

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
JULY 25, 2011**

The Nutley Board of Education held a Public Meeting on Monday, July 25 , 2011, in the JHWMS Cafeteria located at 325 Franklin Avenue, Nutley, NJ.

President Kuchta opened the meeting at 6:30PM.

FLAG SALUTE

President Kuchta led the assembly in the flag salute and a moment of silence.

MEETING NOTICE

President Kuchta stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of May 9, 2011. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on May 19, 2011 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mrs. Danchak-Martin
Ms. Victoria Flynn
Mr. Charles W. Kucinski
Dr. Robert Reid
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Thomas J. Sposato
Mr. Fredrick Scalera
Mr. James A. Kuchta

Also Present: Mr. Russell Lazovick, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 6:35 PM President Kuchta moved, Trustee Russo seconded, the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel and contracts for physicians and facilities.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 7:35 PM Trustee Sposato moved, Trustee Russo seconded, and the Board unanimously approved by voice to reconvene the meeting.

ROLL CALL

Present: Mrs. Danchak-Martin
Ms. Victoria Flynn
Mr. Charles W. Kucinski
Dr. Robert Reid
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Thomas J. Sposato
Mr. James A. Kuchta

Also Present: Mr. Russell Lazovick, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – June 28, 2011
Closed Executive Session – June 28, 2011
Reorganization Meeting – June 13, 2011
Closed Executive Session – June 13, 2011

Trustee Kucinski moved, Trustee Sposato seconded, and the Board minutes were unanimously approved by voice vote.

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

Mr. Lazovick thanked the Board, Administrators, Board Staff, EAN, Mr. Zarra and the community for their support and entrusting the school district to him. He briefly outlined his plans for the school district.

BOARD SECRETARY'S REPORT

Mrs. Yeamans gave an update on the ceiling repairs in the JHWMS auditorium and stated it was being handled through an insurance claim.

COMMITTEE REPORTS

None

President Kuchta reported on the use of the additional \$540,000 of state aid.

HEARING OF CITIZENS (Resolutions Only)

Resident Jennifer Higgins questioned the services being provided by Educational Services LLC under BA Resolution #6.

SUPERINTENDENT'S RESOLUTIONS

Trustee Reid moved, Trustee Kucinski seconded, a motion that the Board approves Superintendent's Resolutions numbers 1 through 24 as follows:

The Superintendent's Resolutions 1 through 24 were unanimously approved by roll call vote.

SUPERINTENDENT'S RESOLUTIONS

1. RESIGNATION – Teacher

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Mrs. Lauren Shohen, teacher, effective July 19, 2011.

2. RESIGNATION – Paraprofessional

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Ms. Kim Saporito, paraprofessional, effective June 30, 2011.

3. RESIGNATION – Athletics

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Ms. Amanda Nat, assistant crew coach, effective June 30, 2011.

4. REINSTATE – Professional Staff

BE IT RESOLVED that the Board of Education approves the reinstatement of the personnel listed below for the 2011-12 school year, effective September 1, 2011, at the annual salary, in accordance with the 2011-12 Teachers' Salary Guide.

<u>Name</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>
Matthew Rosenhouse	B.A.	1	\$48,509
Vincent Vicchiariello	B.A.	1	48,509

5. APPOINTMENT – Professional Staff

BE IT RESOLVED that the Board of Education approves the appointment of Miss Nicole LaFaso as teacher for the 2011-12 school year effective September 1, 2011, at the annual salary of \$49,541, B.A.+15, in accordance with the 2011-12 Teachers' Salary Guide.

6. APPOINTMENT – 12-month Secretary

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Julianne Alessio as a twelve-month secretary (Central Office) for the 2011-12 school year, effective July 25, 2011 (prorated) at the annual salary of \$39,671 Step 6, in accordance with the 2011-12 Secretarial Salary Guide.

7. APPOINTMENTS – Athletics

BE IT RESOLVED that the Board of Education approves the Fall/Winter/Spring Athletic appointments listed on the attached Schedule E for the 2011-12 school year in accordance with the 2011-12 Athletic Salary Guide.

8. APPOINTMENTS – Vocal Music/Band/Twirler/Color Guard

BE IT RESOLVED that the Board of Education approves the Fall/Winter/Spring Vocal Music, Band and Twirler/Color Guard appointments listed below for the 2011-12 school year in accordance with the 2011-12 Athletic Salary Guide:

Please pay half salary as listed below:

VOCAL MUSIC – (½ in November – ½ in May)

<u>Vocal Music</u>	<u>NAME</u>	<u>STEP</u>	<u>SALARY</u>
Director	Michael Cundari	4	\$7,958
Assistant Director	Nicole Monte	4	5,861

BAND – (½ in November – ½ in May)

Director	John Maiello	4	\$7,958
Assistant Director	Stephanie Tirri	4	5,861

TWIRLER/COLOR GUARD (½ in November – ½ in May)

Head Coach	Aurilla Card	4	\$4,387
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9. APPOINTMENTS – Volunteer Coaches

BE IT RESOLVED that the Board of Education approves the appointments of the personnel listed below for the 2011-12 school year:

<u>NAME</u>	<u>SPORT (Volunteer)</u>
Carter L. Carter	Boys Basketball
Michael Di Piano	Wrestling
Anthony Luzzi	Wrestling
Gina Pollitt	Girls Basketball
Stephanie Ruffo	Softball
Gina Pollitt	Softball

10. TRANSFER OF PERSONNEL

BE IT RESOLVED that the Board of Education approves, upon the recommendation of the Superintendent of Schools, the following transfer:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
Gina Russell	Technology Dept.	Athletics

11. APPROVAL OF TRAVEL LIST

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per (Schedule C).

12. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Schedule D).

13. APPROVAL OF PAYMENT

BE IT RESOLVED that the Board of Education approves the one-time payment to the individuals on (Schedule E) who switched from the Traditional Plan to the Direct Access Plan effective July 1, 2011 with the understanding that the decision is not reversible.

14. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR CONDUCTING FINE & PERFORMING ARTS CLASSES –
for the 2010-11 School Year**

Theresa Lappostato \$ 832.50

PAYMENT FOR EXTRA-CURRICULAR ACTIVITIES – 2010-11 School Year

Jaimee Grella \$ 272.00

**PAYMENT FOR FILMING BOE MEETINGS – March 28, April 25, May 9, 10
and June 13, 2011**

Evan Tyerman \$ 105.00

**PAYMENT FOR SUMMER HOURS – Guidance Counselors –
High School June 27 – JHWMS June 29, 30, 2011**

Donna Cocco	\$ 384.37
Alisa Gennace	743.28
James Mauro	508.01
Kathryn Mitchell	508.01
Mary Fran Simmons	508.01
Sherrie Tolve	493.51
Joyce Wood	987.02

15. APPOINTMENTS – SUMMER HOURS – Child Study Team

BE IT RESOLVED that the Board of Education approves the following summer work for the Child Study Team.

Abigail Bergen	\$1,929.84
Sarah Fredericks	3,153.94
Susan Furnari	3,605.76
Elaine Mauro	813.12
Becky Pandolfi	3,429.12
Stephen Parigi	2,810.48
Jenna Pavlisko	1,154.13
Toni Safonte	1,044.00
Erin Sheridan	2,088.00
Michele Syme	862.68
April Vitiello	2,391.95
Michelle Yasso	1,780.45
Donna Zarra	529.80

16. EXTENDED SCHOOL YEAR PROGRAM – SUMMER 2011

BE IT RESOLVED that the Board of Education approves the Extended School Year Program, listed below, for the Summer of 2011:

- (1) Specific Learning Disabled student
Chapel Hill Academy, Lincoln Park, NJ
August 1, 2011 – Tuition \$8,730.00

17. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to educational programs according to how they can best achieve success in learning in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6 Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the attendance of Nutley students at the special education classes for the 2011-12 school year as per the attached Schedule F.

18. RESCIND PLACEMENT – Extended School Year Program – Summer 2011

BE IT RESOLVED that the Board of Education approves the rescinding of the following placement, approved at the June 28, 2011 Board Meeting for the Extended School Year Program – Summer 2011:

- (1) Emotionally Disturbed Student

Northwest Essex Community Healthcare
Belleville, NJ

July 5 – August 15, 2011 – Tuition - \$8,641.50 + \$2,400.00 (1) personal aide

19. SCHOOL-TO-CAREER TRANSITION PROGRAM AT NUTLEY HIGH SCHOOL - 2011-2012 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approves a voluntary partnership with the following job sites to provide daily transition activities for Nutley High School students for the 2011-2012 school year:

Clara Maass Medical Center, Belleville, New Jersey
Township of Nutley: Mayor Cocchiola's Office
Parks and Recreation Dept.
Nutley Public Library

Tempo Music, Nutley, New Jersey
Dr. James Muglia/Smile for Today, Nutley, NJ
CVS, Harrison Street, Nutley
Nutley Family Service Bureau Thrift Shop

Nutley Public Schools:
Lincoln School
Nutley High School
Radcliffe School
Spring Garden School
Yantacaw School
JHW Middle School

UMDNJ, Scotch Plains, New Jersey

20. REAPPOINTMENT OF ATHLETIC PHYSICIAN

BE IT RESOLVED that the Board of Education approves the reappointment of Dr. Von Roth as athletic physician for the Board of Education at the current yearly rate of \$11,451, pro-rated, to perform services from July 1, 2011 until the completion of the RFP process.

21. ADOPTION OF BYLAWS, POLICIES & REGULATIONS (First Reading)

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (first reading) on file in the Business Office:

- 0155 – Committees
- 2431 – Athletic Competition
- 2431.4 – Concussions
- 5512 – Harassment, Intimidation, and Bullying

22. APPOINTMENT – Director of Curriculum and Instruction

BE IT RESOLVED that the Board of Education approves the appointment of Gina Marie Villani as Director of Curriculum and Instruction for the 2011-12 school year, at the annual salary of \$126,000.00. Effective date to be determined.

23. APPROVE EXCELLENT EDUCATORS FOR NEW JERSEY PILOT PROGRAM

BE IT RESOLVED that the Board of Education approves that permission has been granted to apply for the discretionary grant program entitled: Excellent Educators for New Jersey (EE4NJ) Pilot Program: Teacher Effectiveness Evaluation System for the purposes described in the application, in an amount not to exceed \$104,300.00, starting on September 1, 2011, and ending on September 30, 2012.

24. APPROVAL OF PAYMENT – ABA Instruction

BE IT RESOLVED that the Board of Education approves payment for ABA student instruction during the months of July and August, 2011 for the following personnel:

Maura Byrnes	15 hours @ \$27.04 per hour
Judith Cresci	20 hours @ \$27.04 per hour

Explanation of Change Orders

Construction Manager, Paul Rega, and Architect, Tony Catana, explained to the Board the necessity of the change orders and the circumstances regarding the HVAC upgrades at Nutley High School.

***BUSINESS ADMINISTRATOR/
BOARD SECRETARY'S RESOLUTIONS***

Trustee Danchak-Martin moved, Trustee Kucinski seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 11 as listed below.

Upon a roll call vote Resolutions numbers 1 through 11 were approved with the following exception:

Trustee Rogers voted "No" on all the communication bills.

1. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated June 29, 2011 in the total amount of \$354,033.02 (Appendix A).

2. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated July 25, 2011 in the total amount of \$2,310,030.69 (Appendix B).

3. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix C), that conform to the rules and regulations set by the Board of Education.

4. APPROVAL OF EDUCATIONAL DATA SERVICES, INC. – Summary of Contract Awards for New Jersey Time and Material Maintenance Bids by Trade

BE IT RESOLVED that the Nutley Board of Education approves the Educational Data Services, Inc. Summary of Contract Awards for New Jersey Time and Material Maintenance Bids by Trade (on file in the Business Office).

5. APPROVAL OF AGREEMENT FOR NURSING SERVICES

BE IT RESOLVED that the Board of Education approves an agreement with the Township of Nutley, Department of Public Affairs, Nutley Health Department, for the 2011-12 and 2012-13 school years to provide nursing services for all eligible children enrolled in non-public schools in the school district pursuant to Chapter 226, P.L. 1991 based on funding from the State of New Jersey.

6. APPROVAL OF SERVICE PROVIDERS

BE IT RESOLVED that the Board of Education approves the following service providers for the 2011-2012 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Evaluations, Therapeutic Recreation and Substance Abuse Centers:

Education Services LLC

7. NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

BE IT RESOLVED that the Board of Education continues its membership in the New Jersey State Interscholastic Athletic Association for the 2011/2012 school year.

8. PETTY CASH FUNDS

WHEREAS, pursuant to NJAC 6:20-2.8 and Policy #615 (6620), a Board of Education may establish petty cash funds,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the following petty cash funds for schools to be established in the amounts listed:

High School	(Principal, Custodian)	\$500
Walker Middle School	(John Calicchio, Custodian)	400
Lincoln School	(Lorraine Restel, Custodian)	300
Radcliffe School	(Michael Kearney, Custodian)	300
Spring Garden School	(Principal, Custodian)	300
Washington School	(Douglas Jones, Custodian)	300
Yantacaw School	(David Sorensen, Custodian)	300

BE IT FURTHER RESOLVED that the Board of Education approves the additional district-wide petty cash accounts to be established as follows:

Board of Education	(Karen Yeamans, Custodian)	\$300
Director of Extended Day	(Maria Cervasio, Custodian)	500
Pupil Transportation	(Peggy Hollywood, Custodian)	400
Special Services	(Director, Custodian)	300
Technology	(Ian Viemeister, Custodian)	300

and

BE IT YET FURTHER RESOLVED that the Board of Education approves the maximum expenditure for petty cash funds to be set at \$40 and that the individual petty cash funds are replenished by submitting a properly completed voucher to the Board of Education as necessary.

**9. APPROVAL OF SUBMISSION OF APPLICATION - Carl D. Perkins
Vocational and Technical Education Act – 2011-2012 School Year**

BE IT RESOLVED that the Board of Education approves submission of application for the Carl D. Perkins Vocational and Technical Education Act for the 2011-2012 school year in the amount of \$19,790.

**10. APPROVAL OF SUBMISSION OF AMENDMENT OF IDEA FY 2011
APPLICATION FOR FY 2010 CARRY-OVER FUNDS**

BE IT RESOLVED that the Board of Education approves the submission of an amendment application to carry-over funds from fiscal year 2010 for IDEA in the following amounts:

Basic	\$86,179
Preschool	\$29,618

11. APPROVAL OF SUBMISSION OF AMENDMENT OF NCLB (No Child Left Behind) FY 2011 FOR FY 2010 CARRY-OVER FUNDS

BE IT RESOLVED that the Board of Education approves the submission of an amendment application to carry-over funds from fiscal year 2010 for NCLB in the following amounts:

Title I	\$21,373
Title II Part A	18,918
Title II Part D	1,773
Title III	299
Title III Immigrant	178
Title IV	4,074

**12. APPROVAL OF CHANGE ORDERS – ADDITIONS AND ALTERATIONS –
SPRING GARDEN ELEMENTARY SCHOOL – SUNNYFIELD CORPORATION**

Trustee Sposato moved, Trustee Kucinski seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the following Change Orders, for Sunnyfield Corporation, as follows:

Change Order HVAC-4 – Total \$5,261.52	(Acct.#30-999-405-450-05-330)
Provide material and labor to raise 10 louver openings.	

Change Order HVAC-5 – Total \$3,690.82	(Acct.#30-999-405-450-05-330)
Provide washable filters for all equipment.	

**13. APPROVAL OF CHANGE ORDER- VESPA ELECTRICAL CO. FOR HVAC
UPGRADES AT NUTLEY HIGH SCHOOL**

Trustee Kucinski moved, Trustee Sposato seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the following change order for Vespa Electrical Company for HVAC upgrades at Nutley High School as follows:

Change Order E-3 – Total \$17,730.00	(Acct.#30-999-405-450-01-330)
Provide material and labor to install two new power panels. The existing panels do not meet code, missing neutrals required.	

14. APPROVAL TO MOVE FORWARD ON PROPOSED HVAC UPGRADES AT NUTLEY HIGH SCHOOL

Trustee Sposato moved, Trustee Kucinski seconded, the following resolution. Upon being put to a roll call vote the resolution was approved with the following exception:

Trustee Rogers voted "No".

BE IT RESOLVED that the Board of Education authorizes ESR to proceed with the proposed HVAC change at Nutley High School to install an additional Trane rooftop air conditioning unit. A formal change order will be issued by Spiezle Architects.

15. APPROVAL OF CHANGE ORDERS – ADDITIONS AND ALTERATIONS – SPRING GARDEN ELEMENTARY SCHOOL – B & B IRON WORKS, INC.

Trustee Kucinski moved, Trustee Sposato seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the following Change Orders, for B & B Iron Works, Inc., as follows:

Change Order S-1 – Total \$(14,778.00) (Acct.#30-999-405-450-05-330)
Credit for unused portion of structural steel allowance.

HEARING OF CITIZENS

Resident Sharon Bozza read a prepared statement about the positive issues surrounding school uniforms.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), welcomed Mr. Lazovick, questioned if School Based Therapy would be back and spoke in support of the art teacher at Radcliffe School working with autistic students.

Resident Jennifer Higgins asked the Board how they would be spending the additional funds and asked the Board to reconsider restoring Mr. Behrens as the art teacher at Radcliffe School. She also asked if specific contract details could be included in resolutions providing outside services.

Resident Michael McGinley spoke in support of school uniforms and asked about the status of the new principal for Nutley High School.

Resident Marie Dotterly asked when the parents would be notified of the pay to participate cost. She mentioned that the trip to Italy was a positive experience for the students.

A resident spoke in support of school uniforms.

Resident Thomas White welcomed Mr. Lazovick on behalf of the Nutley Music Boosters and thanked the Board for reinstating Mr. Vicchiariello and for addressing the scheduling conflicts.

Pastor Tim Lucas thanked the Board for their consideration to have the Liquid Church rent the middle school facilities.

President Kuchta introduced Gina Marie Villani who was appointed as Director of Curriculum and Instruction for the Nutley School District.

OLD BUSINESS

None

NEW BUSINESS

Trustee Flynn asked for more clarification on change orders and that certain procedures be followed.

President Kuchta invited the Board Members to attend the Nutley Education Foundation's meeting which takes place the 3rd Wednesday of the month in the High School Library.

Trustees Rogers and Scalera spoke about building a strong alumni association to benefit the district.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:48 PM on a motion by Trustee Kucinski seconded by Trustee Sposato and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary