

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
JULY 17, 2012**

The Nutley Board of Education held a Public Meeting on Tuesday, July 17, 2012, in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kuchta opened the meeting at 6:03 PM.

**FLAG SALUTE**

President Kuchta led the assembly in the flag salute and a moment of silence.

**MEETING NOTICE**

President Kuchta stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of July 3, 2012. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk and posted on the district website.

This is an official meeting.

**ROLL CALL**

Present: Mrs. Lisa Danchak-Martin  
Ms. Victoria Flynn  
Mr. Charles W. Kucinski  
Dr. Robert Reid  
Mrs. Deborah J. Russo  
Mr. Fredrick Scalera  
Mr. Thomas J. Sposato  
Mr. James A. Kuchta

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools  
Ms. Gina Villani, Director of Curriculum & Instruction  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

**APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – June 11, 2012  
Closed Executive Session – June 11, 2012  
Open Public Meeting – June 25, 2012  
Closed Executive Session – June 25, 2012

Trustee Flynn moved, Trustee Kucinski seconded, and the Board minutes were unanimously approved.

## **CORRESPONDENCE**

**None**

## **SUPERINTENDENT'S REPORT**

Mr. Lazovick spoke about the success of the Let's Learn Program, the Board Retreat on August 13, 2012, the Administrators' Retreat on August 7-9, 2012, technology updates and the math curriculum assessments.

## **BOARD SECRETARY'S REPORT**

Mrs. Yeamans deferred her report to President Kuchta for his report on the Finance Committee.

## **COMMITTEE REPORTS**

Administration – Trustee Kucinski updated the Board on solar, technology, job descriptions and policies.

Ad Hoc Facility Committee – Trustee Danchak-Martin read a charter action development plan identifying the purpose of the committee.

Finance – President Kuchta stated the committee reviewed the capital reserve account, five-year projections, solar, fiber optics, grant for the Radcliffe lift and the geothermal grant.

## **PRESENTATION**

Ms. Mary Ann Friedman of New Jersey School Boards Association gave a presentation to the Board on their self evaluation.

## **MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 6:38 PM President Kuchta moved and Trustee Russo seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

**RECONVENE MEETING**

At 7:15 PM Trustee Sposato moved, Trustee Russo seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting.

**HEARING OF CITIZENS (Resolutions Only)**

Resident Alan Thomas referred to Finance Resolution 9 and questioned if we contacted the town on shared services for garbage collection.

**ACADEMICS - Resolutions 1-3**

Trustee Danchak-Martin moved and Trustee Russo seconded a motion that the Board approves Academic Resolutions 1-3 as follows:

Upon a roll call vote Academic Resolutions 1-3 were unanimously approved.

**1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Nutley High School	Joseph Simko	9/23-9/25/2012	Sedge Island, Island Beach State Park, Seaside Park, NJ
Nutley High School	Katianne Oakley	9/30-10/2/2012	Sedge Island, Island Beach State Park, Seaside Park, NJ
Nutley High School	Extended Day Summer	August 3, 2012	AMC Theatre, Clifton, NJ
Nutley High School	Mr. Maiello/Marching Band	August 24-27, 2012	Camp Canadensis, PA

**2. APPROVAL OF Professional Development Days/Travel Reimbursement**

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Denia Garcia	AP Summer Institute - Spanish Language Workshop	7/23-27/2012	New York City	\$899 + Travel
Jesenia Lasalle Josephine Mleziva	Lunch Program Workshop	8/23/2012	St. Michael's School, Newark	Travel

**3. APPROVAL OF SUBMISSION OF APPLICATION – Carl D. Perkins Vocational and Technical Education Act**

---

BE IT RESOLVED that the Board of Education approves submission of application for the Carl D. Perkins Vocational and Technical Education Act for the 2012-13 school year in the amount of \$22,212.

***ADMINISTRATION - Resolution 1***

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Administration Resolution 1 as follows:

Upon a roll call vote Administration Resolution 1 was unanimously approved.

**1. APPROVAL OF ADOPTION OF POLICIES (Second Reading)**

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (second reading) on file in the Business Office:

2110 Philosophy of Education/District Mission Statement R2

***FINANCE - Resolutions 1-16***

Trustee Flynn made a motion, Trustee Sposato seconded, that the wording on Resolution 16 be changed to add “pending state approval.”

Upon a roll call vote the motion was unanimously approved by the Board.

Trustee Sposato moved and Trustee Flynn seconded a motion that the Board approves Finance Resolutions 1-16 as follows:

Upon a roll call vote Finance Resolutions 1-16 were unanimously approved.

**1. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated June 30, 2012 in the total amount of \$266,716.25 (Appendix A) and the payment of bills and mandatory payments dated July 17, 2012 in the total amount of \$2,559,561.97 (Appendix B) and \$490.34 (Appendix C).

**2. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
J.D. Vick Fellowship of Christian Athletes	Nutley High School Athletes Habitat for Humanity Trip Car Wash	High School Parking Lot	7/21/12	10:00 AM – 2:00 PM	Facilities: None Custodian: None	1
Theresa Vinci Nutley Parks & Recreation	Nutley Park & Rec. Football and Soccer Practices	All Elementary Fields	9/3/12 - 11/30/12	6:00 PM - Dusk	Facilities: None Custodian: None	55
Holly Hergenhan Brownie Troop #20283	Meetings	Washington School - Teachers Cafeteria	9/13/12 - 6/13/13	3:30 - 5:00 PM	Facilities: None Custodian: None	10
Sofija Kelic Nutley Assoc. of Parents Supporting Autistic Children	Parent Meeting for Autistic Children	NHS Teachers Cafeteria	9/13/12 - 6/13/13	6:30 – 9:00 PM	Facilities: None Custodian: None	9
Dawn Rabbia Girl Scout Troop #21192	Monthly Meetings	Radcliffe - Teachers Cafeteria	9/17/12 - 6/17/13	6:30 – 7:30 PM	Facilities: None Custodian: None	18
Theresa Vinci Nutley Parks & Recreation	Junior Football Games	Oval	9/23/12, 9/30/12 10/28/12, 11/4/12	10:30 AM - Dusk	Facilities: None Custodian: None	4
Dorothy Huey NHS PTO	SAT Boot Camp	High School Math Wing Classrooms	9/29/12 & 9/30/12	8:30 AM – 1:00 PM	Facilities: None Custodian: \$371.25	2
Theresa Vinci Nutley Parks & Recreation	Fun For All Program – Special Population	Radcliffe School - Gym	10/3/12 - 6/26/13	6:30 PM – 9:30 PM	Facilities: None Custodian: None	39
Annamarie Nicolette Township of Nutley Public Affairs	Nutley Thriving Survivors Walk	JWMS restrooms & front steps	10/5/12	5:00 PM – 9:00 PM	Facilities: None Custodian: None	1
Lawrence Pearson Nutley Class of 1962 Reunion Committee	Meet & Greet	High School Cafeteria & Senior Courtyard	10/12/12	5:30 PM – 7:30 PM	Facilities: None Custodian: None	1
Lawrence Pearson Nutley Class of 1962 Reunion Committee	Meet & Greet	High School Cafeteria & Senior Courtyard	10/13/12	9:00 AM – 11:00 AM	Facilities: None Custodian: None	1
Gemma Abernovich Radcliffe PTO Talent Show Committee	Talent Show Rehearsal	JWMS Auditorium	2/7/13	4:30 PM – 6:30 PM	Facilities: None Custodian: None	1
Gemma Abernovich Radcliffe PTO Talent Show Committee	Talent Show	JWMS Auditorium & Cafeteria	2/8/13	6:00 PM – 10:00 PM	Facilities: None Custodian: None	1
Gemma Abernovich Radcliffe PTO	Dads Basketball Game	JWMS Gym	3/1/13	7:00 PM – 9:00 PM	Facilities: None Custodian: None	1
John Maiello (NHS) NJ Assoc. of Jazz Educators	NJ Assoc. of Jazz Educators Preliminary	JHWMS Auditorium & Cafeteria	3/14/13	4:00 PM – 10:00 PM	Facilities: None Custodian: None	1
John Maiello (NHS) NJ Assoc. of Jazz Educators	NJ Assoc. of Jazz Educators	High School Auditorium & Music Wing Classrooms	4/8/13 4/12/13 4/13/13 4/14/13	4:00 -9:00 PM, 9:00 AM-4:00 PM 9:00 AM-1:00 PM, 1:00 -5:30 PM	Facilities: None Custodian: None	4

Jillaine Gingerelli Yantacaw School PTO	Yantacaw School Talent Show Dress Rehearsal & Performance	JHWMS Auditorium & Cafeteria	4/18/13 4/20/13	4:00 -9:00 PM 4:00 -10:00 PM	Facilities: None Custodian: None	2
John Maiello (NHS)	Nutley Music Boosters – Café Night	High School Gym, Music Wing & Cafeteria	4/27/13	9:00 AM – 9:00 PM	Facilities: None Custodian: None	1
Andrea Madenia Dance Techniques	Dance Rehearsal & Recital	High School Auditorium, Band Room	6/7/13 6/8/13	3:00 -8:00 PM 2:00 -7:00 PM	Facilities: \$900.00 Custodian: \$472.50	2
<b>Total Use of Property Represented By The Above</b>						144

**3. VOID OF CHECK**

BE IT RESOLVED that the Board of Education voids the following check issued from the Nutley High School Activities Account listed below:

DATE	CK. #	NAME	AMOUNT
6/8/2011	4825	Shoko Okabe	\$350.00

**4. APPROVAL OF EXTENDED DAY PROGRAM SALARY RATES - 2012-2013**

BE IT RESOVLED that the Board of Education approves the following salary rates, effective September 1, 2012, for the Nutley Board of Education Extended Day Program for the 2012-2013 school year:

	<u>Hourly Rate</u>
Supervisor	\$33.60
Teacher	
Step 1	25.50
Step 2	27.50
Aide	
Step 1	13.00
Step 2	16.00
Nurse	
R.N. only	27.50
Certified School Nurse	33.60

**5. NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION**

BE IT RESOLVED that the Board of Education continues its membership in the New Jersey State Interscholastic Athletic Association in the amount of \$2,150 for the 2012/2013 school year.

**6. NEW JERSEY SCHOOL BOARDS ASSOCIATION**

BE IT RESOLVED that the Board of Education continues its membership in the New Jersey School Boards Association in the amount of \$25,114.20 for the 2012/2013 school year.

**7. APPROVAL OF EXPENDITURE 2011-12 Budget**

BE IT RESOLVED that the Board of Education approves the purchase from Apples Computer, Inc., through the New Jersey State WSCA Contract #B27158, (131) iMac Computers, (131) MacBook Pro 5's, (17) MacBook Pro's, (2) MacBook Pro's 13-Inch, (2) iPad 2's and all the AppleCare Protection Plans for each in the amount of \$271,831.05.

**8. APPROVAL OF EXPENDITURE 2012-13 Budget**

BE IT RESOLVED that the Board of Education approves the purchase from Apples Computer, Inc., through the New Jersey State WSCA Contract #B27158, (25) iMac's – 27-inch, (2) Apple Thunderbolt Display's – 27-Inch, (1) Mac Pro 2.4GHz 12-Core Intel Xeon and all the AppleCare Protection Plans for each in the amount of \$45,500.33.

**9. RENEWAL FOR THE COLLECTION OF GARBAGE & REFUSE**

WHEREAS, on June 22, 2009, the Board of Education accepted the bid and awarded a contract to OMNI Waste Services for collection of garbage & refuse for the period of July 1, 2009 – June 30, 2012, and

WHEREAS, the bid specifications included an option for the Board to seek a renewal of the contract for an additional year, in accordance with N.J.S.A. 18A:18A-42, and

WHEREAS, the Board has found the services provided to be effective and efficient, and

WHEREAS, the annual cost of the contract will remain at the rate previously awarded as follows:

Nutley High John H. Walker	Monthly Cost	Sept - June	737.00/per school
	Monthly Cost	July - August	148.00/per school
Lincoln, Radcliffe, Spring Garden, Washington, Yantacaw	Monthly Cost	Sept - June	295.00/per school
Maintenance Warehouse	Per Pick-up	July - June	52.00
Additional Pick-ups	Per Occurrence		52.00

NOW, THEREFORE BE IT RESOLVED, that the Board authorizes the renewal of the contract for collection of garbage & refuse with OMNI Waste Services for the period July 1, 2012 – June 30, 2013.

**10. ACCEPTANCE OF GRANT AWARD – Race to the Top 3 (RTTT3)**

BE IT RESOLVED that the Board of Education accepts Race to the Top 3 (RTTT3) grant award in the amount of \$19,322.

**11. APPROVAL OF SERVICE PROVIDERS**

BE IT RESOLVED that the Board of Education approves the following service providers for the 2012-13 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, Developmental Vision Instruction and Substance Abuse Centers:

Caldwell Pediatric Therapy Center  
Concordia Learning Center @ St. Joseph’s School for the Blind

**12. APPROVAL OF VEHICLE MAINTENANCE BID**

WHEREAS, Bids for vehicle maintenance bid were re-advertised on July 2, 2012, and

WHEREAS, sealed bids were publicly opened and read aloud on Friday, July 13, 2012 at 11:00 am in the office of the Business Administrator/Board Secretary, and

WHEREAS, the bid from Astone Fleet Service L.L.C., Roselle Park meets all specifications, and is therefore the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approve the award of a contract for school vehicle maintenance from July 1, 2012 thru June 30, 2015 to Astone Fleet Service L.L.C., Roselle Park, NJ at the hourly rate of \$79.00.

**13. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL CONTRACTORS, INC.**

BE IT RESOLVED that the Board of Education approves partial payment to ESR Mechanical for HVAC Upgrades at the High School as per the recommendation of the Board’s Architect and Construction Manager as follows:

Application 25- High School	\$ 7,212.48	(Acct #30-999-405-450-01-000)
-----------------------------	-------------	-------------------------------

**14. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL CONTRACTORS, INC.**

BE IT RESOLVED that the Board of Education approves partial payment to ESR Mechanical for HVAC Upgrades at Radcliffe as per the recommendation of the Board’s Architect and Construction Manager as follows:

Application 17- Radcliffe School	\$35,363.35	(Acct #30-999-405-450-04-000)
Change Order 1 - final payment Approved 2/28/11 -Install security.	420.75	(Acct #30-999-405-450-04-330)
Change Order 3 - final payment Approved 8/29/11-Washable filters.	70.79	(Acct #30-999-405-450-04-330)
Change Order 4 - final payment Approved 12/19/11-install shields on exterior lights.	<u>135.27</u>	(Acct #30-999-405-450-04-330)
<b>Total</b>	<b>\$35,990.16</b>	



**15. APPROVAL OF FINAL PAYMENT TO ESR MECHANICAL CONTRACTORS, INC.**

BE IT RESOLVED that the Board of Education approves final payment to ESR Mechanical for HVAC Upgrades at the High School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 26- High School                      \$81,874.70        (Acct #30-999-405-450-01-000)

**16. APPROVAL OF CHANGE ORDER - ESR MECHANICAL CONTRACTORS, INC.**

BE IT RESOLVED that the Board of Education approves the following change order for ESR Mechanical Contractors, Inc. for HVAC upgrades at Radcliffe School as per the recommendation of the Board's Architect and Construction Manager as follows pending state approval:

Change Order 5 – Radcliffe                      \$74,582.20        (Acct #30-999-405-450-04-330)  
For the chimney breeching and breeching liner.

***PERSONNEL – Resolutions 1-2***

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Personnel Resolutions 1-2 as follows:

Upon a roll call vote Personnel Resolutions 1-2 were unanimously approved.

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated July 17, 2012.

**2. APPROVAL OF CONTRACT – Business Administrator/Board Secretary**

BE IT RESOLVED that the Board of Education approves the appointment of Karen A. Yeamans as Business Administrator/Board Secretary for the period of July 1, 2012 through June 30, 2013.

BE IT FURTHER RESOLVED that the Board approves the salary and the terms and conditions of the agreement for Karen A. Yeamans in the amount of \$150,000.00 for the 2012-2013 school year. This contract has been approved by the Executive County Superintendent in accordance with N.J.A.C. 6A-23A-3.1.

**HEARING OF CITIZENS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

Trustee Reid asked about the safe guards regarding the newly purchased technology equipment.

Trustee Sposato asked if the Superintendent could provide information regarding the recent loss of technology equipment.

Election to Fill Board Vacancy:

President Kuchta provided an overview of the process to fill the Board vacancy. He then took nominations from the Board to fill the vacancy.

Trustee Sposato made a motion, seconded by Trustee Kucinski, to appoint Brenda Sherman for the Board vacancy. Upon a roll call vote the motion was passed with Trustee Flynn not voting.

Board Member Oath:

Mrs. Yeamans administered the oath to Brenda Sherman.

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 7:35PM President Kuchta moved and Trustee Sposato seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters and negotiations.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

**RECONVENE MEETING**

At 7:58 PM Trustee Sposato moved, Trustee Scalera seconded, and the Board approved by voice to reconvene the meeting:

**ROLL CALL**

Present: Mrs. Lisa Danchak-Martin  
Ms. Victoria Flynn  
Mr. Charles W. Kucinski  
Dr. Robert Reid  
Mrs. Deborah J. Russo  
Mr. Fredrick Scalera  
Ms. Brenda C. Sherman  
Mr. Thomas J. Sposato  
Mr. James A. Kuchta

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools  
Ms. Gina Villani, Director of Curriculum & Instruction  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:59 PM on a motion by Trustee Kucinski, seconded by Trustee Flynn and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary