

**NUTLEY BOARD OF EDUCATION  
PUBLIC MEETING  
APRIL 14, 2008**

The Nutley Board of Education held a Public Meeting on Monday, April 14, 2008 at the Board Conference Room, 315 Franklin Avenue, Nutley, NJ 07110.

President Olivo opened the meeting at 6:30 PM.

**CALL TO  
ORDER**

**MEETING NOTICE**

**MEETING  
NOTICE**

President Olivo stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Public Meeting was provided in the Revised Schedule of Meetings notice of October 22, 2007. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

**ROLL CALL**

**ROLL  
CALL**

Present:

Mrs. Maria Alamo  
Mr. Gerard Del Tufo  
Mr. Angelo Frannicola  
Mr. James Kuchta  
Mr. Vincent Moscaritola  
Ms. Patricia Williams  
Mr. Sal Olivo

Absent:

Dr. Philip T. Casale (arrived 7:00 PM)  
Mr. James Viola (arrived 6:32 PM)

Also Present:

Mr. Joseph Zarra, Superintendent of Schools  
Mrs. Mariana Francioso, Assistant Superintendent of Schools  
Mr. Michael DeVita, Assistant to the Business Administrator  
Mr. Frank Pomaco, Board Attorney

Also Absent:

Mr. Robert A. Green, Jr., Business Administrator/Board Secretary

**EXECUTIVE  
SESSION**

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 6:35 PM Trustee Kuchta moved, and Trustee Del Tufo seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to closed executive session at this time to discuss the following:

1. Legal Issues for Spring Garden Gymnasium
2. Personnel Issue

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

**RECONVENE MEETING**

**RECONVENE**

At 8:00 PM Trustee Frannicola moved, Trustee Williams seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting.

The meeting reconvened in the JHWMS Auditorium located at 325 Franklin Avenue, Nutley, NJ.

**ROLL CALL**

**ROLL  
CALL**

Present:

Mrs. Maria Alamo  
Dr. Philip T. Casale  
Mr. Gerard Del Tufo  
Mr. Angelo Frannicola  
Mr. James Kuchta  
Mr. Vincent Moscaritola  
Mr. James Viola  
Ms. Patricia Williams  
Mr. Sal Olivo

Also Present:

Mr. Joseph Zarra, Superintendent of Schools  
Mrs. Mariana Francioso, Assistant Superintendent of Schools  
Mr. Michael DeVita, Assistant to the Business Administrator  
Mr. Frank Pomaco, Board Attorney  
Ms. Emily Batina, Student Representative

Absent:

Mr. Robert A. Green, Jr., Business Administrator/Board Secretary

**FLAG SALUTE**

**FLAG  
SALUTE**

Trustee Kuchta led the assembly in the flag salute.

**RECOGNITION OF  
STUDENTS**

**RECOGNITION OF STUDENTS**

Mr. Zarra introduced Mr. Di Gregorio and Mr. O'Dell who spoke about how their students wrote an assembly bill on the teenage position on cigarettes. Assemblymen Scalera sponsored the bill and it was passed by a margin in the Assembly of 53 to 20. Next the bill goes in front of the State Senate before it can become a law.

Mr. Zarra introduced Mr. Vitkovsky who incorporated a new program into CAT called The Suzuki Violin Program. First and Second grade students performed.

**RECESS MEETING**

**RECESS**

At 8:15 PM upon the suggestion of President Olivo, Trustee Casale moved, Trustee Moscaritola seconded, and the Board unanimously approved by voice vote a motion to recess.

**RECONVENE MEETING**

**RECONVENE**

At 8:20 PM Trustee Del Tufo moved, Trustee Williams seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

**APPROVAL OF MINUTES**

**APPROVAL  
OF MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

March 24, 2008 – Public Meeting/Public Meeting  
March 24, 2008 – Closed Executive Session

Trustee Kuchta moved, Trustee Del Tufo seconded, and the Board minutes were approved with the following exception:

1. Trustees Casale and Moscaritola voted "No" on all minutes.

**CORRESPONDENCE**

**CORRESPONDENCE**

None

**SUPERINTENDENT'S REPORT**

Mr. Zarra presented the Superintendent's Report dated April 14, 2008, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents as well as items in the District.

**BOARD SECRETARY'S REPORT**

Mr. DeVita reminded everyone that the annual school election would take place tomorrow April 15, 2008 at the same polling places used in general elections. He stated that after the polls close, the district administration is meeting in the high school cafeteria to view the results. He also offered to answer any questions the public had about the budget.

**COMMITTEE REPORTS**

- Emily Batina - Student Representative
- Trustee Del Tufo - Facilities Committee
- Trustee Williams - Policy Committee
- Trustee Moscaritola - Security Update (Sub Committee)

**HEARING OF CITIZENS (Resolutions Only)**

Several residents expressed their opinions and concerns regarding the Spring Garden Gymnasium. Questions and comments were not limited to the following:

- Disappointment with Gym Plans
- Lack of Community Input
- Bid Opening & Information
- Lack of Information Provided to the Public
- Confusion on Board Approval of Plans
- Costs
- Usage of Gym
- Impact Study

Resident Ken Reilly asked if the Board would consider pulling Board Secretary Resolution #9 – Adoption of Policy (Second Reading) since the public did not get a copy of the policies being voted on.

**SUPT'S REPORT A**

**BOARD  
SECRETARY'S  
REPORT**

**COMMITTEE  
REPORTS**

**HEARING OF  
CITIZENS**

## **SUPERINTENDENT'S RESOLUTIONS**

### **SUPT'S RESOLUTIONS**

Trustee Viola moved, and Trustee Kuchta seconded, a motion that the Board approve the Superintendent's Resolutions numbers 1 through 10 as listed below with the following exceptions:

1. President Olivo abstained on Resolution # 8 – Extra Compensation.

#### **1. RESIGNATION – Athletics**

### **RESIGNATION ATHLETICS**

BE IT RESOLVED that the Board of Education approves the resignation of Mr. Sven Lilienthal as Athletic Trainer effective April 25, 2008.

#### **2. LEAVE OF ABSENCE – Teacher**

### **LEAVE OF ABSENCE TEACHER**

BE IT RESOLVED that the Board of Education approves the extension of a childrearing leave of absence for Mrs. Marisa Tusche for the 2008-09 school year with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2009

#### **3. AMENDING APPOINTMENT – BOE Extended Day Program**

### **AMENDING APPOINTMENT EXTENDED DAY**

BE IT RESOLVED that the Board of Education approves the amending of the resolution, BOE Extended Day Program, approved at the January 28, 2008 Board Meeting to reflect a change in Part-time Substitute Child Care Aide and salary of Diane Rogers to Part-time Substitute Child Care Teacher, \$25.00.

#### **4. APPOINTMENTS – Teacher Substitutes**

### **APPOINTMENTS TEACHER SUBS    B**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2007-08 school year.

#### **5. APPOINTMENTS – Secretarial/Clerical/Aide Substitutes**

### **APPOINT SUBS CLERICAL**

BE IT RESOLVED that the Board of Education approves the following substitute for the 2007-08 school year:

School Aide/Secretarial

Laura Borino



**PAYMENT FOR CONDUCTING THE FOLLOWING  
TECHNOLOGY WORKSHOPS**

**Web Resources – October 29 and November 1, 2007**

Susan Bresnan                      \$ 90.08

**Digital Camera Basics, Exploring & Organizing  
your PC, and Introduction to Photoshop –  
October 23, November 13 and 27, 2007**

Linda McDonnell                      \$180.16

**iCan Use iMovie, MacBook Laptop Cart Workshop,  
Multimedia Software, Say iDo to iPhoto – October 15,  
29, November 1, 12, 19, 27 and 29, 2007**

Christina Osieja                      \$315.28

**“New” v. 4.0 Easy Grade Pro, Easy Grade Pro for New  
Users on the Mac – October 15, 17 and 23, 2007**

John Schwarz                      \$135.12

**LANGUAGE ARTS CURRICULUM COMMITTEE –  
March 29, 2008**

Pamela B. Mitchell	\$103.92
Linda Batson	103.92
Rosemary Clerico	135.12
Nicole Crowe	103.92
Carla Cullari	103.92
Loretta Douglas	103.92
Melissa Echevarria	103.92
Jill Freedman	103.92
Natalie Gatto	103.92
Paula Greco	103.92
Doreen Holland	103.92
Walter King	103.92
Paul Kocum	103.92
Cynthia Lynch	103.92
Valerie Martin	103.92
Beverly Masullo	103.92
Jessica Nolasco	103.92
Laura Reilly	103.92
Lorraine Restel	135.12
Janice Schoem	103.92
Phillip Siculietano	103.92
Jill Sorensen	103.92

**CENTRAL DETENTION COVERAGE –  
Month of March, 2008**

**High School**

Joseph Dwyer,III	\$ 18.77
John Gulardo	37.54
Theresa Lappostato	93.85
Alicia Lombard	18.77
Denise Mazza	187.70
Lisa Vallo	150.16

**JHW Middle School**

Jennifer Ambrose	75.08
Joseph Cappello	112.62
Melissa Echevarria	37.54
Michelle Ippolito	75.08
Karelia Tejada	37.54
Donna Saitta	18.77
Luann Zullo	18.77

**SATURDAY MORNING SUSPENSIONS –  
Month of March, 2008**

**JHW Middle School**

Jennifer Ambrose	\$ 78.45
Joseph Cappello	78.45
Marcellino Marra	78.45

**LONGEVITY  
PAY**

**9. LONGEVITY PAY – Administrator**

BE IT RESOLVED that the Board of Education approves an increase in longevity for Mrs. Nancy Kehayes to \$2,900 (retroactive to September 1, 2007) for ten years as an administrator in the district.

**SPECIAL  
CLASS  
PLACEMENT**

**10. SPECIAL CLASS PLACEMENT – Educationally Disabled Student**

BE IT RESOLVED that the Board of Education authorizes the attendance of a student in out-of-district special education classes for the 2007-08 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Tuition</u>
Montclair State University Demonstration Program Montclair, NJ	1	Pre-K	3/24/08	\$27,442.80



Family Foundation 1 ED 3/27/08 \$12,263.00  
School  
Hancock, NY  
(Education Plus Corp.)

**AMEND P.T.  
AIDES**

**11. AMENDING RESOLUTION – REAPPOINTMENT  
Part-Time School Aides**

Trustee Frannicola moved, and Trustee Casale seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the amending of the resolution, Reappointments- Part-time Aides, approved at the August 27, 2007 Board Meeting to reflect a change in part-time school aide and salary of Kathleen Pastena to Instructional Aide, Step 7, \$17,500, effective April 15, 2008.

**APPOINT  
INSTRUCTIONAL  
AIDE**

**12. APPOINTMENT – Instructional Aide**

Trustee Del Tufo moved, and Trustee Kuchta seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Lora Capalbo as Instructional Aide for the Autistic Program for the 2007/2008 school year, effective April 15, 2008 at the annual salary of \$17,500 step 7, in accordance with the 2007/2008 Secretarial Salary Guide.

***BUSINESS ADMINISTRATOR/  
BOARD SECRETARY'S RESOLUTIONS***

Trustee Kuchta moved, and Trustee Del Tufo seconded, a motion that the Board approves the Business Administrator/Board Secretary's Resolutions numbers 1 through 11.

Upon being put to a roll call vote Resolutions 1 through 11 were approved by roll call vote with the following exceptions:

1. Trustees Alamo abstained on Resolution 5 – Approval of Travel List.

Trustee Casale made a motion, and Trustee Kuchta seconded, to exclude those employees on the pre-approved travel list that have not been pre-approved to travel.

Upon being put to a roll call vote the motion was moved.

1. **CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

**CERTIFICATE  
MAJOR ACCOUNT  
FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of March 31, 2008, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

2. **BILLS AND MANDATORY PAYMENTS**

**BILLS &  
MANDATORY  
PAYMENTS** C

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated April 15, 2008 in the total amount of \$4,713,829.69 (Appendix C).

3. **REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

**USE OF BUILDINGS  
AND GROUNDS** D

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

4. **TRANSFER SCHEDULE**

**TRANSFER  
SCHEDULE** E

BE IT RESOLVED that the Board of Education approves, in compliance with N.J.A.C. 9:20-2, the transfers in the 2007-08 budget dated March 31, 2008 in the amount of \$244,302.50 as appended (Appendix E).

5. **APPROVAL OF TRAVEL LIST**

**APPROVE  
TRAVEL LIST** F

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per (Appendix F).

6. **APPROVAL OF FINAL PAYMENT – BARRETT ROOFS, INC.**

**APPROVE  
FINAL PAYMENT  
BARRETT**

BE IT RESOLVED that the Board of Education approves final payment in the amount of \$37,995.00 to Barrett Roofs, Inc. for the roof replacement at Nutley High School as per the recommendation of the Board's architect and construction manager.

**APPROVE  
CHANGE  
ORDER**

**7. APPROVAL OF CHANGE ORDER**

BE IT RESOLVED that the Board of Education approves Change Orders, on file in the Business Office, for the Salazar & Associates, Inc. for Toilet Room Renovations for the Nutley School District as per the recommendation of the Board's architect and construction manager, The Change Orders will reflect an increase or (decrease) in the amounts as follows:

	<u>Date</u>	<u>Amount</u>
Change Order #4	3/18/08	\$ (2,400.00)
Change Order #5	2/28/08	\$ 1,107.00
Change Order #6	3/31/08	\$ -0-

**CONTINGENCY  
PAYMENT TO  
CONTRACTORS**

**8. APPROVAL OF CONTINGENCY PAYMENT TO CONTRACTORS**

BE IT RESOLVED that the Board of Education approves payment to the following contractors contingent upon voter approval of the 2008-09 school budget:

Chanree Construction Co.	\$138,877.49
Tru-Val Electric Corporation	\$ 81,280.71
Bill Leary Air Conditioning & Heating	\$173,713.46
Sparta Steel Corporation	\$110,535.39

**ADOPTION  
POLICY  
2<sup>ND</sup> READING**

**9. ADOPTION OF POLICY (Second Reading)**

BE IT RESOLVED that the Board of Education adopts the following policies (second reading) on file in the Business Office (Appendix G):

Policy #2110	Philosophy of Education/District Mission Statement
Policy #5512.01	Harassment, Intimidation and Bullying

- Policy #6422            Budget Transfers
- Policy #8461           Reporting Violence, Vandalism, Alcohol  
                                 And other Drug Abuse

**MEMORANDUM  
OF AGREEMENT  
CLARA MAASS**

**10. APPROVAL OF AFFILIATION AGREEMENT WITH CLARA  
MAASS MEDICAL CENTER FOR COOPERATIVE  
EDUCATION PROGRAM**

WHEREAS the Nutley Board of Education desires to continue the Cooperative Education Program between Nutley High School and Clara Maass Medical Center, an affiliate of the Saint Barnabas Health Care System;

NOW THEREFORE BE IT RESOLVED that the Board President and Secretary shall be and hereby are authorized to execute the Affiliate Agreement between Clara Maass Medical Center and Nutley High School for the Cooperative Education Program from April 11, 2008 through April 11, 2010.

**AUTISM GRAND  
MODIFICATION**

**11. AUTISM GRANT BUDGET MODIFICATION**

BE IT RESOLVED that the Nutley Board of Education approve the below budget modifications for the Funding Year 2007 Governor's Initiative on Autism Grant, agreement # 07000262.

<u>Object Code</u>	<u>Original Amount</u>	<u>Revised Amount</u>	<u>Change</u>
100-100	\$554,000	\$404,847	(\$149,153)
200-100	\$0	\$177,529	\$177,529
200-200	\$25,888	\$12,454	(\$13,434)
200-300	\$40,050	\$29,160	(\$10,890)
200-500	\$2,000	\$0	(\$2,000)
200-580	\$1,000	\$0	(\$1,000)
200-600	\$3,470	\$2,418	(\$1,052)

**ACCEPTANCE  
OF DONATION**

**12. ACCEPTANCE OF DONATION**

Trustee Viola moved, and Trustee Kuchta seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the acceptance of a donation of \$100.00 from the Election Fund of Ted Connolly to be used exclusively for the Library at Yantacaw School.

**RESCIND S.G.  
RESOLUTION**

Trustee Moscaritola moved, and Trustee Casale seconded, to rescind the previous resolution relating to the accepting of bids on April 24, 2008 for the Spring Garden Project adopted at the April 7, 2008 meeting.

Upon being put to a roll call vote the resolution was approved.

**S.G. ELEMENTARY  
SCHOOL  
PROJECT**

**13. SPRING GARDEN ELEMENTARY SCHOOL PROJECT**

Trustee Moscaritola moved, and Trustee Casale seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that with regard to the Spring Garden Elementary School Project, the Board of Education authorizes the President of the Board of Education, or his designee, to execute the attached authorization to DCM Architecture & Engineering, LLC dated April 14, 2008 for them to proceed in accordance with the terms there of, and

BE IT FURTHER RESOLVED that the Board of Education shall solicit and consider community input with regard to the plans for the construction of a new gymnasium at the Spring Garden Elementary School before adoption of same.

**HEARING OF CITIZENS**

**HEARING OF  
CITIZENS**

Resident Cindy Williams spoke about the lights around Spring Garden School not working.

Resident Concetta Chelli asked if any capital improvements went in front of the full Board.

Resident Robert Rusignuolo inquired about the lead paint abatement and other concerns regarding the Middle School Project. He expressed concern as to whether the school would get a Certificate of Occupancy.

Resident Neil Henning asked several questions regarding the Middle School Project. He inquired on the architect also being the construction manager.

**OLD BUSINESS**

**OLD BUSINESS**

None

**NEW BUSINESS**

**NEW BUSINESS**

Trustee Viola spoke about the Middle School Project and spoke positively about Trustee Del Tufo and President Olivo and thanked them for all their efforts and contributions to the Nutley School System.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:47 PM on a motion by Trustee Kuchta, seconded by Trustee Del Tufo, and unanimously approved by voice vote.

**ADJOURN**

Respectfully submitted,

Michael DeVita  
Assistant Business Administrator