

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
MAY 21, 2012**

The Nutley Board of Education held a Public Meeting on Monday, May 21, 2012, in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kuchta opened the meeting at 6:32 PM.

**FLAG SALUTE**

President Kuchta led the assembly in the flag salute and a moment of silence.

**MEETING NOTICE**

President Kuchta stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of March 26, 2012. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on April 5, 2012 and posted on the district website.

This is an official meeting.

**ROLL CALL**

Present: Mrs. Danchak-Martin  
Mr. Charles W. Kucinski  
Mrs. Deborah J. Russo  
Mr. Thomas J. Sposato  
Mr. James A. Kuchta

Absent: Ms. Victoria Flynn (arr. 6:42 pm)  
Dr. Robert Reid  
Mr. Fredrick Scalera

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools  
Ms. Gina Villani, Director of Curriculum & Instruction  
Mrs. Karen A. Yeaman, Business Administrator/Board Secretary

**APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – April 23, 2012  
Closed Executive Session – April 23, 2012

Trustee Russo moved, Trustee Sposato seconded, and the Board minutes were unanimously approved.

## **CORRESPONDENCE**

None

## **PRESENTATIONS**

Mr. Joseph Piro, along with the coaches, presented the athletic awards and acknowledged the high school students for their achievements.

Trustee Flynn entered at 6:42 PM.

## **RECESS MEETING**

At 6:50 PM President Kuchta moved, Trustee Sposato seconded, and the Board unanimously approved by voice vote a motion to recess.

## **RECONVENE MEETING**

At 6:55 PM President Kuchta moved, Trustee Russo seconded, and the Board unanimously approved by voice vote to reconvene the meeting.

## **PRESIDENT'S REPORT**

President Kuchta spoke about the vacancy on the Board and the procedures and requirements for interested applicants.

## **SUPERINTENDENT'S REPORT**

Mr. Lazovick congratulated Mr. Rogers for his appointment as commissioner, spoke about graduation dates, Crash Course in Reality, Teen Media Contest, middle school Art Festival, strategic planning updates and the impact of variances throughout the district.

Trustee Sposato stated that the board supports Mr. Lazovick on all his decisions with regard to variances.

## **BOARD SECRETARY'S REPORT**

Mrs. Yeamans spoke about the fiscal close out for the 2011-2012 school year and preparations to begin purchasing for the 2012-2013 school year for September delivery.

## **COMMITTEE REPORTS**

Administration – Trustee Kucinski updated the Board on the Solar RFP and policy updates.

Academic – Trustee Russo stated that the Committee addressed Performance Matters, technology, Race to the Top Grant, district goals for professional development and the curriculum.

Finance – President Kuchta stated the Committee spoke about financial projections, rental fees, Liquid Church Lease, bond refinancing, e-rate revenue, bid for vehicle maintenance, grant writer, school physician shared services with the town, coaches stipends and the grant for Radcliffe lift.

**HEARING OF CITIZENS (Resolutions Only)**

None

**ACADEMICS - Resolutions 1-5**

Trustee Russo moved and Trustee Sposato seconded a motion that the Board approves Academic Resolutions 1-5 as follows:

Upon a roll call vote Academic Resolutions 1-5 were unanimously approved.

**1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Yantacaw School	Pamela Maggiano, Jacqueline McAloon, Josephine Tucci	5/23/2012 (PM only)(Raindate- 5/30, 6/6 or 6/13/2012 PM only)	Nutley Public Library
Nutley High School	Jessica Mabel, Leann Martin	5/23/2012	Caldwell College – Mathematics League Competition
All Elementary Schools	Grades 4-6 Teachers	5/24/2012 (Raindate – 5/25/2012)	Junior Olympics , Tangorra Field
JHW Middle School	Donna Saitta, Louis Manganiello	5/29/2012	Discovery Museum, NYC
JHW Middle School	Joseph Cappello	5/29 and 5/30/2012	Elementary Schools – Anti-Bullying Workshop
Yantacaw School	Maria Pied, Rosa Santoriello, Diana Rambaldi	5/30, 6/1, 6/5/2012 (Raindate - 5/31,6/4, 6/6/2012)	Yantacaw Park
Washington School	Jamie DePinto, Dana DiGiacomo, Sarah Sorensen	5/30, 6/1, 6/5/2012 (Raindate - 5/31,6/4, 6/6/2012)	Yantacaw Park
Nutley High School	Christopher Rosati	5/31/2012	Metropolitan Museum of Art, NYC
Nutley High School	Michael Cundari	5/31/2012	Lincoln Center, NYC
Nutley High School	Michael Cundari	6/5/2012	Papermill Playhouse, Millburn, NJ
Nutley High School	Sharon Romaglia	6/5/2012	CUNY, Brooklyn, NY
Nutley High School	Lisa Vallo	6/5/2012	Operating Engineers Training Center, South Brunswick, NJ
Spring Garden School	Marcia Napolitano	6/6/2012	Elementary Schools
Nutley High School	Vance Campbell	6/6/2012	E-Tek, Secaucus, NJ
Yantacaw School	Tara Pate, Rebecca Olivo, Alyssa Zuzzio, Lauren Alfaro	6/6/2012 (Raindate - 6/8/2012)	The Nutley Museum and St. Paul's Church/Cemetery

