YCS George Washington School, Hackensack, NJ	July 7 - August 1, 2014	ED	994675	

28. APPROVAL OF EXPENDITURE 2013-14 Budget

BE IT RESOLVED that the Board of Education approves the purchase of the following through the New Jersey State WSCA Contract #B27158 and MSREC 13/14-41:

Apple Computer, Inc. (WSCA):

(150) – iPad, (354) – MacBook Pro 13”, (34) iMac 21.5”, (33) Bretford Mobility Carts; with associated cabling and AppleCare Protection Plans for each in the amount of \$551,514.35.

CDWG (MSREC): (740) HP 14” Chromebooks with associated software licenses in the amount of \$245,680.00.

Candoris/Dell (WSCA): (1) Dell Compellent SC8000 SAN System with associated cables in the amount of \$141,963.88.

29. APPROVAL OF FOOD SERVICE MANAGEMENT COMPANY

BE IT RESOLVED that The Nutley Board of Education (herein referred to as the Local Education Agency or LEA) approves Chartwells School Dining Services (herein referred to as the Food Service Management Company or FSMC) as its Food Service Management Company for the 2014-2015 school year.

BE IT FURTHER RESOLVED that the Food Service Management Company shall receive, in addition to the costs of operation, an administrative fee of \$44,000/year and a management fee of \$.0300 per reimbursable meal and meal equivalent to compensate the Food Service Management company management costs. This fee shall be billed monthly as a cost of operation. These fees shall be billed monthly as a cost of operation. The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.

BE IT FURTHER RESOLVED that total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School

Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

BE IT FURTHER RESOLVED that the per meal management fee of \$.0300 will be multiplied by total meals.

BE IT FURTHER RESOLVED that the Food Service Management Company guarantees to the LEA from the Food Service Program for the school year will be \$150,000.00. If the annual operating statement shows a return less than \$150,000.00, Chartwells will reduce its management fee by the difference between the actual and the guaranteed amount, but in no event shall the reimbursement obligation exceed the amount of Chartwells' management fee, as set forth above. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

GUARANTEE

Conditional Guaranteed Return (Unlimited). Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be \$150,000. If the annual operating statement shows a return less than \$150,000, Chartwells will pay the difference between the actual and the guaranteed amount. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

GUARANTEE CONDITIONS:

- a) Cash and/or reimbursement levels from State and Federal sponsors do not fall below the levels estimated in Chartwells' proposed budget.
- b) The value of USDA donated foods will not be less than the value of USDA donated foods estimated in Chartwells' proposal.
- c) The number of days meals are served during the school year will not be less than:

School Category	Lunch
Elementary Schools	174 days
Middle Schools	174 days
High Schools	170 days

- d) Changes in district policies, practices and serving requirements including but not limited to changes in bell schedules, meal service periods or proposed staffing may result in an adjustment.
- e) The student enrollment for the current year will not be less than 4,012 students.
- f) The level of wages, salaries and fringe benefits will not exceed those included in Chartwells' proposal. In the event of an increase in wages or fringe benefits payable to employees as a result of unionization or changes in minimum wage rates or taxes, the guarantee shall from the date of increase in wages, minimum wage rates, taxes or fringe benefits be adjusted by such actual increase.
- g) The number of participating health insurance participants does not exceed the level of participants in the proposal.
- h) Any LEA employees' vacation/sick time accumulated prior to the effective date of this Agreement will remain the sole responsibility/liability of the LEA.
- i) The selling prices of Menu Pattern Meals and a la carte selections will not be less than those included in the proposal.
- j) Service will not be interrupted as a result of fire, work stoppage, strike or school closing.
- k) The LEA and its representatives including but not limited to, school principals, teachers and LEA employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The LEA shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.
- l) The LEA shall have timely submitted all documentation for reimbursement claims, except where such failure is due to an act or omission of Chartwells.
- m) Changes in legislation (including but not limited to the Healthy Hunger Free Kids Act and the Affordable Care Act), regulation, reimbursement rates, meal components or quantities required by the National School Lunch Program or changes in the State's school nutrition policies will affect the guarantee in proportion to the impact of such change.
- n) Vendor prices shall remain constant throughout the year.
- o) Due to the volatile nature of raw material costs, Chartwells and the LEA shall review quarterly the costs associated with paper and plastic supplies and fuel surcharges on deliveries. Any changes in Chartwells' cost shall result in an adjustment to the guarantee.
- p) Chartwells' guarantee is based on revenue amounts and service levels/requirements set forth in the LEA's RFP. Should a shortfall in any of these revenue amounts or service levels/requirements set forth by the LEA occur, the guarantee shall be adjusted accordingly.

- q) Make-up days due to inclement weather shall have equal or greater sales revenue as a normal day of operation for the period in which the inclement weather cancellation occurred.
- r) There are no bad debts, including losses from uncollectible accounts. In the event there are bad debts/uncollected funds, such amounts shall be factored into the guarantee as if they were collected in full.
- s) The number of students eligible for free and reduced price meals will be no less than that estimated in Chartwells' proposal.
- t) In the event labor costs are higher than that budgeted by Chartwells as a result of the LEA not providing the collective bargaining agreement in connection with the Request for Proposal, the guarantee shall be adjusted by such amount.
- u) In the event labor costs are higher than budgeted by Chartwells as a result of the LEA providing incomplete or inaccurate information regarding salary and benefit costs, the guarantee shall be adjusted by such amount.
- v) If meals are to be provided to charter schools or any other outside entity, the number of meal count ordered shall not fall below 50,000.
- w) USDA donated foods received by the LEA are compatible with the menus outlined in Chartwells' proposal.
- x) The information in the RFP remains unchanged, capital commitments are used as proposed, and Chartwells has the ability to implement the food service program as set forth in its proposal.

30. CAFETERIA PRICES - 2014-2015 School Year

BE IT RESOLVED that the Board of Education approves the cafeteria prices for the 2013-2014 school year.

<u>Item</u>	<u>Price</u>	<u>Premium Price</u>
Type "A" Lunch (Students)		
Elementary Schools	\$3.00	
John Walker Middle School	\$3.25	\$3.50
High School	\$3.50	\$3.75
Reduced Lunch Price	.40	.40
Adult	\$4.25	

Al La Carte:	
Milk	\$0.65
Small 8 oz. water	\$0.65
Tropicana Juice	\$1.00
Vitamin Water	\$2.25
Snapple	\$1.25

Water 16.9 oz.	\$1.00
Water 20.0 oz.	\$1.25
Yoo-Hoo	\$1.30
Coffee	\$1.25
Bagel w/ butter	\$1.00
Bagel w/ cream cheese	\$1.50
Cookies	\$0.50
100 calorie snacks	\$0.90
Chips large	\$0.85
Chips small	\$0.65
Granola Bars	\$0.55
Muffins small	\$0.75
Muffins large	\$1.25
Rice Krispy treats	\$1.00
Snack wells cookies	\$1.00
Nutri Grain Bars	\$0.85

31. APPROVAL OF FOODSERVICE BIOSECURITY MANAGEMENT PLAN

BE IT RESOLVED that the Board of Education approves the Foodservice Biosecurity Management Plan for the 2014-2015 School Year on file in the Business Office.

32. APPROVAL OF PARTIAL PAYMENT TO C&M DOOR CONTROLS, INC.

BE IT RESOLVED that the Board of Education approves partial payment to C & M Door Controls, Inc. as per the recommendation of the Board's Architect as follows:

Contract Sum:	\$ 216,900.00	(Acct #30-999-405-450-01-000)
Application 1 - High School	2,185.00	
Application 2 - High School	<u>92,682.00</u>	
Balance to Finish	\$ 122,033.00	

33. RENEWAL FOR THE COLLECTION OF GARBAGE & REFUSE

BE IT RESOLVED, that the Board authorizes the renewal of the contract for collection of garbage & refuse with OMNI Waste Services on a month-to-month recurring basis starting July 1, 2014 at the following rates:

Nutley High	Monthly Cost	\$840.92
JHWMS	Monthly Cost	\$840.92
Lincoln, Radcliffe, Spring Garden, Washington, Yantacaw	Monthly Cost	\$336.57/per school
Maintenance Warehouse	Per Pick-up	\$140.00
Additional Pick-ups	Per Occurrence	Extra Cost

34. APPROVAL OF PURCHASE OF MAINTENANCE VEHICLE

BE IT RESOLVED that the Board of Education approves the purchase of a white 2011 Chevy Express Van Vin #: 1GCSGAFX4B1144100 in the amount of \$12,900.00

PERSONNEL – Resolution 1 & Addendum

1. PERSONNEL AGENDA REPORT & ADDENDUM

Trustee Russo moved and Trustee Scalera seconded a motion that the Board approves Personnel Resolution 1 and Addendum:

Upon a roll call vote the following resolution and addendum were unanimously approved.

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report and Addendum dated June 30, 2014.

2. TESTIMONIAL – Administrator

Trustee Reilly moved and Trustee Scalera seconded a motion that the Board approve the following resolution:

Upon a roll call vote the following resolution was unanimously approved.

WHEREAS, Ms. Cynthia DeBonis has tendered her resignation as Coordinator of English effective July 1, 2014 and has signified her intention of retiring from active service, and

WHEREAS, Ms. DeBonis has served as teacher and Coordinator of English in the Nutley Public Schools for a period of forty-one years, and

WHEREAS, through the years Ms. DeBonis has exemplified the finest qualities of her profession at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Ms. DeBonis its deep appreciation of her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

3. TESTIMONIAL – Teachers

Trustee Scalera moved and Trustee Reilly seconded a motion that the Board approve the following resolution:

Upon a roll call vote the following resolution was unanimously approved.

WHEREAS, the following teachers have tendered their resignations and have signified their intention of retiring from active service, and

WHEREAS, through the years they exemplified the finest qualities of their profession at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses its deep appreciation of their long and faithful service and extends its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

Bertuzzi, Joseph	31 Years
Fisher, Linda	33 Years
Foglio, Nancy	26 Years
Fucello, Margaret	25 Years
Hutcheson, Donna	29 Years
Koegel, Richard	31 Years
Kowalski, Anne Marie	31 Years
MacMillan, Laura-anne	19 ½ Years
Olivo, Rebecca	25 Years
Parigi, Stephen	41 Years
Ryder, Sally Ann	41 Years
Schwarz, John	41 Years
Stepansky, Deane	19 Years
Syme, Michele	21 Years
Szura, Nancy	37 Years
Tagliareni, Joseph	22 Years
Trainor, Patricia	24 Years
Wood, Joyce	33 ½ Years

4. TESTIMONIAL – Administrative Assistant

President Kuckinski moved and Trustee Scalera seconded a motion that the Board approve the following resolution:

Upon a roll call vote the following resolution was unanimously approved.

WHEREAS, Ms. Katherine Mulligan has tendered her resignation as Administrative Assistant to the Superintendent effective July 1, 2014 and has signified her intention of retiring from active service, and

WHEREAS, Ms. Mulligan has worked as Administrative Assistant to the Superintendent in the Nutley Public Schools for a period of thirty years, and

WHEREAS, through the years Ms. Mulligan has exemplified the finest qualities of her profession at all times.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education expresses to Ms. Mulligan its deep appreciation of her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting.

5. TESTIMONIAL - Secretary

Trustee Russo moved and Trustee Scalera seconded a motion that the Board approve the following resolution:

Upon a roll call vote the following resolution was unanimously approved.

WHEREAS, Mrs. Linda Orr has tendered her resignation as high school secretary, effective January 1, 2014 and has signified her intention of retiring from active service, and

WHEREAS, Mrs. Orr has worked in the Nutley Public Schools for a period of Seventeen years and,

Whereas, through the years Mrs. Orr has exemplified the finest qualities of the secretarial profession at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Mrs. Orr its deep appreciation for her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

6. TESTIMONIAL - Paraprofessionals

Trustee Ferraro moved and Trustee Scalera seconded a motion that the Board approve the following resolution:

Upon a roll call vote the following resolution was unanimously approved.

WHEREAS, the following paraprofessionals have tendered their resignations and have signified their intention of retiring from active service, and

WHEREAS, through the years they have exemplified the finest qualities as paraprofessionals at all times,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses its deep appreciation for their long and faithful service and extends its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

D'Angelo, Margaret 16 years
Russonella, Jacqueline 11 years

7. TESTIMONIAL – Bus Aide/Bus Driver

Trustee Carnicella moved and Trustee Scalera seconded a motion that the Board approve the following resolution:

Upon a roll call vote the following resolution was unanimously approved.

WHEREAS, the following Bus Driver/Bus Aide have tendered their resignations and have signified their intention of retiring from active service, and

WHEREAS, through the years they have exemplified the finest qualities as Bus Driver/Bus Aide at all times,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses its deep appreciation for their long and faithful service and extends its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

D'Urso, Carol	Bus Aide	13 years
Vesey, Ernestine	Bus Driver	28 years

8. TESTIMONIAL - Custodians

Trustee Danchak-Martin moved and Trustee Scalera seconded a motion that the Board approve the following resolution:

Upon a roll call vote the following resolution was unanimously approved.

WHEREAS, Mr. Richard Feacher and Mr. Michael Robinson have tendered their resignation as custodian and have signified their intention of retiring from active service, and

WHEREAS, through the years Mr. Feacher and Mr. Robinson have exemplified the finest qualities as a custodian at all times,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Mr. Feacher and Mr. Robinson its deep appreciation for their long and faithful service and extends to them its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

Trustee Reilly stated that the retirements are an impressive loss to the district and wishes them all health and happiness.

President Kucinski stated he will miss many of the retirees and their dedication to the district.

HEARING OF CITIZENS

Resident Lisa Roser asked about the status of a zero period for music at the middle school.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network, welcomed Mrs. Heid and spoke about a family she is helping to solve issues involving their child's IEP.

Resident Domenica Pugliese is a new Spring Garden parent and expressed her satisfaction with the school and district. She asked for information on pre-paying her child's lunch and expressed her concern with the Extended Day Program on professional development days.

Resident Joan Lockwood expressed her concerns regarding the foreign language options.

A resident spoke about professional services not going out to bid and the affect it might have on the taxes.

OLD BUSINESS

President Kucinski thanked the Board for their assistance and input with the delivery of donuts to the staff last week as a token of appreciation.

NEW BUSINESS

Trustee Reilly asked the Superintendent for clarification on the new legislation for the PARCC, CCS and evaluations.

Trustee Scalera mentioned another Bill on the PARCC delay.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 10:19 PM President Kucinski moved and Trustee Reilly seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 10:35 PM Trustee Scalera moved, Trustee Russo seconded, and the Board approved by voice to reconvene the meeting.

ROLL CALL

Present: Mr. Daniel A. Carnicella
Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Kenneth J. Reilly
Ms. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Charles W. Kucinski

Absent: Mr. Ryan Kline
Mr. Thomas J. Sposato

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Dr. Gina Villani, Assistant Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:36 PM on a motion by Trustee Reilly, seconded by Trustee Russo and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary