

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
MAY 24, 2010**

The Nutley Board of Education held a Public Meeting on Monday, May 24, 2010 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Reilly opened the meeting at 6:33 PM.

**FLAG SALUTE**

President Reilly led the assembly in the flag salute.

**MEETING NOTICE**

President Reilly stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of April 28, 2010. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald & News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on May 6, 2010 and posted on the district website.

This is an official meeting.

**ROLL CALL**

Present: Mr. Charles Kucinski  
Dr. Robert Reid  
Mrs. Deborah J. Russo  
Mr. Steven Rogers  
Mr. Walter Sautter  
Mr. Thomas J. Sposato  
Mr. Kenneth Reilly

Absent: Mr. James Kuchta  
Mr. Vincent Moscaritola (Arrived 6:37 PM)

Also Present: Mr. Joseph Zarra, Superintendent of Schools  
Mrs. Karen A. Yeamans, Interim Business Administrator/Board Secretary  
Mr. Frank Pomaco, Board Attorney

Also Absent: Mrs. Mariana Francioso, Assistant Superintendent of Schools  
Ms. Stephanie Urso, Student Representative

Trustee Moscaritola arrived at 6:37 PM.

**Presentations:**

-Energy for America Presentation – David Gurgel

Mr. Gurgel gave an overview on the services Energy for America has provided to the school district throughout the last 25 years and the savings to the district.

-Language Arts Curriculum – Ms. DeBonis

Ms. DeBonis gave a power-point presentation to the Board on the Language Arts Curriculum Grades 1-12.

-Kindergarten Curriculum – Mrs. Clerico

Mrs. Clerico gave a power-point presentation on the Kindergarten Curriculum and the future plans.

After each presentation there was a question and answer period throughout the Board.

**APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – May 10, 2010  
Closed Executive Session – May 10, 2010  
Reorganization Meeting – April 28, 2010  
Closed Executive Session – April 28, 2010  
Open Public Meeting – April 19, 2010  
Closed Executive Session – April 19, 2010

Trustee Kucinski moved, Trustee Rogers seconded, and the Board unanimously approved the minutes.

**CORRESPONDENCE**

None

**SUPERINTENDENT'S REPORT**

Mr. Zarra presented the Superintendent's Report dated May 24, 2010, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents as well as other activities going on in the district.

## **BOARD SECRETARY'S REPORT**

Mrs. Yeamans spoke about the year-end closing procedures and the Blue Cross/Blue Shield Open Enrollment.

Mr. Nicolette gave a report on the buildings and grounds throughout the district.

## **COMMITTEE REPORTS**

Negotiations – Trustee Sposato stated that the Committee is in the middle of negotiations with the custodians.

Athletics – Trustee Kucinski stated that the Committee met with the Athletic Director and the High School Principal and plans to meet monthly.

Health & Wellness - Trustee Rogers spoke about his meeting with Mr. Santiago of Chartwells and plans for a mini farmers market to introduce students to healthy eating.

Green Schools – Trustee Rogers said that Mr. Brown is excited to start working with the schools in September.

President Reilly stated that PSE&G will attend the next Board Meeting.

President Reilly and Trustee Sposato spoke about shared services with the Township.

## **HEARING OF CITIZENS (Resolutions Only)**

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), asked about the Special Education Summer Program and the certification for a Behaviorist.

Resident Alan Thomas asked when copies of the OFAC Report would be made public.

Resident Vicky Flynn stated that the OFAC Report should have been available to the public before tonight's meeting. She asked several questions regarding the bid specs and legal counsel.

Resident Alan Thomas inquired if legal counsel will be reviewing all bid specs in the future.

## **MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 8:15 PM Trustee Kucinski moved and Trustee Sautter seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss the following:

Personnel  
Contractual  
Legal Issues

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

### **RECONVENE MEETING**

At 9:10 PM Trustee Sposato moved, Trustee Sautter seconded, and the Board unanimously approved by voice to reconvene the meeting.

### **ROLL CALL**

Present: Mr. Charles Kucinski  
Mr. Vincent Moscaritola  
Dr. Robert Reid  
Mrs. Deborah J. Russo  
Mr. Steven Rogers  
Mr. Walter Sautter  
Mr. Thomas J. Sposato  
Mr. Kenneth Reilly

Absent: Mr. James Kuchta

Also Present: Mr. Joseph Zarra, Superintendent of Schools  
Mrs. Karen A. Yeamans, Interim Business Administrator/Board Secretary  
Mr. Frank Pomaco, Board Attorney

Also Absent: Mrs. Mariana Francioso, Assistant Superintendent of Schools  
Ms. Stephanie Urso, Student Representative

Public Discussion on OFAC:

President Reilly asked if anyone had any questions regarding the OFAC Report.

Resident Alan Thomas questioned if Item 4 on the OFAC Report was corrected. He also asked if Business Administrator's Resolution 16 – Office of Fiscal Accountability and Compliance Report of Examination be amended to state that the public received the report at tonight's meeting.

After a Board discussion it was agreed to amend the resolution.

Trustee Kucinski moved, Trustee Sautter seconded, a motion to amend Business Administrator's Resolution 16 – Office of Fiscal Accountability and Compliance Report of Examination to add "at this meeting." The motion was unanimously approved by the Board.

### ***SUPERINTENDENT'S RESOLUTIONS***

President Reilly announced that Resolution 1 – Retirements will be amended to include Dennis A. Sasso to the list.

Trustee Kucinski moved, and Trustee Sposato seconded, a motion that the Board approves Superintendent's Resolutions numbers 1 through 12 as amended below.

The Superintendent's Resolutions 1 through 12 were approved by roll call vote with the following exception:

- 1) Trustee Russo abstained on Resolution 6 – Appointments – Summer Autistic Program – 20 days, pursuant to law.

#### **1. RETIREMENTS**

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of the following personnel, effective July 1, 2010:

Susan W. Ames	High School Teacher
Paula Fay Kasner	High School Teacher
Dennis Sasso	High School Teacher
Jerilyn L. Margulies	Elementary Teacher
Susan Scerbo	High School Guidance Counselor
Joan Zaccheo	Part-time School Aide

#### **2. APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2009/2010 school year.

#### **3. APPOINTMENTS – Secretarial/Clerical/Bus Aide Substitute**

BE IT RESOLVED that the Board of Education approves the following substitute for the 2009-10 school year:

School/Bus Aide

Eileen Ann Algieri

#### **4. APPOINTMENTS – Summer Employment**

BE IT RESOLVED that the Board of Education approves the following personnel be permitted to work at Clara Maass Medical Center during the Summer from July 1 - July 30, 2010:

Transition Coordinator:  
Sharon Romaglia

Job Coaches:  
Janet Salvatoriello -4 weeks at per diem rate  
Mary Venable -4 weeks at per diem rate  
Nancy Rosamilia -substitute at per diem rate

**5. APPOINTMENTS – Summer Employment**

BE IT RESOLVED that the Board of Education approves the following personnel be permitted to work during the summer of 2010 as follows:

High School	Guidance Counselors	2 days after school closing 2 days prior to school opening
JHWMS	Guidance Counselors	2 days after school closing 2 days prior to school opening
George Ackerman	(504)	20 hours
Lisa Cassilli	(SAC)	20 hours
Susan Bresnan	Librarian	5 days per diem rate
Julianne Alessio	Athletics	10 days per diem rate

**6. APPOINTMENTS – Summer Autistic Program – 20 days**

BE IT RESOLVED that the Board of Education approves the appointments of the following personnel for the 2010 Summer Autistic Program for 20 days:

Steven Parigi	Supervisor	\$4,000
Autistic Program (20 Days) Special Ed. Program (20 Days)		
Maura Byrne	Teacher	\$2,520
Judith Cresci	Teacher	2,520
Holly Jasnowitz	Teacher	2,520
Matthew Rosenhouse	Teacher	2,520
Shannon Shaw	Teacher	2,520
Leon Yin	Teacher	2,520
Katherine Flannery	Nurse	3,712
Amy Stoner	Occupational Therapist	3,712
Donna Zarra	Speech	3,712
April Vitiello (Hauer)	Behaviorist	3,712

**Paraprofessionals - \$20.00 per hour**

Andrea Beck	Barbara Polito
Richard Bolcato	Carmela Pontoriero
Lora Lee Capalbo	Jessica Pravata
Alan Cappetta	Melissa Rosamilia
Edward Todd Farrand	Kim Saporito
Jennifer Kupper	Barbara Sarno
Erin Lombardozzi	Lesley Tesei
Barbara McGarty	

**7. APPOINTMENTS – Summer Special Education Program – 20 days**

BE IT RESOLVED that the Board of Education approves the appointments of the following personnel for the 2010 Summer Special Education Program for 20 days:

Lauren Alfaro	Teacher	\$2,240
Lenore Chieffo	Teacher	2,240
Ashley Hauer	Teacher	2,240
Claudia Marra	Teacher	2,240
Lisa Palestina	Teacher	2,240
Jill Sorensen	Teacher	2,240

**Paraprofessionals - \$17.00 per hour**

Maureen Callaghan	Karen Homyak
Nicoletta Ciccolella	Denise Marando
Kathleen Cristiano	Nadine Meola
Marion Greiss	Nicole Weiss

**8. APPOINTMENT – Video Taping**

BE IT RESOLVED that the Board of Education approves Zachary Gaviria for the taping of the Board Meetings for the 2009-10 school year at a salary rate of \$7.50 per hour.

**9. TUITION STUDENTS**

BE IT RESOLVED that the Board of Education approves enrollment of students on a tuition basis for the 2010-11 school year, pursuant to existing employment agreements:

<u>No. of Students</u>	<u>Grade</u>
2	10
1	Kindergarten

**10. EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR HEALTH DYNAMICS CLASSES – Month of April, 2010**

Katianne Oakley (Gratz) \$250.00

**PAYMENT FOR TEACHING EXTRA CLASSES –High School-(Maternity Leave)**

Steven DiGregorio	\$ 540.00 (12 classes)
Andrew Linfante	675.00 (15 classes)
Christopher Rosati	630.00 (14 classes)
Gerald Ryan	630.00 (14 classes)

**PAYMENT FOR TEACHING EXTRA CLASSES – High School - Special Education (extra period)**

Helen Doyle-Marino \$ 855.00 (19 classes)

**PAYMENT FOR FILMING BOARD OF EDUCATION MEETINGS - March 3, 8, 22, 26, 31, 2010, April 5, 10, 2010, Elementary Concert - March 30, 2010 and Turf Field Ceremony - April 1, 2010**

Angelo Lambroschino \$165.00  
Erika Regalado 37.50

**PAYMENT FOR FAMILY SCIENCE PROGRAM – March 2 – April 2, 2010**

Carla Cullari \$561.60  
Dana DiGiacomo 561.60  
Jill Freedman 561.60  
Flavia Groeling 561.60  
Holly Jasnowitz 561.60  
Beverly Masullo 561.60  
Diana Rambaldi 561.60  
Joanne Tbaldo 561.60  
Kristine Torjussen 561.60  
Lisa Venezia 561.60

**PAYMENT FOR NJASK 7&8 – Preparation classes in Language Arts and Mathematics – March 9, 11, 16, 18, 23, 25, 30, April 1, 6, 8, 21, 22, 2010**

Melinda Burghardt \$280.80  
Loretta Douglas 46.80  
Melissa Echevarria 280.80  
Tracy Egan 234.00  
Nicole Ferraro 280.80  
Nancy Foglio 280.80  
Deanna Fredricks 280.80  
Paula Greco 280.80  
Christine Hogan 280.80  
Connie Inguanti 280.80  
David Johnston 280.80  
Walter King 280.80  
Paul Kocum 280.80  
Dana Minervini 280.80  
Sarah Misner 280.80  
Darlene Puzzo 280.80  
Frank Sasso 280.80  
Lawrence Tuorto 280.80  
Christopher Weinstein, Jr. 280.80

**CENTRAL DETENTION COVERAGE – Month of April, 2010**

**High School**

Megan Goodwin \$ 78.00  
John Gulardo 156.00  
Denise Mazza 195.00  
Lawrence Mitschow 39.00  
Lisa Vallo 195.00



JHW Middle School

Joseph Cappello	39.00
Melissa Echevarria	39.00
Tracy Egan	97.50
Paula Greco	19.50
Jenny Lombardo	97.50

**SATURDAY MORNING SUSPENSIONS – Month of April, 2010**

JHW Middle School

Luann Zullo                      \$ 81.51

**11. SPECIAL CLASS PLACEMENT – Educationally Disabled Student**

BE IT RESOLVED that the Board of Education authorizes the attendance of students in out-of-district special education classes for the 2009/2010 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Eff. Date</u>	<u>Tuition</u>
Daytop Preparatory Mendham, NJ	1	SLD	5/12/10	\$6,641.00
Palisades Regional Academy Paramus, NJ	1	SLD	5/5/10	\$8,179.50
New Beginnings Fairfield, NJ	1	Autistic	5/10/10	\$10,420.74
ARC of Essex County (Stepping Stones) Livingston, NJ	1	Pre-K	5/3/10	\$10,500.00

**12. APPROVE TECHNOLOGY PLAN – 2010-2013**

BE IT RESOLVED that the Board of Education approves the Nutley School District Three Year Technology Plan July 1, 2010 – June 30, 2013.

**BOARD SECRETARY'S RESOLUTIONS**

Trustee Moscaritola moved, Trustee Sposato seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 15 as listed below.

Upon a roll call vote Resolutions numbers 1 through 15 were approved with the following exception:

Trustee Rogers voted "No" on all the communication bills.

**1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education acknowledges and accepts the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending April 30, 2010.

**2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of April 30, 2010, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

**3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated May 24, 2010 in the total amount of \$6,102,300.80 (Appendix C).

**4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

**5. TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with N.J.A.C. 9:20-2, the transfers in the 2009-10 budget dated April 30, 2010, in the amount of \$24,538.96 as appended (Appendix E).

**6. APPROVAL OF TRAVEL LIST**

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per (Appendix F).

**7. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Appendix G).

**8. APPROVAL OF PARTIAL PAYMENT TO GPC, INC.**

BE IT RESOLVED that the Board of Education approves partial payment to GPC, Inc. for the Spring Garden School Project as per the recommendation of the Board's Engineer and Construction Manager as follows:

Application 10 - \$189,693.70

**9. APPROVAL OF PARTIAL PAYMENT TO LEVY CONSTRUCTION CO. INC.**

BE IT RESOLVED that the Board of Education approves partial payment to Levy Construction Co. Inc. for the Window and Door Replacement at Washington Elementary School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 5 - \$60,891.81

**10. APPROVAL OF PARTIAL PAYMENT TO SAFEWAY CONTRACTING, INC.**

BE IT RESOLVED that the Board of Education approves partial payment to Safeway Contracting Inc. for the Roofing on Radcliffe, Washington, Lincoln, Yantacaw Elementary Schools and the High School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 4 - \$78,267.00

This amount is for Change Orders 1, 2, and 3 approved on 1/25/10

**11. APPROVAL OF PARTIAL PAYMENT TO SUNNYFIELD CORPORATION**

BE IT RESOLVED that the Board of Education approves partial payment to Sunnyfield Corporation for the Spring Garden School Project as per the recommendation of the Board's Architect and Construction Manager.

Application 8 - \$16,694.30

**12. APPROVAL OF PARTIAL PAYMENT TO WOJCHIK ELECTRIC**

BE IT RESOLVED that the Board of Education approves partial payment to Wojchik Electric for the Spring Garden School Project as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 8           \$25,018.69

Change Order 1       15,185.34 for upgraded electrical Amps approved on 3/22/10

Payment Amount     \$40,204.03

**13. APPROVAL OF CHANGE ORDER – ADDITIONS AND ALTERATIONS – SPRING GARDEN ELEMENTARY SCHOOL**

BE IT RESOLVED that the Board of Education approves the following Change Order, on file in the Business Office, to GPC, Inc., as follows:

Change Order No. GC-4 – Total Amount - \$3,999.70

1. PCO-10 Furnish and install furring and sheetrock on the existing masonry walls at Rooms 136 and 134 - \$3,046.00.

2. PCO-11 Provide material and labor to supply J.M. expansion joints with copper flanges consistent with copper flashings throughout. - \$953.70.

**14. ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education approves the acceptance of a donation of \$550 from the Nutley Chamber of Commerce to purchase microwave ovens for Chef Tariq Huggins' Culinary Arts Classes.

**15. STUDENT ACCIDENT AND ATHLETIC INSURANCE – School Year 2010-2011**

BE IT RESOLVED that the Board of Education approves Bollinger Co., Short Hills, NJ as the agent for offering voluntary student accident insurance for the 2010-2011 school year, and

BE IT FURTHER RESOLVED that athletic insurance for the 2010-2011 school year be secured from Bollinger Co. on a full excess plan at an annual cost of \$22,361.00 (5% increase).

President Reilly asked Mrs. Yeamans to read the following resolution:

**16. OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE REPORT OF EXAMINATION**

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Trustee Sautter moved, Trustee Sposato seconded, and the Board unanimously approved the following resolution by voice vote:

WHEREAS, an investigator from the Office of Fiscal Accountability and Compliance (OFAC) was contacted by the Nutley Board of Education in August of 2008 to review possible bidding violations.

WHEREAS, allegations and findings from the OFAC were received by the district in March, 2010.

WHEREAS, copies of the examination have been made available to the public at this meeting.

WHEREAS, the findings and recommendations contained in the OFAC report case #1630 were read aloud and discussed at the Public Board Meeting of May 10, 2010.

NOW, THEREFORE, BE IT RESOLVED, the Board adopts and approves a Corrective Action Plan responding to the recommendations of the examination and that a copy of said Correction Action Plan be submitted to the State of New Jersey, Department of Education OFAC Investigations Unit within ten (10) days of the adoption of this Resolution.

BE IT FURTHER RESOLVED that the findings of the OFAC audit and the Board of Education's Corrective Action Plan (Appendix H) shall be posted on the District's website pursuant to N.J.A.C. 6A:23A-5.6(c).

**HEARING OF CITIZENS**

A Parent read a letter of appreciation for assistance with her son.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), asked about the alternative school, asked the district to consider changing the special education classification of SLD to LLD and suggested having bullying assemblies.

Resident Alan Thomas congratulated the Board on the curriculum development. He suggested that the Board survey past graduates, now in college, on what worked in high school and how it prepared them for college.

Resident Tara Spinelli asked when the PTO's can publish information on the website directly. Mr. Zarra said there will be an update at the next Board meeting.

### **OLD BUSINESS**

Trustee Russo inquired on the status on the poll regarding winter break.

### **NEW BUSINESS**

Trustee Sautter asked if a certificate of appreciation could be presented to the retirees.

A Board discussion ensued regarding the state's allowance on gifts and who will pay for the certificate.

### **MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 9:40 PM Trustee Kucinski moved and Trustee Sautter seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss the following:

Legal Issues  
Personnel

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

### **RECONVENE MEETING**

At 10:15 PM Trustee Sposato moved, Trustee Sautter seconded, and the Board unanimously approved by voice to reconvene the meeting.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:16 PM on a motion by Trustee Russo seconded by Trustee Sposato, and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Interim Board Secretary