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Nutley High School	Debra Piacentini, Patricia Trainor	6/6/2012	Cerebral Palsy Center, Belleville, NJ
Washington School	Erin Len k, Patricia Maher, Kevin Smyth	6/7/2012 (Raindate - 6/12/2012)	Nutley Municipal Court
Radcliffe School	Holly Jasnowitz, Jennifer Farro, Peter Behrens	6/11/2012	Nutley Parks and Recreation (The Garden)
Yantacaw School	Vicki Latka	6/13/2012	Outragehiss Pets, Chestnut Ridge, NY
Nutley High School	John Maiello	8/20-22/2012 (Home Camp) 8/24-27/2012 (Away Camp)	Home Camp – Nutley Away Camp - Canadensis, PA

**2. APPROVAL OF Professional Development Days/Travel Reimbursement**

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

<b>EMPLOYEE/BOARD MEMBER</b>	<b>PROGRAM NAME</b>	<b>DATE</b>	<b>LOCATION</b>	<b>COST</b>
Carrie-Anne Papa	New England Land Grant Universities Luncheon Meeting	5/23/2012	Florham Park, NJ	Travel
Russell Lazovick, Gina Villani, Charles Kucinski	Garden State Coalition of Schools Annual Meeting	5/30/2012	Monroe Township, NJ	\$55.00 p/p + Travel
Janice Sousa, Tiffany Servidio, Carey Jimenez Michaels	2012 Special Education Conference	5/31/2012	Montclair State University	\$60.00 p/p + Travel
Linda Layden, Donna Brady, Diana Masco, Karen Yeamans, Jesenia LaSalle	CSI User Group Meeting	5/31/2012	Branchburg, NJ	Travel
Laura-Anne MacMillan	The NJ Branch of the International Dyslexia Association	6/1/2012	Englewood, NJ	\$65.00 +Travel
Donna Cocco, Sherrie Tolve	NJACAC 2012 Annual Conference	6/4/2012	Long Branch, NJ	\$100 p/p + Travel
Kathryn Mitchell	NJACAC 2012 Annual Conference	6/5/2012	Long Branch, NJ	Travel
Cindy Palley	Explosive, Challenging and Resistant Kids Workshop	6/13/2012	Saddle Brook, NJ	\$79.99 + Travel
Jesenia LaSalle, Diana Masco, Josephine Mleziva	Horizon BCBSNJ	6/14/2012	Wall, NJ	Travel
Jenna Pavlisko, April Vitiello, Sara Fredericks	DSM-5 Revolutionizing and Treatment Seminar	6/18/2012	Saddle Brook, NJ	\$89.99 p/p + Travel
Nicole Meola, Chris Mickens	AMTNJ PD on Demand Summer Institutes 2012	8/7-8/8/2012	Fairlawn NJ	\$95.00 p/p + Travel

**3. CURRICULUM APPROVAL**

BE IT RESOLVED that the curriculum as described in the district selected course guides, courses of study, curriculum guides and program material, listed on the attached Schedule A, be adopted for use in Grades K-12 of the Public Schools of Nutley for the 2012-2013 school year.

**4. APPROVAL OF DISTRICT BILINGUAL WAIVER REQUEST**

BE IT RESOLVED that the Board of Education approves the District Bilingual Waiver Request for the school year 2012-2013.

**5. APPROVAL OF PROFESSIONAL DEVELOPMENT PLAN**

BE IT RESOLVED that the Board of Education approves the District Professional Development Plan for the school years 2012-2013.

***ADMINISTRATION - Resolutions 1-6***

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Administration Resolutions 1-6 as follows:

Upon a roll call vote Administration Resolutions 1-6 were unanimously approved.

**1. ANNUAL APPROVAL OF POLICIES**

BE IT RESOLVED that the Board of Education approves the adoption for the 2012-2013 School Year all Bylaws and Policies, Rules and Regulations currently in force.

**2. APPROVAL OF ADOPTION OF POLICIES (Second Reading)**

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (second reading) on file in the Business Office:

1631 Residency Requirements for Person Holding School District Office,  
Employment or Position  
3324 Teaching Staff Member's Right of Privacy R2  
4324 Support Staff Member's Right of Privacy R2  
5117 Interdistrict Public School Choice R2  
5600 Pupil Discipline-Code of Conduct R2  
8613 Waiver of Pupil Transportation R2  
9270 Home Schooling and Equivalent Education Outside the Schools R2  
9270R Reg. Home Schooling and Equivalent Education Outside the Schools R2

**3. APPROVAL OF ADOPTION OF POLICIES (First Reading)**

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (first reading) on file in the Business Office:

2510 Adoption of Textbooks  
3240 Professional Development  
5120 Assignment of Pupils

**4. DESIGNATION OF OFFICIAL NEWSPAPERS**

BE IT RESOLVED that the Board of Education designates The Nutley Sun and the North Jersey Herald News as the official newspapers for meeting notices and hereby directs the Board Secretary to also send meeting notices to the Nutley Journal and the Star Ledger.

**5. APPROVAL OF NUTLEY RAIDER ALL-STAR SPORTS CAMPS**

BE IT RESOLVED that the Board of Education approves the sponsoring, through the Nutley High School Athletic Department, of summer sports camps for Nutley students ranging from 5<sup>th</sup> grade to 8<sup>th</sup> grade.

**6. APPROVAL OF SUBMISSION OF THE COMPREHENSIVE EQUITY PLAN ANNUAL STATEMENT OF ASSURANCE – 2012-2013 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education authorizes the submission of the Comprehensive Equity Plan Annual Statement of Assurance for the 2012-2013 school year to the New Jersey Department of Education.

***FINANCE - Resolutions 1-30***

Trustee Sposato moved and Trustee Kucinski seconded a motion that the Board approves Finance Resolutions 1-30 as follows:

Upon a roll call vote Finance Resolutions 1-30 were unanimously approved.

**1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending April 30, 2012.

**2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of April 30, 2012 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

**3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated May 17, 2012 in the total amount of \$5,803.86, May 18, 2012 in the total amount of \$3,443.92 and May 21, 2012 in the total amount of \$5,149,560.98 (Appendix C).

**4. TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the April transfers in the 2011-12 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT TO	AMOUNT FROM
9717	11-402-100-500-81-597	AA-RECONDITIONING-FOOTBALL]		4/9/2012	\$ 5,675.37	
		AA-TRAVEL EXPENSES-CREW	11-402-100-500-73-581			\$ (4,400.00)
		AA-RECONDITIONING-LA CROSSE	11-402-100-500-91-597			\$ (264.24)
		AA-SUPPLIES-BOWLING	11-402-100-600-72-610			\$ (625.42)
		AA-SUPPLIES-B SOCCER	11-402-100-600-82-610			\$ (65.58)
		AA-SUPPLIES-G BASKETBALL	11-402-100-600-85-610			\$ (81.00)
		AA-SUPPLIES-LA CROSSE	11-402-100-600-91-610			\$ (239.13)

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9721	11-402-100-800-79-895	AA-GAME EXPENSE-BASEBALL		4/10/2012	\$ 1,789.00	
	11-402-100-800-76-895	AA-GAME EXPENSE-TRACK & FIELD			\$ 2,500.00	
		AA-ACCIDENT INSURANCE-ALL SPRT	11-402-100-500-70-522			\$ (1,789.00)
		AA GAME EXPENSE-WINTER TRACK	11-402-100-800-78-895			\$ (2,500.00)
9722	11-000-263-420-00-423	GROUNDS C/S DISTRICT WIDE		4/10/2012	\$ 2,010.00	
		GROUNDS SUPPLIES	11-000-263-610-00-000			\$ (2,010.00)
9723	11-402-100-100-79-000	AA-SALARIES GROUNDS-BASEBALL		4/10/2012	\$ 2,600.00	
	11-402-100-100-80-000	AA-SALARIES CUSTODIAL B-BASKET			\$ 1,538.00	
	11-402-100-100-84-000	AA-SALARIES CUSTODIAN-WRESTLNG			\$ 1,669.00	
	11-402-100-100-85-000	AA-SALARIES CUSTODIAN-G BASKET			\$ 819.00	
	11-402-100-100-85-401	GAME WORKER - GIRLS BASKETBALL			\$ 1,969.00	
	11-402-100-800-79-895	AA-GAME EXPENSE-BASEBALL			\$ 6,200.00	
	11-402-100-800-87-895	AA-GAME EXPENSE-SOFTBALL			\$ 2,800.00	
	11-402-100-800-92-895	AA-GAME EXPENSE-ICE HOCKEY			\$ 475.00	
		LIBRARY/AVA SALARIES	11-000-222-100-00-000			\$ (18,070.00)
9724	11-000-216-600-28-610	SPEECH TEACHING SUPPLIES		4/10/2012	\$ 630.00	
		LLD TEXTBOOKS	11-204-100-640-00-000			\$ (630.00)
9725	11-402-100-600-83-610	AA-SUPPLIES-B TENNIS		4/13/2012	\$ 809.25	
		AA-LODGING EXPENSES-CREW	11-402-100-500-73-583			\$ (145.00)
		AA-TRAVEL EXPENSE-TRACK	11-402-100-500-76-581			\$ (110.00)
		AA-MEDICAL SUPPLIES-ALL SPORTS	11-402-100-600-70-617			\$ (379.25)
		AA-SUPPLIES-SOFTBALL	11-402-100-600-87-610			\$ (175.00)
9728	11-000-291-260-00-000	WORKERS COMPENSATION		4/13/2012	\$ 9,751.44	
		LIABILITY & FIDELITY INSURANCE	11-000-291-210-00-000			\$ (8,240.16)
		P.E.R.S.	11-000-291-241-00-242			\$ (1,511.28)
9729	11-402-100-600-74-610	AA-SUPPLIES-GOLF		4/16/2012	\$ 250.50	
		AA-SUPPLIES-ALL SPORTS	11-402-100-600-70-610			\$ (250.50)
9730	11-402-100-800-92-895	AA-GAME EXPENSE-ICE HOCKEY		4/17/2012	\$ 0.95	
		AA-SUPPLIES-WRESTLING	11-402-100-600-84-610			\$ (0.95)
9731	11-402-100-800-92-895	AA-GAME EXPENSE-ICE HOCKEY		4/17/2012	\$ 1,635.31	
		AA-SUPPLIES-CROSS COUNTRY'	11-402-100-600-77-610			\$ (89.31)
		AA-MISC EXPENSE-WRESTLING	11-402-100-800-84-891			\$ (472.00)
		AA-GAME EXPENSE-WRESTLING	11-402-100-800-84-895			\$ (554.00)
		AA-GAME EXPENSE-VOLLEYBALL	11-402-100-800-89-895			\$ (520.00)
9732	11-402-100-500-87-597	AA-RECONDITIONING-SOFTBALL		4/17/2012	\$ 274.00	
		AA-RECONDITIONING-B SOCCER	11-402-100-500-82-597			\$ (22.00)
		AA-RECONDITIONING-B TENNIS	11-402-100-500-83-597			\$ (70.00)
		AA-RECONDITIONING-G SOCCER	11-402-100-500-86-597			\$ (182.00)
9733	11-190-100-610-05-615	TEACHING SUPPLIES-SP GARDEN		4/20/2012	\$ 406.07	
		SCH OFFICE SUPPLIES-SP GDN	11-000-240-600-05-616			\$ (406.07)

9734	11-000-221-600-10-616	SP SERV OFFICE SUPPLIES		4/20/2012	\$ 473.20	
		ELEM GUIDANCE SUPPLIES	11-000-218-600-11-616			\$ (473.20)
9735	11-000-270-890-10-000	TRANS MISC. EXPENSES-SE		4/27/2012	\$ 4,000.00	
		ATHLETIC TRIPS-VENDOR	11-000-270-512-27-000			\$ (4,000.00)
9736	11-000-222-600-05-613	A/V SUPPLIES-SPRING GARDEN		4/27/2012	\$ 340.00	
		SCH OFFICE SUPPLIES-SP GDN	11-000-240-600-05-616			\$ (340.00)
9737	11-000-222-600-05-613	A/V SUPPLIES-SPRING GARDEN		4/27/2012	\$ 365.00	
		SCH OFFICE SUPPLIES-SP GDN	11-000-240-600-05-616			\$ (365.00)
			Total		\$ 48,980.09	\$ (48,980.09)

**5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Radcliffe School PTO	Talent Show Practice	Gym	5/17/12	4:00 PM - 5:30 PM	Facilities: None Custodian: None	1
Susan Marazzo Dancesation, LLC	Dance Recital Shows	High School Auditorium	5/19/12	10:00 AM - 7:00 PM	Facilities: \$650.00 Custodian: \$627.75	1
Loren McCreesh Township of Nutley Dept. of Public Affairs	Global Employee Health & Fitness - Healthy Cooking Class	High School Culinary Classroom Room 225	5/22/12	6:00 PM - 7:30 PM	Facilities: None Custodian: None	1
Nattie Ferrara High School	Junior Olympics	Oval	5/24/12	9:00 AM-12:00 PM	Facilities: None Custodian: None	1
Township of Nutley	Memorial Day Parade	JHWMS - Restrooms & Oval Field House Restrooms	5/28/12	8:00 AM - 1:00 PM	Facilities: None Custodian: None	1
Loren McCreesh Township of Nutley Dept. of Public Affairs	Global Employee Health & Fitness - Exercise Class	JHWMS - Gym	5/29/12	6:00 PM - 7:30 PM	Facilities: None Custodian: None	1
Linda von Nessi Essex County Board of Elections	Training for Elections	Washington School Auditorium	6/2/12	9:30 AM - 11:30 AM	Facilities: None Custodian: \$140.00	1
Jenna Gingerelli Yantacaw PTO	Yantacaw 6th Grade Committee Meeting	Yantacaw School - Auditorium	6/4/12	7:00 PM - 9:00 PM	Facilities: None Custodian: None	1
Phil Agosta Nutley Post 70 American Legion Baseball	American League Baseball Games	Oval	6/11/12 - 7/16/12	5:45 PM - 8:00 PM	Facilities: None Custodian: None	17



Theresa Vinci Nutley Parks & Recreation	Pre-K Summer Program	Lincoln School	7/2/12 - 7/27/12	9:00 AM-11:30 AM	Facilities: None Custodian: None	19
<b>Total Use of Property Represented By The Above</b>						44

**6. SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education authorizes the attendance of students in out-of-district special education classes for the 2011-12 school year as follows:

SCHOOL	NO. OF STUDENTS	CLASSIFICATION	EFF. DATE	TUITION AMOUNT
Cornerstone Day School Mountainside, NJ	1	ED	4/23/12	12,600.00

**7. ACCEPTANCE OF DONATIONS**

BE IT RESOLVED that the Board of Education accepts the following donations:

\$ AMOUNT	FROM
420.00	Matching Gift Donation from New York Life's Giving Campaign to Washington School.
500.00	Donation from Rory M. Reilly of Cavan Corporation for the Spring Garden Greenhouse.

**8. ADOPTION OF PURCHASE MANUAL**

BE IT RESOLVED that the Board of Education adopts the 2012-2013 Purchasing Manual on file in the Business Office.

**9. APPROVAL OF TAX SHELTER ANNUITY & DISABILITY INSURANCE PLANS**

BE IT RESOLVED that the Board of Education, in accordance with Board Policy, hereby approved the following companies to participate in the District's optional Tax Shelter Annuity and Disability Insurance salary reduction plans:

AXA Equitable, First Investors Corp, Lincoln Investment Planning Inc., MetLife, PenServ Plan Services on behalf of American Funds, VALIC, Oppenheimer Funds, Great American Financial Resources, AFLAC, Colonial Life.

**10. APPOINTMENTS – SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND (SPELL JIF)**

BE IT RESOLVED that the Board of Education appoints Karen Yeaman as the Delegate for the School Pool or Excess Liability Limits Joint Insurance Fund (SPELL JIF) and Jesenia LaSalle as alternate.

**11. APPOINTMENTS – SUBURBAN ESSEX JOINT INSURANCE FUND**

BE IT RESOLVED that the Board of Education appoints the Karen Yeamans as the Fund Commissioner for the Suburban Essex Joint Insurance Fund (SEJIF) and Jesenia LaSalle as alternate.

**12. DEPOSITORY OF SCHOOL FUNDS – Student Savings - TD Bank**

BE IT RESOLVED that TD Bank be designated as the official depository for the 2012-2013 school year for individual student savings accounts to which deposits are made through the elementary schools.

**13. DEPOSITORY OF SCHOOL FUNDS – TD Bank**

BE IT RESOLVED that the TD Bank be designated as the official depository for the following accounts of the Nutley Board of Education for the 2012-2013 school year, and

BE IT FURTHER RESOLVED that the following officers of the various accounts be authorized to sign checks drawn on the accounts effective July 1, 2013:

**Board of Education General Account, Referendum Account and Capital Reserve Account – Account # 345-0340344**

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Primary Signatory

Alternate Signatory

James Kuchta, President                      or                      Thomas Sposato, Vice President

Karen Yeamans, Board Secretary or Diana Masco, Bookkeeper - Payroll & Benefits and David Wilson, Treasurer of School Monies

**Board of Education Cafeteria Account – Account # 345-0340360**

Karen Yeamans, Board Secretary or Diana Masco, Bookkeeper - Payroll & Benefits

**Board of Education Salary Account – Account # 345-0340352**

Karen Yeamans, Board Secretary or Diana Masco, Bookkeeper - Payroll & Benefits and  
David Wilson, Treasurer of School Monies

**Extended Day Account – Account # 345-0340387**

Karen Yeamans, Board Secretary and Diana Masco, Bookkeeper - Payroll & Benefits

**Extended Day Care Funds – Account # 3450273140**

Maria Cervasio, Extended Day Care Director or Rosemary Griesbach  
and  
Karen Yeamans, Board Secretary or Diana Masco, Bookkeeper - Payroll & Benefits

**Board of Education, N.J. Unemployment Insurance Trust Fund Account – Account # 345-1144018**

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Karen Yeamans, Board Secretary and Diana Masco, Bookkeeper - Payroll & Benefits

**Board of Education NJ Family Leave Insurance Trust Fund – Account # 345-3886259**

Karen Yeamans, Board Secretary and Diana Masco, Bookkeeper - Payroll & Benefits

**Nutley High School Athletic Account – Acct. #3450340379**

Two of the following signatures required:

Joseph Piro  
Denis Williams  
Linda Orr

**Nutley High School Account - Acct. #: 110001880**

Denis Williams and Gina Russell

**JHWMS Account – Acct.# 07-3400602**

Keith Cortright and Catherine Felici

**Elementary School Accounts:**

Lincoln School – Acct.# 345-1144476

Lorraine Restel and Donna Bolcato

Radcliffe School- Acct# 3451144484

Michael Kearney and Beverly Cullari

Spring Garden School- Acct# 345-1144492  
Caprio

Laurie LaGuardia and Sophie

Washington School- Acct# 345-1144506  
Dwyer

Douglas T. Jones and Geralynn

Yantacaw School- Acct# 345-1144514  
Gariano

David Sorensen and Angela

BE IT FURTHER RESOLVED that TD Bank be authorized to accept facsimile signatures of the check signing machine.

**14. DEPOSITORIES OF SCHOOL FUNDS – Unemployment Fund**

BE IT RESOLVED that the Board of Education authorizes the Karen Yeamans to invest idle funds of the Unemployment Fund at any of the following institutions: Boiling Springs Savings Bank; TD Bank; Spencer Savings Bank and Capital One.

<b>BANK</b>	<b>ACCOUNT #</b>
<b>TD</b>	1178004034
	779452473
<b>Capital One</b>	16-626480
	16-0628050
<b>Boiling Springs</b>	400866
<b>Spencer Savings Bank</b>	801169798
<b>Spencer Savings</b>	15-900685

**15. INVESTMENT OF FUNDS**

BE IT RESOLVED that the Secretary/Business Administrator, with the approval of the Superintendent of Schools, be authorized to invest surplus funds of the Board of Education and funds which will be available for a determinate period of time in U.S. Government and Agency Securities, Business Savings Accounts and Certificates of Deposit and in any other securities designated by law at TD Bank, NJ Cash Management and Beneficial Bank.

**16. PETTY CASH FUNDS**

WHEREAS, pursuant to NJAC 6:20-2.8 and Policy #615 (6620), a Board of Education may establish petty cash funds,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the following petty cash funds for 2012-2013 school year to be established in the amounts listed:

High School	(Denis Williams, Custodian)	\$500
Walker Middle School	(Keith Cortright, Custodian)	400
Lincoln School	(Lorraine Restel, Custodian)	300
Radcliffe School	(Michael Kearney, Custodian)	300
Spring Garden School	(Laurie LaGuardia, Custodian)	300
Washington School	(Douglas Jones, Custodian)	300
Yantacaw School	(David Sorensen, Custodian)	300

BE IT FURTHER RESOLVED that the Board of Education approves the additional district-wide petty cash accounts to be established as follows:

Board of Education	(Karen Yeamans, Custodian)	\$300
Director of Extended Day	(Maria Cervasio, Custodian)	500
Pupil Transportation	(Peggy Hollywood, Custodian)	400
Special Services	(Alain Mollinedo, Custodian)	300

BE IT YET FURTHER RESOLVED that the Board of Education approves the maximum expenditure for petty cash funds to be set at \$40 and that the individual petty cash funds are replenished by submitting a properly completed voucher to the Board of Education as necessary.

**17. ESTABLISH TUITION RATES FOR THE 2012-2013 SCHOOL YEAR**

BE IT RESOLVED that the Nutley Board of Education approves the tuition rates for out-of-district students attending Nutley schools for the 2012-2013 school year as follows:

Kindergarten	\$12,256
1-5	15,147
6-8	14,524
9-12	15,013
Learning and/or Lang. Disabled	23,633
Preschool Disabled	24,861
Autism	53,615

**18. APPROVAL OF FOODSERVICE BIOSECURITY MANAGEMENT PLAN**

BE IT RESOLVED that the Board of Education approves the Foodservice Biosecurity Management Plan for the 2012-2013 School Year on file in the Business Office.

**19. APPROVAL OF BILLS BETWEEN BOARD MEETINGS**

BE IT RESOLVED that the Board of Education authorizes the Business Administrator and/or Superintendent of Schools to pay claims against the Board in between scheduled Board meetings and have those claims subsequently ratified at the next regular Board Meeting.

**20. DESIGNATE NJDOE CHART OF ACCOUNTS**

BE IT RESOLVED that the Board of Education designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district, to authorize the addition of sub-account designations as the Business Administrator may deem necessary, and to authorize the Superintendent of Schools to make any necessary transfers below the level of the NJDOE Chart of Accounts.

**21. APPROVAL TO ADVERTISE FOR BIDS, SOLICIT QUOTATIONS OR PURCHASE BY STATE CONTRACT**

BE IT RESOLVED that the Board of Education approves the authorization of the Business Administrator/Board Secretary to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services:

- |  |                                      |
|--|--------------------------------------|
| Air Conditioners                       | Ice Cream Products                   |
| Alarm System Service/Installation      | Industrial Arts Supplies & Equipment |
| Athletic Supplies and Equipment        | Internet Service Provider            |
| Audio Visual Supplies and Equip.       | Janitorial Supplies                  |
| Auditorium Seating                     | Locker Refinishing                   |
| Boiler Repair                          | Milk and Dairy Products              |
| Boiler Water Treatment                 | Musical Instruments & Supplies       |
| Bread and Rolls                        | Office Furniture & Equipment         |
| Building Materials                     | Office Paper                         |
| Calculators                            | Paint                                |
| Carpeting                              | Periodical Subscriptions             |
| Chalkboards/Bulletin Boards            | Photocopiers                         |
| Commercial Printing                    | Pupil Transportation Vehicles        |
| Computers and Accessories              | Replacement Doors & Hardware         |
| Computer Hardware Maintenance          | Roofing Work                         |
| Computer Networking                    | School Furniture                     |
| Custodial Uniforms                     | School Health Supplies               |
| Electrical Supplies                    | School Supplies                      |
| Electrical Work                        | Science Supplies & Equipment         |
| Floor Repair & Floor Tile Installation | Sidewalk and Paving Work             |
| Grounds Supplies & Equipment           | Solid Waste Disposal                 |
| Gym & Classroom Floor Restoration      | Stage Drapery                        |
| Hand & Power Tools                     | Technology Equipment                 |
| Heating Plant Modifications            | Ventilating Equipment                |
| Cell Phones                            | Window Shades & Blinds               |

**22. TAX REQUISITION SCHEDULE**

BE IT RESOLVED that the Board of Education hereby approves the following 2012-2013 tax requisition schedule to be forwarded to the Nutley Town Council:

Deposit Date	Amount of Request
7/12/12	\$2,100,000.00
7/26/12	2,100,000.00
8/13/12	2,100,000.00
8/28/12	2,100,000.00
9/12/12	2,201,024.00
9/26/12	2,201,024.00
10/11/12	2,201,024.00
10/26/12	2,201,024.00
11/13/12	2,201,024.00
11/28/12	2,201,024.00
12/12/12	2,201,024.00
12/20/12	2,201,025.00
1/11/13	2,167,349.00
1/28/13	2,167,349.00
2/13/13	2,167,349.00
2/26/13	2,167,349.00
3/13/13	2,167,349.00
3/27/13	2,167,349.00
4/11/13	2,167,349.00
4/26/13	2,167,350.00
5/13/13	2,167,350.00
5/28/13	2,167,350.00
6/12/13	2,167,350.00
6/26/13	2,167,350.00

**23. SCHOOL BUS EMERGENCY EVACUATION DRILLS**

BE IT RESOLVED that the Board of Education approves the emergency school bus evacuation drills in accordance to the New Jersey Administrative code NJAC 6A: 27-11.2 on file in the Business Office.

**24. APPROVAL TO APPLY FOR FUNDS – ANTI-BULLYING BILL OF RIGHTS ACT**

BE IT RESOLVED that the Board of Education certifies that permission has been granted to apply for funds to support implementation of the Anti-Bullying Bill of Rights Act for the purposes described in the application in that amount of \$7,022.00 starting July 1, 2011 and ending on June 30, 2012.

**25. APPROVAL OF 2012-2013 PAY-TO-PARTICIPATE FEE**

BE IT RESOLVED that the Board of Education establishes a \$200 Pay-to-Participate fee for the 2012-2013 school year at the same level as the 2011-2012 school year.

**26. APPROVAL OF SUBMISSION OF AMENDMENT OF IDEA FY 2012 APPLICATION FOR FY 2011 CARRY-OVER FUNDS**

BE IT RESOLVED that the Board of Education approves the submission of an amendment application to carry-over funds from fiscal year 2011 for IDEA in the following amounts:

Basic           \$44,495

**27. APPROVAL OF SUBMISSION OF AMENDMENT OF NCLB FY 2012 APPLICATION FOR FY 2011 CARRY-OVER FUNDS**

BE IT RESOLVED that the Board of Education approves the submission of an amendment application to carry-over funds from fiscal year 2011 for NCLB in the following amounts:

Title I	\$ 18,603
Title II A	22,445
Title II D	182
Title III	3,416
Title III Immigrant	510

**28. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL CONTRACTORS, INC.**

BE IT RESOLVED that the Board of Education approves partial payment to ESR Mechanical for HVAC Upgrades at the High School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 22- High School            Total \$ 21,280.00 (Acct #30-999-405-450-01-000)

**29. APPROVAL OF PARTIAL PAYMENT TO VESPA ELECTRICAL COMPANY**

BE IT RESOLVED that the Board of Education approves partial payment to Vespa Electrical Company for HVAC Upgrades - Electric at Nutley High School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 12 -	\$3,493.40	(Acct #30-999-405-450-01-000)
Change Order 6	<u>2,332.00</u>	(Acct #30-999-405-450-01-330)
<small>Approved 11/21/11 material and labor for additional electrical work.</small>		
Total	\$5,825.40	

**30. REJECT BID – VEHICLE MAINTENANCE SERVICES**

WHEREAS bids for Vehicle Maintenance Services for the Nutley Board of Education were advertised on April 21, 2012.

WHEREAS sealed bids were publicly opened and read aloud on May 9, 2012 at 11:00 AM in the office of the Business Administrator/Board Secretary,

NOW THEREFORE BE IT RESOLVED that the Board of Education rejects the bids received in accordance with 18A:18A-22.

***PERSONNEL - Resolution 1***

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Personnel Resolution 1 as follows:

Upon a roll call vote Personnel Resolution 1 was unanimously approved with the following exception:

- 1) Trustee Russo abstained on Carmela Pontoriero pursuant to law.

## **HEARING OF CITIZENS**

Resident Sharon Bozza spoke about school uniforms.

Resident Jennifer Higgins questioned the contract with School Based Therapy.

Residents Terry Quirk and Donna Ferraro, representatives for the Nutley Parent Advocacy Network (NPAN), presented a \$4,500 check from NPAN for the district to use for the New Jersey Child Assault Prevention Project. They stated that the \$4,500 will be matched by the organization.

Resident Joe Iorio stated that he agrees with Sharon Bozza on school uniforms.

## **OLD BUSINESS**

A discussion ensued among the Board regarding school uniforms and the distribution of a survey.

## **NEW BUSINESS**

Trustee Flynn expressed her feelings regarding the school variance issue.

## **MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 7:52 PM President Kuchta moved and Trustee Sposato seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters, personnel, contracts and negotiations.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

## **RECONVENE MEETING**

At 9:00 PM Trustee Sposato moved, Trustee Danchak-Martin seconded, and the Board approved by voice to reconvene the meeting with the following exception:

## **ROLL CALL**

Present: Mrs. Danchak-Martin  
Ms. Victoria Flynn  
Mr. Charles W. Kucinski  
Mrs. Deborah J. Russo  
Mr. Thomas J. Sposato  
Mr. James A. Kuchta

Absent: Dr. Robert Reid  
Mr. Fredrick Scalera

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools  
Ms. Gina Villani, Director of Curriculum & Instruction  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary



**ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:01 PM on a motion by Trustee Sposato, seconded by Trustee Danchak-Martin and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary