

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
MAY 23, 2011**

The Nutley Board of Education held a Public Meeting on Monday, May 23, 2011, in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kuchta opened the meeting at 6:30 PM.

FLAG SALUTE

Trustee Rogers led the assembly in the flag salute and a moment of silence.

MEETING NOTICE

President Kuchta stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of May 9, 2011. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on May 19, 2011 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mrs. Danchak-Martin
Ms. Victoria Flynn
Mr. Charles W. Kucinski
Dr. Robert Reid
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Thomas J. Sposato
Mr. James A. Kuchta

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Karen Yeamans, Business Administrator/Board Secretary
Mr. Frank Pomaco, Board Attorney

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – April 25, 2011
Closed Executive Session – April 25, 2011

Trustee Kucinski moved, Trustee Sposato seconded, and the Board minutes were unanimously approved by voice vote.

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

Mr. Zarra spoke about programs and activities going on in the district. He also addressed the anti-bullying policy.

BOARD SECRETARY'S REPORT

Mrs. Yeamans informed the public that the Board would be receiving \$917.23 in an unclaimed property trust fund that Dave Wilson our Custodian of School Monies found.

COMMITTEE REPORTS

Personnel – Trustee Kucinski announced that personnel items are ongoing.

HEARING OF CITIZENS (Resolutions Only)

Resident Alan Thomas asked for clarification on several Business Administrator's Resolutions. He also questioned Trustee Sposato's voting on the IMAC Resolutions at the Reorganization Meeting.

A Board discussion ensued regarding IMAC.

APPROVAL OF EMPLOYMENT CONTRACT FOR SUPERINTENDENT OF SCHOOLS

Trustee Reid moved, and Trustee Russo seconded, the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the Employment Contract between the Board and Russell Lazovick as Superintendent of Schools for the period of July 1, 2011 through June 30, 2016, at a yearly salary of \$167,500; and

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said Employment Contract on behalf of the Board; and

BE IT FURTHER RESOLVED that pursuant to Article IV, Paragraph N of said contract, the Board President is authorized to approve up to ten (10) per diem days for the Superintendent to work prior to July 1, 2011 at a rate of \$550 per day.

SUPERINTENDENT'S RESOLUTIONS

Trustee Kucinski moved, and Trustee Sposato seconded, a motion that the Board approves Superintendent's Resolutions numbers 1 through 9 as follows:

The Superintendent's Resolutions 1 through 9 were approved unanimously approved by roll call vote.

1. **RETIREMENT – Coordinator of World Languages/ESL**

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of Mr. Ciro Violante, Coordinator of World Languages and ESL, effective July 1, 2011.

2. **RESIGNATION – Teacher**

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Ms. Shannon Shaw, elementary special education teacher, effective June 30, 2011.

3. **LEAVE OF ABSENCE – Non-Instructional Aide**

BE IT RESOLVED that the Board of Education approves a medical leave of absence for Deborah Pavlisko, effective May 1, 2011 through June 6, 2011.

4. **APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2010-11 school year.

5. **EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR HEALTH DYNAMICS CLASSES –
Month of April, 2011**

Katianne Oakley \$250.00

PAYMENT FOR FAMILY SERVICE PROGRAM – March 2, 9, 16, and 23, 2011

Carla Cullari	\$ 584.04
Dana DiGiacomo	1,168.08
Jill Freedman	584.04
Flavia Groeling	584.04
Beverly Masullo	584.04
Michele Shahinian	584.04
Joanne Tivaldo	584.04
Kristine Torjussen	584.04
Lisa Venezia	584.04

**PAYMENT FOR NJASK 7/8 Preparation Classes in Language Arts & Mathematics-
March 15, 17, 22, 29, 31 and April 5, 7, 19, 21, 26, 28, 2011**

Joseph DiVincenzo	\$292.02
Melissa Echevarria	194.68
Nicole Ferraro	292.02
Nancy Foglio	292.02
Deanna Fredricks	292.02
Jolinda Griwert	48.67
Daniel Grove	243.35
Connie Inguanti	292.02
Michele Ippolito	292.02
David Johnston	292.02
Walter King	292.02
Paul Kocum	292.02
Maureen Lazur	292.02
Jenny Lombardo	292.02
Dana Minervini	292.02
Sarah Misner	292.02
Darlene Puzzo	292.02
Frank Sasso	292.02
Paula Stager	292.02
Lawrence Tuorto	292.02

CENTRAL DETENTION COVERAGE – Month of March, 2011

High School

Lori Ferrara	\$ 81.12
John Gulardo	20.28
Denise Mazza	141.96
Lawrence Mitschow	40.56
Lisa Vallo	81.12

JHW Middle School

Joseph Cappello	\$ 60.84
Melissa Echevarria	20.28
Jenny Lombardo	81.12
Donna Saitta	121.68

**SATURDAY MORNING SUSPENSIONS –
Month of March, 2011**

JHW Middle School

Joseph Cappello	\$169.56
Jenny Lombardo	84.78
Marcellino Marra	84.78

6. PLACEMENT OF OUT-OF-DISTRICT SPECIAL EDUCATION STUDENT

BE IT RESOLVED that the Board of Education approves the placement of an out-of-district Special Education student from the following district in the following classification for the 2010-11 school year.

<u>District</u>	<u>No.of Students</u>	<u>Classification</u>	<u>School</u>	<u>Effective date</u>	<u>Tuition</u>
Belleville	1	Autistic	Lincoln	4/11/11	\$50,061 (prorated)

*Note: A per diem substitute aide at the hourly rate of \$11.22 is required

7. APPROVAL OF TRAVEL LIST

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per Schedule C .

8. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per Schedule D.

9. ADOPTION OF JOB DESCRIPTIONS

BE IT RESOLVED that the Board of Education approves the adoption of the following job descriptions:

Secretary-Accounts Payable/Rentals (12 Months) - Schedule E
Previous Title: Secretary/Receptionist

Trustee Sposato moved, and Trustee Russo seconded, a motion that the Board approves Superintendent's Resolutions numbers 10 and 11 as follows:

The Superintendent's Resolutions 10 and 11 were approved by roll call vote with the following exception:

1. Trustee Russo "abstained" on Resolution 10 pursuant to law.

10. APPOINTMENTS – Summer Autistic Program – 20 days

BE IT RESOLVED that the Board of Education approves the appointments of the following personnel for the 2011 Summer Autistic Program for 20 days:

Stephen Parigi Autistic Program (20 days) Special Ed. Program (20 days)	Supervisor	\$4,000
Maura Byrne	Teacher	\$2,728
Judith Cresci	Teacher	2,728
Jessica Scardigno	Teacher	2,728
Leon Yin	Teacher	2,728
Katherine Flannery	Nurse	3,573
Nancy Thunell	Counselor/ Social Skills	3,573
Donna Zarra	Speech	3,573

Paraprofessionals - \$21.65 per hour (ABA trained)

Andrea Beck	Barbara McGarty
Mary Ellen Bradley	Barbara Polito
Maureen Callaghan	Carmela Pontoriero
Lora Lee Capalbo	Melissa Rosamilia
Alan Cappetta	Kim Saporito
Edward Todd Farrand	Patricia Sainz
Dyan Guida	Barbara Sarno
Denise Lewis	Lesley Tesei
Erin Lombardozzi	

11. APPOINTMENTS – Summer Special Education Program -20 days

BE IT RESOLVED that the Board of Education approves the appointments of the following personnel for the 2011 Summer Special Education Program for 20 days:

Lauren Alfaro	Teacher	\$2,425
Lenore Chieffo	Teacher	2,425
Mary Giordano	Teacher	2,425
Ashley Hauer	Teacher	2,425
Claudia Marra	Teacher	2,425
Lisa Palestina	Teacher	2,425
Jill Sorensen	Teacher	2,425

Paraprofessionals - \$18.40 per hour

Richard Bolcato	Marion Greiss
Alphonse Cappetta	Karen Homyak
Kathleen Cristiano	Denise Marando
Roberta Duxbury	Nadine Meola
	Joniene Ryder

Substitutes

Rosa Caputo -Paraprofessional LLD and Autistic Program
Ellen Wolf -Teacher LLD and Autistic Program

***BUSINESS ADMINISTRATOR/
BOARD SECRETARY'S RESOLUTIONS***

Trustee Kucinski moved, Trustee Sposato seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 13 as follows:

Upon a roll call vote Resolutions numbers 1 through 13 were approved with the following exception:

- 1) Trustee Flynn "abstained" on Resolution 11.
- 2) Trustee Rogers voted "No" on all the communication bills.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education acknowledges and accepts the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending April 30, 2011.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of April 30, 2011, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated May 23, 2011 in the total amount of \$5,494,218.02 (Appendix C).

4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

5. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with N.J.A.C. 9:20-2, the transfers in the 2009-10 budget dated April 30, 2011, in the amount of \$283,175.29 as appended (Appendix E).

6. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education approves the acceptance of a donation of \$200 from the Nutley Elks Lodge No. 1290 for the patrol picnic.

7. APPROVAL OF CHANGE ORDER – ADDITIONS AND ALTERATIONS – SPRING GARDEN ELEMENTARY SCHOOL

BE IT RESOLVED that the Board of Education approves the following Change Order, to GPC, Inc., as follows:

Change Order GC-8 – Total \$2,228.00 (Acct.#30-999-405-450-05-330)

1. Provide material and labor to accommodate new UV and resolve unfinished existing wall conditions. \$631.00
2. Furnish labor and material to repair damaged sidewalks Along the front of the School. \$1,597.00

8. APPROVAL OF PARTIAL PAYMENT TO GPC, INC.

BE IT RESOLVED that the Board of Education approves partial payment to GPC, Inc. for the Spring Garden School Project as per the recommendation of the Board's Engineer and Construction Manager as follows:

Application 18	- \$18,955.44	(Acct #30-999-405-450-05-000)
Change Order GC-8	- <u>2,228.00</u>	(Acct.#30-999-405-450-05-330)
	<u>\$21,183.44</u>	

9. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL

BE IT RESOLVED that the Board of Education approves partial payment to ESR Mechanical for electrical upgrades as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 12 - High School - \$ 141,120 (Acct #30-999-405-450-01-000)

Application 10 – Radcliffe School	- \$ 2,429.25	(Acct #30-999-405-450-04-000)
Change Order 1	- <u>8,415.00</u>	(Acct.#30-999-405-450-04-330)
	<u>\$10,844.25</u>	

Application 11 – Yantacaw School	- \$ 2,416.87	(Acct #30-999-405-450-07-000)
Change Order 2	- <u>8,662.50</u>	(Acct.#30-999-405-450-07-330)
	<u>\$11,079.37</u>	

10. APPROVAL OF PARTIAL PAYMENT TO VESPA ELECTRICAL COMPANY

BE IT RESOLVED that the Board of Education approves partial payment to Vespa Electrical Company, Inc. for HVAC upgrades at Nutley High School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 7	- \$29,286.47	(Acct #30-999-405-450-01-000)
Change Order 2	- <u>16,180.50</u>	(Acct.#30-999-405-450-01-330)
	<u>\$45,466.97</u>	

11. APPROVAL OF COBRA & HIPAA AGREEMENT WITH CERIDIAN

BE IT RESOLVED that the Nutley Board of Education approves an agreement with Ceridian to provide Cobra and HIPAA administration for the Nutley Board of Education effective July 1, 2011 through June 30, 2012.

12. APPROVAL OF HEALTH & PRESCRIPTION CONTRACT

BE IT RESOLVED that the Nutley Board of Education accepts the recommendation of its insurance broker, IMAC Insurance Agency, and approves the award of a contract to Horizon Blue Cross Blue Shield of New Jersey (Horizon BCBSNJ) to provide health and prescription drug insurance benefits to district employees at the monthly rates shown below for the period of July 1, 2011 to June 30, 2012.

<u>Traditional \$100/\$200 Ded.</u>		<u>Traditional \$250/\$500 Ded.</u>	
Single	\$ 1,019.91	Single	\$ 986.76
Couple	2,214.00	Couple	2,142.05
Family	2,590.88	Family	2,506.68
P&C	1,483.36	P&C	1,435.14
<u>Direct Access</u>		<u>Direct Access 10</u>	
Single	\$ 714.48	Single	\$ 827.16
Couple	1,590.16	Couple	1,840.96
Family	1,850.18	Family	2,141.98
P&C	1,055.00	P&C	1,221.41

13. APPROVAL OF DENTAL CONTRACT

BE IT RESOLVED that the Nutley Board of Education approves an agreement with Horizon Healthcare Dental Services, Inc. to provide dental insurance coverage for Nutley Board of Education employees, effective July 1, 2011 through June 30, 2012 at the following rates:

Single Coverage	\$ 35.65 per month
Family Coverage	\$ 88.36 per month

HEARING OF CITIZENS

Several parents spoke in support for Mr. Vicchiariello, Mr. Behrens and Ms. Gambaro and questioned the future of the art, music and library programs throughout the district.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), questioned the pay-to-play, occupational services and the Vo-Tech Program at the high school.

A Board discussion ensued and suggestions were made in regard to the technical school students at the high school.

Several residents questioned the pay-to-play and expressed their opinions.

Resident Barbara Martin questioned why the Board did not go over the 2% CAP.

Resident Mark DiMaggio asked how the Board could say they are "raising the bar" with so many half days and the exam schedule at the high school.

Resident Alan Thomas questioned the OFAC recommendations, litigation with Tri-Tech, the Executive Session procedure and the last week of school. He also spoke about IMAC's latest bid for Secaucus.

OLD BUSINESS

Trustee Flynn asked why the Board did not get a quote from the State Health Benefits.

Trustee Reid stated that the Academic Committee is also concerned about the exam week at the high school and the year-end schedule and will be addressing the issues.

NEW BUSINESS

Trustee Flynn suggested that the Board consider a transition plan for the new Superintendent.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 8:00 PM President Kuchta moved and Trustee Sposato seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 8:37 PM Trustee Kuchta moved, Trustee Sposato seconded, and the Board unanimously approved by voice to reconvene the meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:37 PM on a motion by President Kuchta seconded by Trustee Kucinski and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary