

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
DECEMBER 17, 2012**

The Nutley Board of Education held a Public Meeting on Monday, December 17, 2012, in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kuchta opened the meeting at 6:30 PM.

**FLAG SALUTE**

President Kuchta led the assembly in the flag salute and a moment of silence.

**MEETING NOTICE**

President Kuchta stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of March 26, 2012. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on April 5, 2012 and posted on the district website.

This is an official meeting.

**ROLL CALL**

Present: Mrs. Lisa Danchak-Martin  
Ms. Victoria Flynn  
Mr. Charles W. Kucinski  
Dr. Robert Reid  
Mrs. Deborah J. Russo  
Mr. Fredrick Scalera  
Ms. Brenda Sherman  
Mr. Thomas J. Sposato  
Mr. James A. Kuchta

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools  
Ms. Gina Villani, Assistant Superintendent of Schools  
Mrs. Karen A. Yeaman, Business Administrator/Board Secretary

## **APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – November 19, 2012  
Closed Executive Session – November 19, 2012

Trustee Kucinski moved, Trustee Sposato seconded, and the Board minutes were unanimously approved.

## **CORRESPONDENCE**

**None**

## **AUDIT REPORT**

Mr. Vinci of Lerch, Vinci & Higgins reviewed the June 30, 2012 Comprehensive Annual Financial Report with the Board and public. He made particular note of the District's healthy financial condition, surplus and that the recommendations are not material or significant. Mr. Vinci commended the Business Office for a great year.

## **MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 6:43 PM President Kuchta moved and Trustee Kucinski seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel and legal update on the Tri Tech and DCM matters.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

## **RECONVENE MEETING**

At 8:06 PM Trustee Danchak-Martin moved, Trustee Kucinski seconded, and the Board approved by voice to reconvene the meeting:

## **ROLL CALL**

Present:                   Mrs. Lisa Danchak-Martin  
                                  Ms. Victoria Flynn  
                                  Mr. Charles W. Kucinski  
                                  Dr. Robert Reid  
                                  Mrs. Deborah J. Russo  
                                  Mr. Fredrick Scalera  
                                  Ms. Brenda Sherman  
                                  Mr. Thomas J. Sposato  
                                  Mr. James A. Kuchta

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools  
Ms. Gina Villani, Assistant Superintendent of Schools  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

### **STUDENT REPORT**

Student Representative, Sherein Abdelhady, spoke about the activities that are taking place at Nutley High School.

### **SUPERINTENDENT'S REPORT**

Mr. Lazovick spoke about the academic calendar, professional and academic development, principal evaluations, technology and the school security plan.

### **BOARD SECRETARY'S REPORT**

Mrs. Yeamans spoke about the refinancing of the 2003 and 2005 bonds and the savings of over \$1 million to the tax payers in debt service. She also addressed the findings in the June 30, 2012 audit.

### **PRESENTATIONS:**

Ms. Villani, Mrs. Divilio and several coordinators gave a power-point presentation outlining the Middle School Program of Studies.

Mr. O'Dell gave a power-point presentation outlining the steps taken by the committee to choose the McREL Framework for the administrator evaluation process.

### **COMMITTEE REPORTS**

Ad Hoc Long Range Facility Committee – Trustee Danchak-Martin stated that the committee interviewed Ross Haber of Ross Haber Associates for the Long-Term District Planning Services pursuant to the RFP. A resolution appointing the firm is on tonight's agenda.

Academic Committee – Trustee Reid stated the committee spoke about the Program of Studies and course offerings, principal evaluation model, academic calendar and the literacy coach.

Administration Committee – Trustee Kucinski thanked the Academic Committee for their outstanding work. He stated the Administration Committee discussed policies, calendar, PSE&G initiative, substitute rates, security, personnel and Radcliffe School facilities.

Finance – President Kuchta stated the committee went over the audit report, bond refinancing, grant at Radcliffe School, liquid church agreement, agenda items and the budget for 2013-14.

Strategic Planning – Community Action Committee - Trustee Scalera

The group reviewed the Survey Monkey results and discussed the differences between community service and curriculum based service-learning projects. The group identified some of the stronger examples of service-learning projects which are already being implemented by our teachers and also discussed ways some of the existing community service activities lend themselves to service learning projects.

Community action team members presented examples of service learning projects, guides, tool kits, and rubrics from a variety of states including Maryland, New Jersey, and California. The commonalities and strengths of these existing models were identified. Eight districts throughout New Jersey were called and the group is awaiting the returned calls.

#### Strategic Planning – Character Committee - Trustee Flynn

The five-year goal provides that the students in the school district will assume responsibility for the integrity of the Nutley student population, demonstrating character by their actions in school and the community and through their own participation, monitoring of, and presentation on codes of honor. The administrative leaders of this committee (Mr. O'Dell, Mr. Ackerman, Mr. Jones) met with Trustee Flynn to discuss the Year One Goal of conducting a program review of the curriculum in preparation of drafting an ethics curriculum for the district. Last week, the committee met as a whole to discuss the goals of the committee and next steps.

Trustee Flynn also reported that she attended the first meeting of the Mathematics Pilot Committee on December 12, 2012. At this meeting, representatives from McGraw-Hill and Singapore Math were present. Trustee Flynn expressed that the Board is focused upon building the budget so that it may obtain the best learning materials for the students, and that the products being proposed were extraordinary in the ways in which they support student learning and instruction (by incorporation of technological support for use at home and in school). The Pilot Committee will meet again in January to evaluate other products to determine which math series will be piloted in the district in this school year.

#### Strategic Planning – Communication Committee – Trustee Sherman

The Communications Committee will determine community needs and usage in relation to the various communication tools available to the district, including Naviance, School Messenger, Realtime portals, and District Web interface and determine what the information needs of the community are. The Committee will utilize surveys and focus group discussion with all stakeholder groups to gather data. Upon reviewing the qualitative and quantitative data the group will provide recommendations to the Board of Education as to the best use for each mode of communication. The committee also discussed and prepared an initial survey to be used in order to gather feedback on the current methods of communication in the district. It was ultimately decided to hold off implementation of the survey until further discussions were held with other strategic planning committees regarding their inclusion into the survey. For next month's meeting, the committee will continue the discussion on sharing the initial survey with other groups, outreach, and years 2 through 5 goals.

### **HEARING OF CITIZENS**

None

### ***ACADEMICS - Resolutions 1-5***

Trustee Reid moved and Trustee Kucinski seconded a motion that the Board approves Academic Resolutions 1-5 as follows:

Upon a roll call vote Academic Resolutions 1-5 were approved with the following exception:

1. Trustees Russo voted “No” on Resolution 5 – Approval of Calendar – 2013-2014 School Year.

**1. APPROVAL OF Field Trips**

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Radcliffe School/Lincoln School	Rachel Ryan/Maura Byrne	12/4/12 (Raindate– 4/16/13)	Liberty Science Center, Jersey City, NJ
Nutley High School	Michael Cundari	12/17/12	All Elementary Schools w/Holiday Extravaganza
Nutley High School	Sharon Romaglia	12/18/12	Diamond Spring Restaurant, Nutley, NJ
Nutley High School	Gerald Ryan/Robert O’Dell	12/20/12	Nutley Museum, Nutley, NJ
Nutley High School	Lisa Vallo	1/10/13	Eastwick Colleges, Nutley, Paramus & Hackensack, NJ
Nutley High School	Denis Williams	1/14/13, 1/15/13 (Raindate- 1/17/13, 1/18/13)	Veteran’s Court House, Newark, NJ
Lincoln School	Kristine Torjussen	4/25/13	Montclair State University, Montclair, NJ
Walker Middle School	Michael Cundari/Nicole Monte	5/10/13	Great Adventure, Jackson, NJ
Spring Garden School	Carol VonAchen/Olga Suter	5/22/13	Newark Planetarium, Newark, NJ
Nutley High School	Sharon Romaglia	5/31/13	Montclair State University, Montclair, NJ

**2. APPROVAL OF Professional Development Days/Travel Reimbursement**

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Kristin Grabowski, Renee Hoarle, Ashley Hauer, Susan Furnari, Patricia Jones	Handle With Care	12/3/12	Belleville Public Schools, Belleville, NJ	\$0 + travel
David Luzzi, Judith Cresci, Barbara Polito, Ashley Volpe, Allison Bravoco-Villar, Marlana Kennedy	Handle With Care	12/6/12	Belleville Public Schools, Belleville, NJ	\$0 + travel
Leslie Tesei, Maureen Callaghan, Maura Byrne, Renee Mitrano, Ellen Wolf	Handle With Care	12/11/12	Belleville Public School, Belleville, NJ	\$0 + travel
Eileen Algieri, Natalie Angelo, Charles Azzarello, Charles Baker, Michael Beck, Dolores Bergamini, Anthony Cefalo, Donna Cefalo, Paul Colangelo, Carol D’Urso, Mario Desimone, Joseph Garofalo, Angela Gil, Peggy Hollywood, Cindy	Handle With Care Bus Driver & Aide Training Seminar	12/11/12	Hopatcong High School, Hopatcong, NJ	\$10.00/per person + use of (1) school bus

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Hughes, Sandra Hughes, Anna Kowalski, Ramona Lehansky, Ruth Marino, Joanne Masucci, Kathleen McCormack, Toni  Miller, Melissa Mitchell, Richard Moore, Marie Nebesni, Joseph Pugliese, Jane Riccardi, Joan  Scoccimarro, Angela Serio, Maria Spina, Ernestine Vesey & Kerry Wisener				
Robert O'Dell Keith Cortright	NJNS Conference	12/14/12	Secaucus, NJ	\$0 + travel
Nicole David, Steven DiGregorio, Joseph Dwyer, Cheryl Kozyra, Andrew Linfante, Louis Manganiello, Marianne Marcantonio, Marcellino Marra, Alicia Michalek, Robert Porrino, Christopher Rosati, Gerald Ryan, Donna Saitta, John Schwarz, Jennifer Stine, Michael Stoffers, Veronica Walsh	Teaching with Documents linked to NJCCCS by Chris Zarr from the National Archives	12/17/12	Nutley High School, Nutley, NJ	\$0 + travel
Jeannette Andreula, LoriAnn Cassie, Lenore Chieffo, Michele Cristantiello, Joyce Cunningham, Cyndi DeBonis, Susan Dingwell, Natalie Gatto, David Johnston, Joan Lightfoot, Pamela Maggiano, Patricia Maher, Claire Menza, Linda Moscaritola, Jessica Nolaso, Rebecca Olivo, Lisa Palestina, Mary Pontrella, Susan Quigley, Rosann Rizzuto, Lisa Rossi, Melissa Stauss, Gina Villani, Gail Wallis	Language arts Model Classroom Training	12/17/12, 1/16/13, 1/24/13, 2/12/13, 2/27/13, 3/12/13, 4/1/13, 5/1/12	WMS, Nutley, NJ	\$0 + travel
Carla Cullari, Nicole David, Lora Dwyer, Valerie Martin, Alicia Michalek, Christina Osieja, Robert Porrino, Christopher Rosati, Lisa Rossi, Debra Vessichelli, Veronica Walsh	Stratologica, The Common Core and literacy instruction, model grade 5 curriculum.	12/18/12	Lincoln School, Nutley, NJ	\$0 + travel
Vance Campbell	CISCO Training	12/21/12	Cisco Systems, Inc., Iselin, NJ	\$0 + travel
Lawrence Tuorto	Special Education & Mathematics Conference	1/9/13	St. Peter's University, Jersey City, NJ	\$100 + travel
Jesenia Gomez Josephine Mleziva	School Ethics Disclosure Forms Online Training (Afternoon Session)	1/9/13	Liberty Middle School, West Orange, NJ	\$0 + travel
Jennifer Farro, Debra Marchese, Nicole Schrodi, Roxanne Tsairis, Holly Jasnowitz, Gina Cocchiola, Lori Ann Cassie, Allyson Ciancimino, Susan Dingwell, Jillian Baker, Dana DiGiacomo, Jamie DePinto, Sarah Sorensen, Alannah Adubato, Cyndi Lynch, Marie Pied, Diana Rambaldi, Rosa Santoriello, Nancy Thunell	Training for Zippy's Friends program	1/9/13, 1/16/13	MSU, Montclair, NJ	\$0 + travel

Chris Mickens	AMTNJ Special Education & Math Bridge the Gap Between HSPA & PACC	1/9/13	St. Peter's University, Jersey City, NJ	\$100.00 + travel
Erin Sheridan	Difficult Behavior in Students with HFA/Asperger's: Using Strategies that work.	1/11/13	Shepard Middle School, Kinnelon, NJ	\$0 + travel
Luann Zullo /James Kelly	"Be The Best" Softball Coaches Clinic	1/18/13	Cherry Hill, NJ	\$0 + travel
Christopher Rosati	District Test Coordinator Training & Updates for March and May Assessments	1/23/13	Birchwood Manor, Whippany, NJ	\$0 + travel
Keith Cortright	Middle School Principals' Group	1/15/13	Eisenhower Middle School, Roxbury, NJ	\$0 + travel
Theresa Hrubash	Social Media in Schools: Protecting Educators and Students from the Abuse of Texting, Facebook, Twitter, and other Social Media	2/19/13-2/20/13	Atlantic City, NJ	\$100 + travel
Nicole Boyce/Dara Moscaritola	NJASPERD Annual Convention	2/25/13, 2/26/13	Long Branch, NJ	\$90.00 + travel
Lenore Chieffo	Strategies for building reading proficiency, fluency, and comprehension	3/13/13	West Orange, NJ	\$100 + travel
Lisa Marie Vallo	Northern NJ Federal Safety & Health Council meeting	3/13/13	Morristown, NJ	\$0 + travel
Donna Cocco /Jill Divilio	ECSCA College Tour	3/20/13	SUNY, Stony Brook & Hofstra	\$20.00 + travel/pp

**3. APPROVAL OF INTERNSHIP**

BE IT RESOLVED that the Board of Education approves the following internship to be conducted in district, conforming to standards of practice and confidentiality.

<b>Student</b>	<b>University</b>	<b>Mentor</b>
Natilie Hernandez	Kean University	Erin Sheridan

**4. APPROVAL OF PROGRAM OF STUDIES – HIGH SCHOOL**

BE IT RESOLVED that the Board of Education approves the Program of Studies – High School for the 2013-2014 school year.

**5. APPROVAL OF CALENDAR – 2013-2014 School Year**

BE IT RESOLVED that the Board of Education approves the adoption of the School Calendar for the 2013-2014 school year.

***ADMINISTRATION - Resolutions 1-3***

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Administration Resolutions 1-3 as follows:

Upon a roll call vote Administration Resolutions 1-3 were unanimously approved.

**1. APPROVAL OF ADOPTION OF POLICIES (First Reading)**

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (first reading) on file in the Business Office:

- 0110 Identification
- 0120 Authority and Power
- 0131 Bylaws and Policies
- 0132 Executive Authority
- 0133 Adjudication of Disputes
- 0134 Board Self Evaluation
- 0141 Board Member Number and Term
- 0145 Board Member Resignation and Removal
- 0147 Board Member Travel Expenses
- 0148 Board Member Indemnification

**2. APPROVAL OF THE USE OF THE McREL FRAMEWORK**

BE IT RESOLVED that the Board of Education approves the use of the McREL Framework for the evaluation of administrators.

**3. APPROVAL OF THE USE OF PERFORMANCE MATTERS**

BE IT RESOLVED that the Board of Education approves the use of the Performance Matters for the administrator evaluation process.

***FINANCE - Resolutions 1-22***

Trustee Sposato moved and Trustee Flynn seconded a motion that the Board approves Finance Resolutions 1-22 as follows:

Upon a roll call vote Finance Resolutions 1-22 were unanimously approved.

**1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending November 30, 2012.



**2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of November 30, 2012 after review of the Secretary's monthly financial reports (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

**3. BILLS AND MANDATORY PAYMENTS**

BE IT FURTHER RESOLVED that the Board of Education approves the payment of 2012-2013 bills and mandatory payments dated December 17, 2012 in the total amount of \$5,295,599.09 (Appendix C).

**4. TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the November transfers in the 2012-13 budget as follows:

TRANSFER #	DATE	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	AMOUNT TO	AMOUNT FROM
9923	11/5/12	11-190-100-640-01-000	TEXTBOOKS-HIGH SCHOOL		8,129.02	
			TEACHING SUPPLIES-HS	11-190-100-610-01-615		(2,989.00)
			SUPPLIES ENGLISH-HS	11-190-100-610-01-644		(2,000.00)
			TEXTBOOKS MATH-HS	11-190-100-640-01-641		(3,140.02)
9926	11/7/12	11-402-100-600-80-610	AA-SUPPLIES-B BASKETBALL		104.78	
		11-402-100-600-85-610	AA-SUPPLIES-G BASKETBALL		104.78	
			AA-SUPPLIES-CHEERLEADERS	11-402-100-600-71-610		(209.56)
9933	11/21/12	11-000-252-340-00-000	ADMIN IT TECHNICAL SVCS.		3,422.50	
			ADMIN IT OFFICE SUPPLIES	11-000-252-600-00-616		(3,422.50)
9934	11/29/12	11-190-100-800-01-891	INS. MISC. EXPENSES-HS		250.00	
			SUPPLIES WORLD LANG.-HS	11-190-100-610-01-647		(250.00)
				<b>Total</b>	<b>\$ 12,011.08</b>	<b>\$ (12,011.08)</b>

**5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

<b>REQUESTS</b>	<b>PURPOSE OF USE</b>	<b>FACILITIES</b>	<b>DATE</b>	<b>TIME</b>	<b>FEES</b>	<b>NO. OF EVENTS</b>
Jennifer Garner Lincoln School Holiday Day Boutique Committee	Holiday Boutique	Lincoln School Gym	12/5/12-12/7/12	8:30 AM-4:30 PM 6:00 - 8:00 PM	Facilities: None Custodian: None	3
Allyson Gardner Daisy Troop #20110	Daisy Scout Meetings	Lincoln School Cafeteria	12/13/12-6/13/13	6:30-7:30 PM	Facilities: None Custodian: None	13
Joseph Fischer NHS Basketball Booster Club	Pasta Kick-Off	High School Cafeteria	12/13/12	6:00-8:00 PM	Facilities: None Custodian: None	1
Lorraine Restel Lincoln School	Wrap-a-Thon	Lincoln School Cafeteria	12/17/12 12/18/12	6:00-9:00 PM	Facilities: None Custodian: None	2
Lori Fiordilino Daisy Troop	Daisy Troop Meeting	Spring Garden Cafeteria	1/2/13-6/12/13	3:30-4:30 PM	Facilities: None Custodian: None	22
Audrey Chavez Lincoln School PTO	Lincoln School Talent Show Practice	Lincoln School - Auditorium	1/7/13-3/6/13	6:30-9:30 PM	Facilities: None Custodian: None	33
Leslie Pfaff Academic Booster Club	Poetry Festival	JWMS Choir Room	1/26/13	12:00-3:00 PM	Facilities: None Custodian: None	1
Theresa Vinci Nutley Park & Recreation	Wrestling Tournaments	NHS Gym	2/2/13 2/3/13 2/8/13 2/10/13	8:00 AM-finish (Sat. & Sun.) 5:00 PM-finish (Fri)	Facilities: None Custodian: None	4

Meadowlands YMCA	YMCA Boot Camp for Extended Day Program	All Elementary Schools - Gym	2/4/13-3/25/13 (SG) 2/5/13-3/26/13 (RS) 2/6/13-3/27/13 (YS) 2/7/13-3/28/13 (WS) 2/8/13-4/12/13 (LS)	4:00-5:00 PM Monday 4:00-5:00 PM Tuesday 4:00-5:00 PM Wednesday 4:00-5:00 PM Thursday 4:00-5:00 PM Friday	Facilities: None Custodian: None	35
Nutley Township Dept. Public Affairs	Nutley Kid Fit Zumba Madness for Sandy Relief	JWMS Gym	2/9/13	6:00-9:00 PM	Facilities: None Custodian: None	1
Maria Cervasio Nutley Schools Extended Day	Extended Day Mid-Winter Program	JWMS classrooms, cafeteria, gym	2/19/13-2/22/13	7:00 AM-6:00 PM	Facilities: None Custodian: None	4
Sam Battaglia Nutley Third Half Club	Annual Third Half Club Basketball Tournament	JWMS Gym	3/14/13 3/15/13 3/16/13	4:30-8:00 PM (Thurs. & Fri.) 9:00 AM-12:00 PM (Sat.)	Facilities: None Custodian: None	3
Leslie Pfaff Academic Booster Club	Science Fair	High School Gym	3/23/13	8:00 AM-3:00 PM	Facilities: None Custodian: None	1
<b>Total Use of Property Represented By The Above</b>						123

**6. SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education authorizes the attendance of students in out-of-district special education classes for the 2012-13 school year as follows:

SCHOOL	NO. OF STUDENTS	CLASSIFICATION	EFF. DATE	TUITION AMOUNT
Daytop Preparatory Mendham, NJ	1	ED	11/23/12	44,100.00
Gramon Schools– New Beginnings	1		1/2/13	\$50,474.00 Incl. aide

**7. APPROVAL OF SERVICE PROVIDERS**

BE IT RESOLVED that the Board of Education approves the following service providers for the 2012-13 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, RDI, Evaluations and Substance Abuse Centers:

- Arms Acres, Inc.
- Atlantic Healthcare/Morristown Memorial Hospital
- 1<sup>st</sup> Cerebral Palsy of New Jersey
- Bergen County Special Services
- Bergen County Special Services School District, Education Enterprises Division
- Children’s Therapy Center

Dr. William Ernst  
Dr. Poorvi Patel  
Dr. Ellen Platt  
Education Services LLC  
Essex Regional Educational Services  
Essex Pediatric Rehabilitation, LLC  
Hugh Bases, MD, Developmental & Behavioral Pediatrics  
Kid Clan Services, Inc.  
New Jersey Outreach  
Nutley Family Services Bureau  
Occupational Therapy Consultants, Inc.  
South Bergen Jointure Commission Services  
Spectrum Health Associates, LLC  
Supreme Consultants

**8. APPROVAL OF CONSULTANT SERVICES**

BE IT RESOLVED that the Board of Education approves the appointment of Michael Bizzarro to serve as a counselor to the district's administrators as needed.

**9. APPROVAL OF LITERACY CONSULTANT**

BE IT RESOLVED that the Board of Education approves the appointment of Shelly Klein of New Directions for Excellence to serve as Literacy Consultant for the 2012-2013 school year at the rate of \$7, 400.

**10. APPROVAL OF CONTRACT WITH ROSS HABER ASSOCIATES**

BE IT RESOLVED that the Nutley Board of Education approves a contract with Ross Haber Associates for the Long-Term District Planning Services for a projected cost of \$23,500 pursuant to RFP.

**11. APPROVAL OF PSE&G DIRECT INSTALL PROGRAM**

BE IT RESOLVED that the Nutley Board of Education approves participation in the PSE&G Direct Install Program for Government and Non-Profit Facilities for Nutley High School, Radcliffe and Spring Garden Schools.

**12. APPROVAL OF PROGRAM FOR EXTENDED DAY STUDENTS**

BE IT RESOLVED that the Nutley Board of Education approves participation in the Children's Fitness Program provided by the Meadowlands YMCA for Extended Day from February 4, 2013 through April 12, 2013. Fee is payable by parent/guardians.

**13. APPROVAL OF AMENDMENT TO THE LIQUID CHURCH RENTAL AGREEMENT**

BE IT RESOLVED that the Nutley Board of Education approves the amendment to the Liquid Church Rental Agreement under Article I (a) to reflect the addition of the media center and a reduction of 1 classroom for a weekly fee of \$1,225.

**14. APPROVAL OF PURCHASE**

BE IT RESOLVED that the Board of Education approves the purchase of one (1) new 2013 GMC Model TK30903 4x4 single wheel pickup truck in the amount of \$31,453.00 from Frank's Truck center, Inc.

**15. DEPOSITORY OF SCHOOL FUNDS – TD Bank**

BE IT RESOLVED that the following officers of the Board of Education Salary Account – #4270287852 be authorized to sign checks effective November 27, 2012:

Karen Yeamans, Board Secretary or Diana Masco, Bookkeeper - Payroll & Benefits  
and  
David Wilson, Treasurer of School Monies

**16. VOID OF CHECKS**

BE IT RESOLVED that the Board of Education voids the following checks issued from the Nutley Salary Account listed below:

DATE	CK. #	AMOUNT
07/01/09	588778	60.24
10/15/09	591651	61.37
11/25/09	596847	60.24
01/16/10	596249	.22
01/14/11	611314	247.09
04/29/11	613377	17.01

**17. COMPREHENSIVE ANNUAL FINANCIAL REPORT/AUDIT**

WHEREAS, the audit of the financial records of the school district for the 2011-12 school year has been made, according to the requirements of Title 18A, by the firm of Lerch, Vinci & Higgins, and

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education accepts the 2011-12 Comprehensive Annual Financial Report and the report of the independent auditors, which includes the audit recommendations which were discussed at the public board meeting of December 17, 2012 , and

BE IT FURTHER RESOLVED, That the Board approves the Corrective Action Plans as per (Appendix D) responding to the recommendations of the auditor and that copies of the Corrective Action Plans be submitted, as required, to the County Superintendent of Schools.

**18. AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS**

WHEREAS, the Nutley Board of Education, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division and Property in the Department of the Treasury; and

WHEREAS, the Nutley Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Nutley Board of Education intends to enter into contracts with the Referenced State Contract Vendors below through this resolution and properly executed contracts, which shall be subject to all conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Nutley Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors below, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Nutley Board of Education pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Nutley Board of Education and the Referenced State Contract Vendors shall be from July 1, 2012 to June 30, 2013.

VENDOR	STATE CONTRACT #	CONTRACT TITLE
Apple Computer, Inc.	70259	WSCA Computer Contract
Bank of America/Staples	77249	Office Supplies & Equipment
Atlantic Tomorrow	73567	Copiers
Ben Shaffer & Associates	59054	Park and Playground Equipment & Parts
Canon Business Solutions	64046	Copiers/Cost per. Copy
Central Lewmar	58411	Paper, fine various agencies
CES Corporation	42288	Telecommunications Equipment
Cherry Valley Tractor Sales	76907	Parts and Repairs for Highway & Construction Equipment
Cherry Valley Tractor Sales	68366	Tractor, Landscape Utility
Cisco Systems	73979	Data Comm. & Network Equipment
Commercial Interiors Direct	69976	Furniture, Office & Lounge non-modular
Commercial Interiors Direct	65751	Carpet & Padding Supplies & Installation
Dell Marketing, LP	70256	WSCA Computer Contract
Dell Marketing, LP	77003	Software License and related service
Diesel Fuel - national Terminal	67100	Fuel Oil #2 Heating
Eric Armin, Inc.	65608	Library Supplies, School Supplies & Teaching Aids
Fisher Scientific	75827	Scientific Equipment Accessories/Maintenance/Supplies
Hertz Furniture Systems	70269	Furniture, Office & Lounge, Non-modular
Hewlett Packard	73980	Data Comm. & Network Equipment
Hewlett Packard	70262	WSCA Computer Contract
IBM Corporation	65687	IT Technology - Data Management
Image Systems	68054	Digital Color Copiers & Copier/Printers - cost per copy
Image Systems	65260	Copiers - cost per copy
Konica Minolta Business	68256	Copiers - Digital, Laser, Multi-Function and Copy Center
Kyocera	53090	Copiers
Longo Associates	66897	Furniture, Library excluding shelving
Nickerson New Jersey	66902	Furniture - Classroom & Folding
Oracle America	70258	WSCA Computer Contract
Paragon Furniture	67834	Furniture, Classroom & Folding
Perma Bound	65596	Library & School Supplies

Pitney Bowes	75237	Mailroom Equipment Maintenance Services
Rock Salt - International Salt	72769	Sodium Chloride (rock salt-bu k)
School Specialty	65606	Library Supplies, School Supplies & Teaching Aids
Staples	78735	Environmentally Preferable Cleaning Products
Trico Equipment	76917	Parts & Repairs for Agricultural/Lawn & Grounds Equip.
United Parcel Service	64368	Parcel Delivery Service - Overnight Service
Verizon	43338	Telecommunication Data Services
Verizon Wireless	64428	Wireless Devices & Services
Wilfred Macdonald	59074	Park and Playground Equipment & Parts
W. W. Granger	79875	Industrial/MRO Supplies/ Equipment
Xerox Corporation	74851	WSCA Computer Contract

**19. RENEWAL OF RISK MANAGEMENT CONSULTANT AGREEMENT**

WHEREAS, the Board of Education of the Township of Nutley is a member of the Suburban Essex Joint Insurance Fund, and

WHEREAS, the Bylaws of said Fund requires that each Member appoints a Risk Management Consultant to perform various professional services as detailed in the Bylaws, and

WHEREAS, the Bylaws indicate a commission rate which shall not exceed six percent (6%) of the Assessment which represents reasonable compensation for the services required and which was included in the cost assessed the Nutley Board of Education

NOW, THEREFORE, be it resolved that the Board of Education of the Township of Nutley does hereby approve the reappointment of the C. Walter Searle Agency of Nutley, NJ as its Risk Management Consultant in accordance with the Fund's Bylaws, for the period January 1, 2013- December 31, 2013.

**20. ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education accepts the following donation:

\$ AMOUNT	FROM
2,000.00	Radcliffe PTO donation for classroom items.
245.00	Matching donation from New York Life to Washington School on behalf of Mr. & Mrs. Robert Martzen
1,000.00	Donation from Rory M. Reilly, Nutley Properties LLC for \$800 to be donated to the Spring Garden School Greenhouse and \$200 to be donated to Spring Garden School for science materials.
2,947.00	Nutley Business People for the Advancement of Technology (NBATE):
	-Sea Perch Kit/Teacher tool bag - \$795
	-S.U.M.H Cup - \$149
	-Canon Scanner - \$130
	-Mimio Teach - \$809
	-Apple Ipad 3 - \$599
	-Kodak Easy Share camera - \$107
	-Flip Video camcorder - \$100
	-Touch math Connect/White Board Program - \$129
	-Touch math Connect/White Board Program - \$129

**21. Amend Federal Budget Control Act of 2011**

WHEREAS, a world class public education is essential for the future success of our nation and today's schoolchildren; and

WHEREAS, the Budget Control Act of 2011 includes a provision to impose \$1.2 trillion in across-the-board budget cuts in almost all federal programs, including education, that would become effective January 2, 2013; and

WHEREAS, these across-the-board budget cuts, also known as "sequestration," would have a negative impact on education through a reduction in funds of 7.8 percent or more and could result in larger class sizes, fewer course offerings, possible four-day school weeks, loss of extracurricular activities, and teacher and staff lay-offs; and

WHEREAS, sequestration would affect almost every public school system in the nation and the millions of students educated through programs such as Title I grants for disadvantaged students, the Individuals With Disabilities Education Act (IDEA), English Language Acquisition, Career and Technical Education, and 21st Century Community Learning Centers; and

WHEREAS, public schools nationwide would be negatively affected by an estimated \$2.7 billion loss in just three programs alone – Title I grants, IDEA special education state grants and Head Start – that serve a combined total of 30.7 million children; and

WHEREAS, federal funding for K-12 programs was already reduced by more than \$835 million in Fiscal Year 2011; and

WHEREAS, New Jersey already ranks last among the states in the percentage of school expenditures (3.1%) supported by the federal government; and

WHEREAS, in Fiscal Year 2013, New Jersey will lose more than \$73 million in funding for elementary and secondary education programs, administered through the U.S. Department of Education, as well as over \$11.7 million in Head Start funding; and

WHEREAS, with a state-imposed tax levy cap and limited growth in state aid, New Jersey local school districts have limited capacity to absorb cuts in funding resulting from sequestration.

NOW THEREFORE, BE IT RESOLVED, that the Nutley Board of Education, in the County of Essex, State of New Jersey urges Congress and the Administration to amend the Budget Control Act to mitigate the drastic cuts to education that would affect our students and communities, and to protect education as an investment critical to economic stability and American competitiveness.

AND BE IT FURTHER RESOLVED, that a copy of this resolution be sent to United States Senator Robert Menendez, United States Senator Frank Lautenberg, U.S. Representative Bill Pascrell, State Senator Paul Sarlo, Assembly Representative Rodney Frelinghuysen, the New Jersey School Boards Association, and the National School Boards Association.



**22. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education amends the resolution Special Class Placement – Educationally Disabled Students, approved at the November 19, 2012 Board Meeting, to reflect the following change in the tuition amount:

SCHOOL	NO. OF STUDENTS	CLASSIFICATION	EFF. DATE	TUITION AMOUNT
Community School Nutley, NJ	1	PSD	1/1/13	3,780.00

***PERSONNEL – Resolutions 1-2***

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Personnel Resolutions 1-2 as follows:

Upon a roll call vote Personnel Resolutions 1-2 were unanimously approved.

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated December 17, 2012.

**2. SUBSTITUTE RATES – 2012-2013**

BE IT RESOLVED that the Board of Education approves the amended Substitute Rate schedule for 2012-2013 effective December 18, 2012 as per Schedule A.

**HEARING OF CITIZENS**

NONE

**OLD BUSINESS**

Trustee Scalera stated that the strategic planning committees would like to have a board retreat.

**NEW BUSINESS**

Trustee Scalera said that the NHS Music Extravaganza and Holiday Show were a great success. He congratulated the music programs.

President Kuchta thanked Ms. Sherman for her service to the Board and her input.

Ms. Sherman thanked the Board for the opportunity to serve.

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 9:36 PM President Kuchta moved and Trustee Kucinski seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

**RECONVENE MEETING**

At 10:43 PM Trustee Danchak-Martin moved, Trustee Sposato seconded, and the Board approved by voice to reconvene the meeting:

**ROLL CALL**

Present: Mrs. Lisa Danchak-Martin  
Ms. Victoria Flynn  
Mr. Charles W. Kucinski  
Dr. Robert Reid  
Mrs. Deborah J. Russo  
Mr. Fredrick Scalera  
Ms. Brenda Sherman  
Mr. Thomas J. Sposato  
Mr. James A. Kuchta

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools  
Ms. Gina Villani, Assistant Superintendent of Schools  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:45 PM on a motion by Trustee Danchak-Martin, seconded by Trustee Sposato and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary