

**NUTLEY BOARD OF EDUCATION  
REORGANIZATION MEETING  
MAY 9, 2011**

The Nutley Board of Education held a Reorganization Meeting on Monday, May 9, 2011 in the JHWMS Auditorium located at 325 Franklin Avenue, Nutley, NJ.

Board Secretary, Mrs. Yeamans, opened the meeting at 6:32 PM.

**MEETING NOTICE**

Mrs. Yeamans stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Reorganization Meeting was posted on April 18, 2011. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald News, The Nutley Journal, mailed to the Nutley Township Clerk and posted on the district website.

This is an official meeting.

**FLAG SALUTE**

Mrs. Yeamans led the assembly in a moment of silence and the flag salute.

**STATEMENT OF RESULTS OF ANNUAL ELECTION**

On Wednesday, April 27, 2011 the Annual School Election for the Nutley School District was held between the hours of 2:30 and 9:00 p.m. and as much longer as was necessary to permit all the legal voters then present at the polling places to vote.

Voting was conducted for the election of three members to the Board of Education for a period of three years, Public Question No. 1 for authorizing the raising of \$48,142,637 in district taxes to support the proposed 2011-2012 General Fund Budget and Public Question No. 2 the raising of \$7,000,014 to fund projects.

The results of the election were as follows:

Candidates for 3-year terms

Frederick Scalera	1,700
Lisa Danchak-Martin	1,933
Victoria Flynn	2,191
Kevin Georgetti	1,354

The candidates elected were: Lisa-Danchak Martin, Victoria Flynn and Frederick Scalera for three-year terms.

The votes for Public Question No. 1 the raising of \$48,142,637 for the General Fund Tax Levy were as follows:

Yes	1,670 votes
No	1,332 votes

Public Questions No. 1 for the General Fund Tax Levy was approved.

The votes for Public Question No. 2 the raising of \$7,000,014 to fund projects were as follows:

Yes	987 votes
No	1,479 votes

Public Question No. 2 was defeated.

A copy of this report will be entered in the official minutes of the Board of Education.

### **ADMINISTRATION OF OATH TO NEW BOARD MEMBERS**

Mrs. Yeamans administered the Oath of Office to Lisa Danchak-Martin, Victoria Flynn and Fredrick Scalera.

### **ROLL CALL**

Present: Mrs. Danchak-Martin  
Ms. Victoria Flynn  
Mr. James A. Kuchta  
Mr. Charles W. Kucinski  
Dr. Robert Reid  
Mr. Steven Rogers  
Mrs. Deborah J. Russo  
Mr. Fredrick Scalera  
Mr. Thomas J. Sposato

Also Present: Mr. Joseph Zarra, Superintendent of Schools  
Mrs. Karen Yeamans, Business Administrator/Board Secretary  
Mr. Frank Pomaco, Board Attorney

### **ELECTION OF OFFICERS**

Mrs. Yeamans announced that she would now accept nominations for President of the Nutley Board of Education.

Trustee Sposato nominated Trustee Kuchta for President of the Nutley Board of Education and Trustee Kucinski seconded the nomination. There being no further nominations, Mrs. Yeamans declared that the nominations are closed.

Upon being put to a roll call vote the nomination was cast by the Board for Trustee Kuchta for President.

President Kuchta assumed the chair and announced that he would now accept nominations for Vice President of the Board of Education.

President Kuchta nominated Trustee Sposato for Vice President of the Nutley Board of Education and Trustee Rogers seconded the nomination. There being no further nominations, President Kuchta declared that the nominations are closed.

Upon being put to a roll call vote the nomination was cast by the Board for Trustee Sposato for Vice-President with the following exception:

1. Trustee Flynn abstained.

Trustee Reid presented Past President Reilly with a plaque and thanked him for his services to the Nutley Board of Education.

### **HEARING OF CITIZENS (Reorganization Items Only)**

Resident Alan Thomas asked if the Board would add njhometown.com to Designation of Official Newspapers. He also asked for clarification on Resolutions 9, 17 and 22.

Trustee Flynn made a motion, to postpone Resolution 10 – Approval of 2011-2012 Insurance Brokers until the next Board Meeting so the contracts can be made available to the Board Members before voting, Trustee Reid seconded. Upon a roll call vote the motion was defeated with Trustees Danchak-Martin, Flynn, Reid voting “yes” and President Kuchta and Trustees Kucinski, Rogers, Russo and Sposato voting “No” with Trustee Scalera abstaining.

### **REORGANIZATION MEETING RESOLUTIONS**

Trustee Reid moved, and Trustee Kucinski seconded, the following Reorganization Resolutions 1 through 33.

Trustee Flynn asked for more clarification on Resolutions 9 and 10.

Trustee Flynn made a motion amend Resolution 2 to add njhometown.com to the Designation of Official Newspapers, Trustee Reid seconded. Upon a roll call vote the motion was defeated with Trustees Danchak-Martin, Flynn, Reid and President Kuchta voting “yes” and Trustees Kucinski, Rogers, Russo and Sposato voting “No” with Trustee Scalera abstaining.

Upon being put to a roll call vote the Reorganization Resolutions 1 through 33 were approved with the following exceptions:

1. Trustee Sposato abstained on Resolution 10 – Approval of 2011-2012 Insurance Brokers.
2. President Kuchta abstained on Resolution 13 – Approval of Tax Shelter Annuity & Disability Insurance Plans.

**1. ADOPTION OF SCHEDULE OF MEETINGS**

BE IT RESOLVED that the regular monthly meetings of the Board of Education of the Township of Nutley be held on the fourth Monday of each month, except as noted otherwise, and

BE IT FURTHER RESOLVED that, in accordance with the requirements of the Open Public Meetings Act of 1975, the annual Schedule of Meetings be adopted as follows:

Time: 6:30 PM

Location: John H. Walker Middle School - Choir Room

Action may be taken at any of the following meetings:

<b>2011</b>		<b>2012</b>	
May	23	October 17	January 9
June	13	October 31	January 23
June	28	November 21	February 27
July	25	December 19	March 12
August	29		March 26
September	12		April 16
September	26		April 30

(Reorganization Meeting)

**2. DESIGNATION OF OFFICIAL NEWSPAPERS**

BE IT RESOLVED that the Board of Education designates The Nutley Sun and the North Jersey Herald News as the official newspapers for meeting notices and hereby directs the Board Secretary to also send meeting notices to the Nutley Journal and the Star Ledger.

**3. APPROVAL OF SUBMISSION OF THE COMPREHENSIVE EQUITY PLAN ANNUAL STATEMENT OF ASSURANCE – 2011/2012 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education authorizes the submission of the Comprehensive Equity Plan Annual Statement of Assurance for the 2011/2012 school year to the New Jersey Department of Education.

**4. CURRICULUM APPROVAL**

BE IT RESOLVED that the curriculum as described in the district selected course guides, courses of study, curriculum guides and program material, listed on the attached Schedule A, be adopted for use in Grades K-12 of the Public Schools of Nutley for the 2011/2012 school year.

**5. APPOINTMENT – Section 504 Coordinator**

BE IT RESOLVED, pursuant to Policy No. 104 (1510), that the Board of Education approves the appointment of Mr. John Calicchio as Section 504 Coordinator for the Nutley School District for the 2011/2012 school year.

**6. APPOINTMENT – Section 504 Coordinator**

BE IT RESOLVED, pursuant to Policy No. 104 (1510), that the Board of Education approves the appointment of Mr. George Ackerman as Section 504 Coordinator for the high school, at a stipend of \$3,245, for the 2011/2012 school year.

**7. APPOINTMENT – Affirmative Action Officer**

BE IT RESOLVED, pursuant to Policy No. 102 (2260), that the Board of Education approves the appointment of Mr. Phillip Siculietano as Affirmative Action Officer for the Nutley School District, at a stipend of \$562.00 for the 2011/2012 school year.

**8. APPOINTMENT – District Anti-Bullying Coordinator**

BE IT RESOLVED, pursuant to Policy No. 5512.01, that the Board of Education approves the appointment of Mr. Joseph Cappello as Anti-Bullying Coordinator for the Nutley School District, at a stipend of \$562.00 for the 2011/2012 school year.

**9. Professional Appointments**

BE IT RESOLVED that the Board of Education hereby approves the following 2011/2012 school year professional appointments for the term commencing July 1, 2011 to and including June 30, 2012:

<u>Position</u>	<u>Name</u>	<u>Rate</u>
Custodian of School Monies	David Wilson	\$7,400.00/yr.
Construction Attorney	Connell Foley	\$200.00/hr.
Accounting Firm	Lerch, Vinci & Higgins, LLP	\$30,600.00/yr.
Bond Counsel	McManimon & Scotland	\$195.00/hr.
Architect	Spiezle Group	\$195.00/hr.
Construction Management	Epic Management, Inc.	per contract

**10. APPROVAL OF 2011-2012 INSURANCE BROKERS**

BE IT RESOLVED that the Board of Education approves the following Insurance Brokers for the 2011-2012 school year from July 1, 2011 to and including June 30, 2012:

<b><u>POSITION</u></b>	<b><u>NAME</u></b>
Benefits Broker	Insurance Management & Consulting (IMAC)
Insurance Advisor	C. Walter Searle

**11. APPROVAL OF 2011-2012 APPOINTMENTS**

BE IT RESOLVED that the Board of Education approves the following 2011-2012 school year appointments for the term commencing July 1, 2011 to and including June 30, 2012:

<b><u>POSITION</u></b>	<b><u>NAME</u></b>
Right to Know Officer	Philip Nicolette
Asbestos Management Officer	Philip Nicolette
Safety & Health Designee	Philip Nicolette
Board Secretary	Karen A. Yeamans
Custodian of Records	Karen A. Yeamans
Indoor Air Quality Designee	Philip Nicolette
Integrated Pest Management Coordinator	Philip Nicolette
Public Agency Compliance Officer	Karen A. Yeamans
District Chemical Safety Officer	Philip Nicolette
Qualified Purchasing Agent - Bid Threshold \$36,000.00	Karen A. Yeamans

**12. ADOPTION OF PURCHASE MANUAL**

BE IT RESOLVED that the Board of Education adopts the 2011-2012 Purchasing Manual on file in the Business Office.

**13. APPROVAL OF TAX SHELTER ANNUITY & DISABILITY INSURANCE PLANS**

BE IT RESOLVED that the Board of Education, in accordance with Board Policy, hereby approved the following companies to participate in the District's optional Tax Shelter Annuity and Disability Insurance salary reduction plans:

AXA Equitable, First Investors Corp, Lincoln Investment Planning Inc., MetLife, PenServ Plan Services on behalf of American Funds, VALIC, Oppenheimer Funds, Great American Financial Resources, AFLAC, Mass Mutual.

**14. APPOINTMENTS – SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND (SPELL JIF)**

BE IT RESOLVED that the Board of Education appoints Karen Yeaman as the Delegate for the School Pool or Excess Liability Limits Joint Insurance Fund (SPELL JIF) and staff accountant as alternate.

**15. APPOINTMENTS – SUBURBAN ESSEX JOINT INSURANCE FUND**

BE IT RESOLVED that the Board of Education appoints Karen Yeaman as the Fund Commissioner for the Suburban Essex Joint Insurance Fund (SEJIF) and staff accountant as alternate.

**16. DEPOSITORY OF SCHOOL FUNDS – Student Savings - TD Bank**

BE IT RESOLVED that TD Bank be designated as the official depository for the 2011-2012 school year for individual student savings accounts to which deposits are made through the elementary schools.

**17. DEPOSITORY OF SCHOOL FUNDS – TD Bank**

BE IT RESOLVED that the TD Bank be designated as the official depository for the following accounts of the Nutley Board of Education for the 2011-2012 school year, and

BE IT FURTHER RESOLVED that the following officers of the various accounts be authorized to sign checks drawn on the accounts effective May 10, 2011:

Board of Education General Account, Referendum Account and Capital Reserve Account

Primary Signatory

Alternate Signatory

James Kuchta ,President            or            Thomas Sposato, Vice President

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts  
and

David Wilson, Treasurer of School Monies

Board of Education Cafeteria Account

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts

Board of Education Salary Account

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts  
and

David Wilson, Treasurer of School Monies

Extended Day Account

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts

Extended Day Care Funds

Maria Cervasio , Extended Day Care Director    or            Rosemary Griesbach  
and

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts

Board of Education, N.J. Unemployment Insurance Trust Fund Account

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts

Board of Education NJ Family Leave Insurance Trust Fund

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts



Board of Education Referendum Account Authorized to wire funds

Karen Yeamans

Board of Education Raider Account

Primary Signatory

Alternate Signatory

Joseph Piro  
and  
Julianne Alessio

or

Gregory Catrambone

Nutley High School Athletic Account

Two of the following signatures required:

Joseph Piro  
Gregory Catrambone  
Julianne Alessio

Guidance Pay-Pal Account

Gregory Catrambone and Jacqueline Camelia

School Accounts:

Lincoln School

Lorraine Restel and Donna Balcato

Radcliffe School

Michael Kearney and Beverly Cullari

Spring Garden School

Rosemary Clerico and Sophie Caprio

Washington School

Douglas T. Jones and Geralynn Dwyer

Yantacaw School

David Sorensen and Angela Gariano

JHWMS Account

John Calicchio and Catherine Felici

Nutley High School Account

Gregory Catrambone and Jacqueline Camelia

BE IT FURTHER RESOLVED that TD Bank be authorized to accept facsimile signatures of the check signing machine.

**18. DEPOSITORIES OF SCHOOL FUNDS – Unemployment Fund**

BE IT RESOLVED that the Board of Education authorizes Karen Yeamans to invest idle funds of the Unemployment Fund at any of the following institutions: Boiling Springs Savings Bank; TD Bank; Spencer Savings Bank; Capital One; and Washington Mutual (JP Morgan Chase).

**19. INVESTMENT OF FUNDS**

BE IT RESOLVED that the Secretary/Business Administrator, with the approval of the Superintendent of Schools, be authorized to invest surplus funds of the Board of Education and funds which will be available for a determinate period of time in U.S. Government and Agency Securities, Business Savings Accounts and Certificates of Deposit and in any other securities designated by law at TD Bank, NJ Cash Management and Beneficial Bank.

**20. PETTY CASH FUNDS**

WHEREAS, pursuant to NJAC 6:20-2.8 and Policy #615 (6620), a Board of Education may establish petty cash funds,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the following petty cash funds be established in the amounts listed:

High School	(Gregory Catrambone, Custodian)	\$500
Middle School	(John Calicchio, Custodian)	400
Lincoln School	(Lorraine Restel, Custodian)	300
Radcliffe School	(Michael Kearney, Custodian)	300
Spring Garden School	(Rosemary Clerico, Custodian)	300
Washington School	(Douglas Jones, Custodian)	300
Yantacaw School	(David Sorensen, Custodian)	300
Board of Education	(Karen Yeamans, Custodian)	300
Director of Extended Day	(Maria Cervasio, Custodian)	500

Pupil Transportation(Peggy Hollywood, Custodian)	400	
Special Services (Arthur Monaco, Custodian)	300	
Technology (Ian Viemeister, Custodian)	300	and

BE IT YET FURTHER RESOLVED that the Board of Education approves the maximum expenditure for petty cash funds to be set at \$40 and that the individual petty cash funds are replenished by submitting a properly completed voucher to the Board of Education as necessary.

**21. APPROVAL OF ADOPTION OF POLICIES**

BE IT RESOLVED that the Board of Education approves the adoption for the 2011-2012 School Year all Bylaws and Policies, Rules and Regulations currently in force.

**22. APPROVAL OF FOODSERVICE BIOSECURITY MANAGEMENT PLAN**

BE IT RESOLVED that the Board of Education approves the Foodservice Biosecurity Management Plan for the 2011-2012 School Year.

**23. ESTABLISH TUITION RATES FOR THE 2011-2012 SCHOOL YEAR**

BE IT RESOLVED that the Nutley Board of Education approves the tuition rates for out-of-district students attending Nutley schools for the 2011-2012 school year as follows:

Kindergarten	\$12,016
1-5	14,850
6-8	14,239
9-12	14,719
Learning and/or Lang. Disabled	23,170
Preschool Disabled	24,374
Autism	52,564

**24. APPROVAL OF NUTLEY RAIDER ALL-STAR SPORTS CAMPS**

BE IT RESOLVED that the Board of Education approves the sponsoring, through the Nutley High School Athletic Department, of summer sports camps for Nutley students ranging from 5<sup>th</sup> grade to 8<sup>th</sup> grade.

**25. APPROVAL OF BILLS BETWEEN BOARD MEETINGS**

BE IT RESOLVED that the Board of Education authorizes the Business Administrator and/or Superintendent of Schools to pay claims against the Board in between scheduled Board meetings and have those claims subsequently ratified at the next regular Board Meeting.

**26. DESIGNATE NJDOE CHART OF ACCOUNTS**

BE IT RESOLVED that the Board of Education designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district, to authorize the addition of sub-account designations as the Business Administrator may deem necessary, and to authorize the Superintendent of Schools to make any necessary transfers below the level of the NJDOE Chart of Accounts.

**27. APPROVAL TO ADVERTISE FOR BIDS, SOLICIT QUOTATIONS OR PURCHASE BY STATE CONTRACT**

BE IT RESOLVED that the Board of Education approves the authorization of the Business Administrator/Board Secretary to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services:

Air Conditioners	Ice Cream Products
Alarm System Service/Installation	Industrial Arts Supplies & Equipment
Athletic Supplies and Equipment	Internet Service Provider
Audio Visual Supplies and Equip.	Janitorial Supplies
Auditorium Seating	Locker Refinishing
Boiler Repair	Milk and Dairy Products
Boiler Water Treatment	Musical Instruments & Supplies
Bread and Rolls	Office Furniture & Equipment
Building Materials	Office Paper
Calculators	Paint
Carpeting	Periodical Subscriptions
Chalkboards/Bulletin Boards	Photocopiers
Commercial Printing	Pupil Transportation Vehicles
Computers and Accessories	Replacement Doors & Hardware
Computer Hardware Maintenance	Roofing Work
Computer Networking	School Furniture
Custodial Uniforms	School Health Supplies
Electrical Supplies	School Supplies
Electrical Work	Science Supplies & Equipment
Floor Repair & Floor Tile Installation	Sidewalk and Paving Work
Grounds Supplies & Equipment	

Gym & Classroom Floor Restoration	Solid Waste Disposal
Hand & Power Tools	Stage Drapery
Heating Plant Modifications	Ventilating Equipment
Cell Phones	Window Shades & Blinds

**28. LEASE OF BOARD PROPERTY ON OVERLOOK TERRACE**

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Number 14, Block 212 on the tax maps of the Township of Nutley, to Mr. John Janiec and Mrs. Anne Janiec, his wife, for a term beginning May 1, 2011 and terminating April 30, 2012, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

**29. LEASE OF BOARD PROPERTY ON ROMANO STREET**

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Numbers 45 and 46, Block 18 on the tax maps of the Township of Nutley, to Nicholas Del Mauro, for a term beginning May 1, 2011 and terminating April 30, 2012, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

**30. LEASE OF BOARD PROPERTY ON ROMANO STREET**

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Numbers 78 and 79, Block 18 on the tax maps of the Township of Nutley, to Angelo Rotonda, for a term beginning May 1, 2011 and terminating April 30, 2012, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

**31. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS – 18A:12-24.1**

BE IT RESOLVED that the Board of Education hereby adopts the following “Code of Ethics” as established by the New Jersey School Boards Association:

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

**32. TAX REQUISITION SCHEDULE**

BE IT RESOLVED that the Board of Education hereby approves the following 2010/2011 tax requisition schedule to be forwarded to the Nutley Town Council:

Deposit Date	Amount of Request
7/14/11	\$2,000,000.00
7/28/11	2,000,000.00
8/12/11	2,000,000.00
8/29/11	2,000,000.00
9/14/11	2,200,000.00
9/29/11	2,200,000.00
10/13/11	2,200,000.00
10/27/11	2,200,000.00
11/14/11	2,200,000.00
11/29/11	2,200,000.00
12/14/11	2,200,000.00
12/22/11	2,128,071.50
1/12/12	2,128,000.00
1/29/12	2,128,000.00
2/14/12	2,128,000.00
2/28/12	2,128,000.00
3/14/12	2,128,000.00
3/29/12	2,128,000.00
4/12/12	2,128,000.00
4/27/12	2,128,000.00
5/14/12	2,128,000.00
5/29/12	2,128,000.00
6/14/12	2,128,000.00
6/21/12	2,120,071.50

**33. APPOINTMENT OF ACTING BOARD SECRETARY**

BE IT RESOLVED that the Board of Education hereby approves the appointment of the Superintendent as Acting Board Secretary for emergency purposes.

**RECESS**

At 7:07 PM President Kuchta moved, and Trustee Russo seconded, that the Board would take a short recess to congratulate the new Board Members.

The motion was approved by voice vote.

**RECONVENE MEETING**

At 7:15 PM Trustee Sposato moved, Trustee Russo seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting.

**ROLL CALL**

Present: Mrs. Danchak-Martin  
Ms. Victoria Flynn  
Mr. Charles W. Kucinski  
Dr. Robert Reid  
Mr. Steven Rogers  
Mrs. Deborah J. Russo  
Mr. Fredrick Scalera  
Mr. Thomas J. Sposato  
Mr. James A. Kuchta

Also Present: Mr. Joseph Zarra, Superintendent of Schools  
Mrs. Karen Yeamans, Business Administrator/Board Secretary  
Mr. Frank Pomaco, Board Attorney

**SUPERINTENDENT'S REPORT**

Mr. Zarra spoke about the school budget and activities going on around the district.

**BOARD SECRETARY'S REPORT**

Mrs. Yeamans thanked the community for supporting the budget and spoke about informative meetings that are offered to the Board Members.

**ADJOURNMENT TO EXECUTIVE SESSION**

At 7:18 PM President Kuchta moved, and Trustee Russo seconded, the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss contract for the superintendent.

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.



## **RECONVENE MEETING**

At 8:00 PM Trustee Kuchta moved, Trustee Russo seconded, and the Board unanimously approved by voice vote a motion to reconvene the public portion of the meeting.

## **ROLL CALL**

Present: Mrs. Danchak-Martin  
Ms. Victoria Flynn  
Mr. Charles W. Kucinski  
Dr. Robert Reid  
Mr. Steven Rogers  
Mrs. Deborah J. Russo  
Mr. Fredrick Scalera  
Mr. Thomas J. Sposato  
Mr. James A. Kuchta

Also Present: Mr. Joseph Zarra, Superintendent of Schools  
Mrs. Karen Yeamans, Business Administrator/Board Secretary  
Mr. Frank Pomaco, Board Attorney

## **HEARING OF CITIZENS (Business Meeting Resolutions)**

Resident Ken Reilly thanked the Board for the plaque presented to him and questioned if IMAC responded to a letter sent by the Business Administrator asking them to consider a reduction to their fees. President Kuchta answered that they did reduce the fee from 2.75% to 2%.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), questioned the job description for the middle school principal and also why the Board is hiring a Staff Accountant and not teachers.

Several parents, students and teachers spoke in support of the art teachers at Washington and Radcliffe Schools and the difference they make in the students' lives. They urged the Board to seek other ways to make cuts to save these positions and other specials that are slated to be cut for the next school year.

## **OPEN PUBLIC MEETING RESOLUTIONS:**

### **SUPERINTENDENT'S RESOLUTIONS**

Trustee Russo moved, and Trustee Sposato seconded, the following Superintendent's Resolutions 1 through 10.

Upon being put to a roll call vote Superintendent's Resolutions 1 through 10 were unanimously approved.

**1. AMENDING RESOLUTION – Educationally Disabled Student**

BE IT RESOLVED that the Board of Education approves the amending of the resolution Special Class Placement – Educationally Disabled Student, approved at the April 25, 2011 Board Meeting to reflect the following change of tuition:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Eff. Date</u>	<u>Tuition</u>
Community Nursery Nutley, NJ	1	Pre-School	5/3/11	\$450.00 per month*

\*Original resolution listed tuition at \$200.00

**2. ADOPTION OF JOB DESCRIPTIONS**

BE IT RESOLVED that the Board of Education approves the adoption of the following job descriptions:

Director of Guidance – 11 Month Position	-Schedule B
Director of Curriculum & Instruction	-Schedule C
Principal – Middle School	-Schedule D
Staff Accountant	-Schedule E

**3. TRANSFER OF PERSONNEL**

BE IT RESOLVED that the Board of Education approves, upon the recommendation of the Superintendent of School, the following transfers:

<u>Name</u>	<u>From</u>	<u>To</u>
Dolores Contreras	Basic Skills Lincoln	½ Basic Skills Lincoln ½ Basic Skills Washington
Jainine Gambaro	Radcliffe Library	Radcliffe Classroom

**4. REDUCTION IN FORCE**

BE IT RESOLVED that as a result of budget constraints, Miss Elizabeth D'Angio in the World Languages Department shall not be re-employed for the 2011/2012 school year. Miss D'Angio shall be placed on a preferred recall list to be rehired according to seniority when and if a vacancy occurs in the World Languages area of certified eligibility.

**5. APPROVAL OF STIPEND**

BE IT RESOLVED that the Board of Education approves a stipend for NCLB Projects, (second installment) in the amount of \$3,000 for Mr. Michael Kearney.

**6. APPROVAL OF TRIP LIST**

BE IT RESOLVED that the Board of Education approves the trip list and all expenses per (Schedule F).

**7. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Schedule G).

**8. APPROVAL OF MAYOR'S "NUTLEY FIT KIDS"**

**WHEREAS**, the Office of the Mayor will expand the Mayors Wellness Challenge / A Healthy Town Initiative to include a program entitled "Nutley Fit Kids" for the 2011-2012 school year; and

**WHEREAS**, funding to support the program has been provided by the Shaping NJ Grant; and

**WHEREAS**, the program will include targeted, age appropriate programs such as a recipe contest, nutritional and physical fitness events, education programs, self esteem programs, an educational movie series and events for all participants; and

**WHEREAS**, the event will kick off on October 14, 2011; and

**THEREFORE BE IT RESOLVED** that the Nutley Board of Education supports the Nutley Fit Kids Initiative and will interact and participate in the initiative with the Office of the Mayor.

**9. RETIREMENT**

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of Mrs. Rosalyn Fuller, Business Office Secretary, effective July 1, 2011.

**10. AMENDING RESOLUTION – LEAVE OF ABSENCE-TEACHER**

BE IT RESOLVED that the Board of Education approves the amending of the resolution Leave of Absence – Teacher, approved at the February 28, 2011 Board Meeting to reflect a change in return date for Mrs. Holly Jasnowitz to May 9, 2011.

***BOARD SECRETARY'S RESOLUTIONS***

Trustee Rogers moved, and Trustee Russo seconded, the following Board Secretary's Resolutions 1 through 3.

Trustee Flynn made a motion to table Resolution 2- Approval of Change Order until there is more information received, Trustee Kucinski seconded. The motion was unanimously passed by a roll call vote.

Upon being put to a roll call vote Board Secretary's Resolutions 1 and 3 were unanimously approved.

**1. SCHOOL BUS EMERGENCY EVACUATION DRILLS**

BE IT RESOLVED that the Board of Education approves the emergency school bus evacuation drills in accordance to the New Jersey Administrative code NJAC 6A: 27-11.2 on file in the Business Office.

**2. APPROVAL OF CHANGE ORDER – ADDITIONS AND ALTERATIONS – SPRING GARDEN ELEMENTARY SCHOOL - TABLED**

BE IT RESOLVED that the Board of Education approves the following Change Order, to GPC, Inc., as follows:

Change Order GC-8 – Total \$2,228.00 (Acct.#30-999-405-450-05-330)

1. Provide material and labor to accommodate new UV and resolve unfinished existing wall conditions. \$631.00
2. Furnish labor and material to repair damaged sidewalks Along the front of the School. \$1,597.00

**3. ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education approves the acceptance of a donation from the National Organizations For Youth Safety for filming "Act Out Loud" video in the amount of \$200 for the purchase of AV equipment at Nutley High School.

## **HEARING OF CITIZENS**

There were additional parents, students and teachers who spoke in support of the art teachers at Washington and Radcliffe Schools.

## **APPOINTMENT – Superintendent of Schools**

President Kuchta introduced the new superintendent and made a motion to adopt the following resolution seconded by Trustee Kucinski. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the appointment of Russell Lazovick as Superintendent of Schools effective July 1, 2011 at a yearly salary of \$167,500 for a period of five (5) years. This is subject to the formal approval of all parties including the Essex County Executive County Superintendent in accordance with law.

Mr. Lazovick thanked the Board and expressed his enthusiasm to be a part of the Nutley School System.

Trustee Scalera left the meeting at 9:00 PM.

## **OLD BUSINESS**

Trustee Flynn made a motion, seconded by Trustee Reid, to rescind Reorganization Resolution 10 – Approval of 2011- 2012 Insurance Brokers. Upon a roll call vote the motion was defeated with Trustees Danchak-Martin, Flynn, Reid and Russo voting “yes” and Trustees Kucinski, Rogers, Sposato and President Kuchta voting “No”.

## **NEW BUSINESS**

President Kuchta appointed the Personnel Committee as follows: C. Kucinski – Chairperson and J. Kuchta, S. Rogers, T. Sposato, Committee Members.

Trustee Rogers asked the Board to make an effort to support the teachers.

Trustee Flynn requested that, for purposes of resolutions related to change orders and construction, the Board Members packets should include backup information so that they may have all the facts needed before voting at the meetings. She also suggested a Policy subcommittee be formed for Professional Services.

**ADJOURN**

There being no further business the meeting was adjourned at 9:09 PM on a motion by Trustee Sposato, seconded by Trustee Kucinski and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary