

**NUTLEY BOARD OF EDUCATION
PUBLIC MEETING
FEBRUARY 25, 2008**

The Nutley Board of Education held a Public Meeting on Monday, February 25, 2008 at the Board Conference Room, 315 Franklin Avenue, Nutley, NJ 07110.

President Olivo opened the meeting at 6:30 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Olivo stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Public Meeting was provided in the Revised Schedule of Meetings notice of October 22, 2007. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

ROLL CALL

**ROLL
CALL**

Present:

Mrs. Maria Alamo
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Angelo Frannicola
Mr. James Kuchta
Mr. Vincent Moscaritola
Ms. Patricia Williams
Mr. Sal Olivo

Absent:

Mr. James Viola

Also Present:

Mr. Joseph Zarra, Superintendent of Schools
Mrs. Mariana Francioso, Assistant Superintendent of Schools
Mr. Robert A. Green, Jr., Business Administrator/Board Secretary
Mr. Michael DeVita, Assistant to the Business Administrator
Ms. Emily Batina, Student Representative

MOTION TO ADJOURN TO EXECUTIVE SESSION

**EXECUTIVE
SESSION**

At 6:35 PM Trustee Alamo moved and Trustee Olivo seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to closed executive session at this time to discuss the following:

1. Update on all legal issues
2. Request from Orange Superintendent to accept a tuition student
3. Follow up on a personnel matter

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

RECONVENE MEETING

RECONVENE

At 8:00 PM Trustee Frannicola moved, Trustee Williams seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting.

The meeting reconvened in the JHWMS Library located at 325 Franklin Avenue, Nutley, NJ.

ROLL CALL

**ROLL
CALL**

Present:

Mrs. Maria Alamo
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Angelo Frannicola
Mr. James Kuchta
Mr. Vincent Moscaritola
Ms. Patricia Williams
Mr. Sal Olivo

Absent:

Mr. James Viola

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Mariana Francioso, Assistant Superintendent of Schools
Mr. Robert A. Green, Jr., Business Administrator/Board Secretary
Mr. Michael DeVita, Assistant to the Business Administrator
Ms. Emily Batina, Student Representative

FLAG SALUTE

**FLAG
SALUTE**

Trustee Del Tufo led the assembly in the flag salute.

RECOGNITION OF AWARDS A

RECOGNITION OF AWARDS

Special awards were given by Principals and Coaches to students for both their academic and athletic achievements, Schedule A, which has the list of student and is appended to the minutes of this meeting.

RECESS MEETING

RECESS

At 8:55 PM upon the suggestion of President Olivo, Trustee Casale moved, Trustee Moscaritola seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

RECONVENE

At 9:05 PM Trustee Del Tufo moved, Trustee Williams seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

APPROVAL OF MINUTES

**APPROVE
OF MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

- February 11, 2008 – Public Meeting
- February 11, 2008 – Closed Executive Session
- January 28, 2008 – Public Meeting
- January 28, 2008 – Closed Executive Session

Trustee Kuchta moved, Trustee Del Tufo seconded, and the Board minutes were approved with the following exception:

1. Trustee Moscaritola voted “No” on all minutes.

CORRESPONDENCE

CORRESPONDENCE

A variance notice regarding property at 469 Chestnut Street being 200 feet within school property.

SUPERINTENDENT'S REPORT

SUPT'S REPORT A

Mr. Zarra presented the Superintendent's Report dated February 25, 2008, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents as well as items in the District.

**BOARD
SECRETARY'S
REPORT**

BOARD SECRETARY'S REPORT

Mr. Green spoke about the following items:

The security system at the middle school is near completion. There will be alarms on all doors and motion detectors that will detect any movement near the inside of the door. The system will be connected to the local police department. There will also be a swipe card lock installed on the elevator to restrict use by only authorized persons.

Thanks to Mrs. Julie Viola of the township and Norfolk South Railroad for helping to clean the railroad area at the Washington Elementary School.

In the 2006-2007 school year the district received over \$80,000 in E-Rate funding. So far in the 2007-08 school year the district has received \$16,315 in E-Rate funding. We expect approximately \$20,000 more before June 30.

The light pole in the south side driveway has been installed.

Time was allowed for comments and questions from the Board.

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

- Emily Batina - Student Representative
- Trustee Del Tufo - Facilities Committee
 - Negotiations of Administrators
- Trustee Moscaritola - Security Update (Sub Committee)
- Trustee Williams - Policy Committee
- Trustee Alamo - Academics & Technology Committee
- Trustee Casale - Finance/Budget Committee

HEARING OF CITIZENS (Resolutions Only)

**HEARING OF
CITIZENS**

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), addressed the Board and asked for clarification of the travel list and change orders from the bathroom renovation contractor.

Mrs. Francioso, Assistant Superintendent, provided an update of the District's academic highlights from the State School Report Card.

Trustee Moscaritola complimented the District especially Radcliffe School and the new Radcliffe School Principal.

SUPERINTENDENT'S RESOLUTIONS

Trustee Williams moved, and Trustee Alamo seconded, a motion that the Board approve the Superintendent's Resolutions numbers 1 through 12 as listed below with the following exceptions:

1. Superintendent Resolution # 13 Approval of Field Trips /Extra Curricular Trips amended to add a trip by the Wrestling Team to Atlantic City for a state championship on March 8-9, 2008.
2. Trustee Alamo moved, and Trustee Williams seconded, a motion that the Board approves the amendment to Resolution #13 Approval of Field Trips/ Extra Curricular Trips. The Board unanimously approved the motion.
3. Trustees Casale, Frannicola and Moscaritola voted "No" on Resolution #3 Amending Resolution – Appointments – Athletics.
4. President Olivo abstained on Resolution # 6 – Extra Compensation.

SUPT'S RESOLUTIONS

RETIREMENTS TEACHERS

1. RETIREMENTS – Professional Staff

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of the following personnel, effective June 30, 2008:

Donald DiGiovine	-School Psychologist
Bernice Paschal	-Elementary Teacher
Deborah L. Schop	-Elementary Teacher

RESIGNATION ATHLETICS

2. RESIGNATION – Athletics

BE IT RESOLVED that the Board of Education approves the resignation of Mr. Kevin Gondres as assistant lacrosse coach effective February 15, 2008.

**PAYMENT FOR ZERO PERIOD S.R.A. CLASSES -
Month of January, 2008**

Leann Martin	\$294.00
Heather Syme	462.00

**PAYMENT FOR MATHCOUNTS COMPETITION –
Montclair State University – Saturday, Feb., 9, 2008**

Nancy Foglio	\$233.82
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**PAYMENT FOR MENTORING NOVICE TEACHERS –
During 2006-07 and 2007-08 school year**

Carol Gurney	\$550.00
Cynthia Lynch	550.00
Ellen Napoli	550.00

**PAYMENT FOR CUSTODIAL SAFETY COMMITTEE –
January 23, 2008**

Alan Heinis	\$ 30.00
Lawrence T. Koster	30.00
Christopher Weinstein	30.00

**BASIC SKILLS CURRICULUM COMMITTEE
February 2, 2008**

Dolores Contreras	\$103.92
Danielle Cancelliere	103.92
Jennifer Collins	103.92
Rosalina Gencarelli	103.92
Danine Osetto	103.92
Geralyn Ryan	103.92
Jenifer Wilson	103.92

**LANGUAGE ARTS CURRICULUM COMMITTEE
February 12, 2008**

Linda Batson	\$103.92
Karen Beckmeyer	103.92
Rosemary Clerico	135.12
Nicole Crowe	103.92
Carla Cullari	103.92
Cynthia DeBonis	135.12
Loretta Douglas	103.92
Danielle Ferraro	103.92
Emanuela Fierro	103.92
Jill Freedman	103.92
Natalie Gatto	103.92
Paula Greco	103.92
Doreen Holland	103.92
Courtney Jousset	103.92
Paul Kocum	103.92
Erin Lenik	103.92

Cynthia Lynch	103.92
Valerie Martin	103.92
Beverly Masullo	103.92
Marcy McKenzie	103.92
Jessica Nolasco	103.92
Laura Reilly	103.92
Lorraine Restel	135.12
Janice Schoem	103.92
Deborah Schop	103.92
Phillip Siculietano	103.92
Jill Sorensen	103.92

**FAMILY MATH PROGRAM- During the weeks
of January 7 – January 31, 2008**

Dolores Contreras	\$540.48
Carla Cullari	540.48
Doreen Holland	540.48
Sheryl Holly	540.48
Courtney Jousset	540.48
Marcy McKenzie	540.48
Rebecca Olivo	540.48
Christina Osieja	540.48
Lorraine Rubinstein	540.48
Kevin Smyth	540.48

**ART/TECHNICAL CURRICULUM COMMITTEE
January 12, 2008**

George Ackerman	\$103.92
Hillary Hill	103.92
Nancy Kehayes	135.12
Theresa Lappostato	103.92
Lisa Maniscalco	103.92
Nikola Markovic	103.92
Christina Osieja	103.92
Karen VanderHave	103.92

**CENTRAL DETENTION COVERAGE –
Month of January, 2008**

High School

Kent Bania	\$ 93.85
John Gulardo	93.85
Tarik Huggins	56.31
Alicia Lombard	75.08
Denise Mazza	56.31
Lisa Vallo	150.16

JHW Middle School

Jennifer Ambrose	93.85
Joseph Cappello	37.54
Tracy Egan	56.31
Michelle Ippolito	93.85
Luann Zullo	93.85

**SATURDAY MORNING SUSPENSIONS –
Month of January, 2008**

JHW Middle School

Joseph Cappello	\$ 78.45
Marcellino Marra	78.45

**APPROVAL OF C
CALENDARS 2009-09 D**

7. APPROVAL OF CALENDARS – 2008-09 School Year

BE IT RESOLVED that the Board of Education approves the adoption of the following attached calendars for the 2008-09 school year:

School Calendar -Schedule C
Calendar for Twelve-Month Employees -Schedule D

**LONGEVITY
PAY**

8. LONGEVITY PAY

BE IT RESOLVED that the Board of Education approves the following longevity payment:

Deborah Schop -\$4,300 (prorated) Eff. March 1,2008 (25 yrs.)
Account # 11-213-100-101

**TRANSFER OF
PERSONNEL**

9. TRANSFER OF PERSONNEL

BE IT RESOLVED that the Board of Education approves, upon the recommendation of the Superintendent of Schools, the following transfers, effective February 26, 2008:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
Sarah Fredericks School Psychologist	Radcliffe/Washington	Lincoln
Mari Konn LDTc	Lincoln	Radcliffe

**SPECIAL CLASS
PLACEMENT**

10. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education authorizes the attendance of students in out-of-district special education classes for the 2007-08 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Tuition</u>
Cerebral Palsy of No. Jersey, Maplewood, NJ (Horizon School - Livingston)	1	Preschool Disabled	12/6/07	\$38,618.16
Palisades Learning Center Paramus, NJ	1	SLD	1/22/08	\$31,912.00
Chancellor Academy Pompton Plains, NJ	1	MD	2/11/08	\$21,454.84
Cornerstone Day School Springfield, NJ	1	SLD	2/11/08	\$25,408.70

**CHANGE OF
ASSIGNMENT**

11. CHANGE OF ASSIGNMENT – HEAD CUSTODIAN TO MAINTENANCE

BE IT RESOLVED that the Board of Education approves a change of assignment for Michael Robinson to the position of maintenance, effective March 1, 2008, at the annual salary of \$58,265 prorated (Step 14) plus \$2,000 longevity, and \$500 Black Seal, which is in accordance with the 2007-10 Custodial Salary Guide.
Account #:11-999-261-100

**EAN CONTRACT
AMENDMENT**

12. EAN CONTRACT AMENDMENT

BE IT RESOLVED that the Board of Education approves an amendment to the July 1, 2006 – June 30, 2009 agreement between the Nutley Board of Education and the Education Association of Nutley to reflect a change to make cheerleading a full two-season sport, with an increased number of squads. The following changes requested are on page 44 and page 46 of the contract:

FROM

Cheerleader (2007-2008 Athletic Salary Guide, page 44)				
Head Coach	Step 1	Step 2	Step 3	Step 4
Fall	4435	4650	4880	5070
Fall/Winter	5600	5900	6200	6480

Assistant				
Fall	3085	3200	3525	3730
Fall/Winter	3865	4160	4450	4735

TO

Cheerleader (2007-2008 Athletic Salary Guide, page 44)

Head Coach	Step 1	Step 2	Step 3	Step 4
Fall	4435	4650	4880	5070
Winter	4435	4650	4880	5070

Assistant				
Fall	3085	3200	3525	3730
Winter	3085	3200	3525	3730

FROM

Cheerleader (2008-2009 Athletic Salary Guide, page 46)

Head Coach	Step 1	Step 2	Step 3	Step 4
Fall	4685	4905	5130	5320
Fall/Winter	5855	6105	6450	6730

Assistant				
Fall	3335	3455	3775	3980
Fall/Winter	4115	4410	4705	4985

TO

Cheerleader (2008-2009 Athletic Salary Guide, page 46)

Head Coach	Step 1	Step 2	Step 3	Step 4
Fall	4685	4905	5130	5320
Winter	4685	4905	5130	5320

Assistant				
Fall	3335	3455	3775	3980
Winter	3335	3455	3775	3980

**APPROVAL
FIELD TRIPS/
EXTRACURRICULAR
TRIPS**

13. APPROVAL OF FIELD TRIPS/EXTRACURRICULAR TRIPS

BE IT RESOLVED that the Board of Education approves the following out-of-state field trips/extracurricular trips:

Jamfest National Cheering Competition
March 28 – March 31, 2008
Peterson Arts Center Pittsburgh, PA

Washington School Kindergarten
March 10, 2008
Outragehiss .. Pets in Chestnut Ridge, NY

Yantacaw Student Council
June, 2008
New York City

John H. Walker Middle School Student Council
May 21 – 22, 2008
Gettysburg, PA

BUSINESS ADMINISTRATOR/ BOARD SECRETARY'S RESOLUTIONS

At the request of the Board the Business Administrator changed Resolution #4 – Requests for Use of School Buildings and Grounds for the use of the Oval and Field House to occur after 12:00 PM.

Trustee Moscaritola requested a line-by-line reduction of the items between the 1st Bid and 2nd Bid of the HVAC Projects for Lincoln and Washington Schools.

Trustee Alamo explained the travel details of her attendance to the National School Boards Convention.

Trustee Moscaritola asked if the Board would stand unified on the Approval of the Travel List.

Trustee Kuchta moved, and Trustee Williams seconded, a motion that the Board partially table Resolution #6 – Travel List for any employee who did not get Board approval before the actual attendance at the workshop. The Board approved the motion with the following exception:

1. Trustee Alamo abstained on the Travel Resolution for her own travel expenses.

Trustee Frannicola moved, and Trustee Del Tufo seconded, a motion that the Board approves the Business Administrator/Board Secretary's Resolutions numbers 1 through 14.

Upon being put to a roll call vote Resolutions 1 through 14 were unanimously approved by roll call vote.

1. **SECRETARY & TREASURER'S REPORT**

**SECY. & TREAS.
REPORTS
CERTIFICATION** **A
B**

BE IT RESOLVED that the Board of Education acknowledges and accepts the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending January 31, 2008.

2. **CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

**CERTIFICATE
MAJOR ACCOUNT**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of January 31, 2008, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the

appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. **BILLS AND MANDATORY PAYMENTS**

**FUND STATUS
BILLS &
MANDATORY** **C**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated February 26, 2008 in the total amount of \$6,513,362.51 (Appendix C).

4. **REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

**PAYMENTS
USE OF BUILDINGS
AND GROUNDS** **D**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

5. **TRANSFER SCHEDULE**

**TRANSFER
SCHEDULE** **E**

BE IT RESOLVED that the Board of Education approves, in compliance with N.J.A.C. 9:20-2, the transfers in the 2007-08 budget dated January 31, 2008 in the amount of \$176,304.53 as appended (Appendix E).

6. **APPROVAL OF TRAVEL LIST**

**APPROVE
TRAVEL LIST** **F**

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per (Appendix F).

**TRANSPORTATION
AGREEMENTS**

7. TRANSPORTATION AGREEMENTS

BE IT RESOLVED that the Nutley Board of Education approves the Board Secretary to be authorized to enter into transportation agreements with contractors, other school districts or the Essex County Educational Services Commission for the transportation of Special Education students for the 2008-09 school year, and

BE IT FURTHER RESOLVED that any such agreements be presented for ratification at the next succeeding meeting of the Board of Education.

**APPROVAL OF
PARTIAL PAYMENT
A. PFLUGH, INC.**

8. APPROVAL OF PARTIAL PAYMENT TO A. PFLUGH, INC.

BE IT RESOLVED that the Board of Education approves partial payment in the amount of \$23,787.32 to A. Pflugh, Inc. for the Franklin Middle School Additions and Alterations Project as per the recommendation of the Board's architect and construction manager.

**APPROVAL OF
PARTIAL PAYMENT
SALAZAR & ASSOCIATES**

9. APPROVAL OF PARTIAL PAYMENT TO SALAZAR & ASSOCIATES, INC.

BE IT RESOLVED that the Board of Education approves partial payment in the amount of \$126,292.21 to Salazar & Associates, Inc. for the Toilet Room Renovations as per the recommendation of the Board's architect and construction manager.

**APPROVE
CHANGE ORDER**

10. APPROVAL OF CHANGE ORDER

BE IT RESOLVED that the Board of Education approves Change Orders, on file in the Business Office, for the Salazar & Associates, Inc. for Toilet Room Renovations for the Nutley School District as per the recommendation of the Board's architect and construction manager, The Change Orders will reflect an increase or (decrease) in the amounts as follows:

	<u>Date</u>	<u>Amount</u>
Change Order #1	1/25/08	\$ 9,404.33
Change Order #2	1/25/08	\$ -0-
Change Order #3	1/25/08	\$(82,000.00)

**APPROVE
DONATION**

11. APPROVAL OF ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education approves the acceptance of three window air conditioners as a donation from Jo Anne Farese in the amount of \$1,500 for use in the school district.

**AWARD OF
CONTRACT HVAC
WASHINGTON SCHOOL**

12. AWARD OF CONTRACT –HVAC– Washington School

WHEREAS, bids for HVAC – Washington School were advertised on January 30, 2008, and

WHEREAS, sealed bids were publicly opened and read aloud on Friday, February 15, 2008 at 3:00 p.m. in the office of the Business Administrator/Board Secretary, and

WHEREAS, bids for HVAC – Washington School are as follows:

	<u>Base</u>	<u>Alt. 1</u>	<u>Alt. 2</u>	<u>Alt. 3</u>	<u>Alt. 4</u>
Bill Leary	\$1,794,000	\$190,000	\$160,000	\$ 75,000	\$ 40,000
H&S	\$2,049,000	\$ 94,000	\$124,000	\$ 2,000	\$ 14,200
TM Brennan	\$1,960,000	\$195,000	\$124,000	\$(80,000)	\$ 8,500

WHEREAS the Board of Education rejects Alt. 1 through Alt. 4 bids, and

WHEREAS, the base bid of Bill Leary meets all specifications, and is therefore the lowest responsible bidder, and

WHEREAS the architect and engineer recommended that the Board accept the bid of Bill Leary

NOW, THEREFORE, BE IT RESOLVED that the Nutley Board of Education accepts the recommendation of the Board's architect and engineer and approves the award of the contract for HVAC – Washington School to Bill Leary.

**AWARD OF
CONTRACT HVAC
LINCOLN SCHOOL**

13. AWARD OF CONTRACT –HVAC– Lincoln School

WHEREAS, bids for HVAC – Lincoln School were advertised on January 31, 2008, and

WHEREAS, sealed bids were publicly opened and read aloud on Friday, February 15, 2008 at 3:30 p.m. in the office of the Business Administrator/Board Secretary, and

WHEREAS, bids for HVAC – Lincoln School are as follows:

	<u>Base</u>	<u>Alt. 1</u>	<u>Alt. 2</u>	<u>Alt. 3</u>
Nicosia	\$2,665,000	\$247,000	\$115,000	\$16,500
H&S	\$2,398,000	\$111,000	\$124,000	\$ 42,000
Bill Leary	\$1,973,000	\$210,000	\$160,000	\$ 40,000
TM Brennan	\$2,540,000	\$227,000	\$125,000	\$ 8,500

WHEREAS the Board of Education rejects Alt. 1 through Alt. 3 bids, and

WHEREAS, the base bid of Bill Leary meets all specifications, and is therefore the lowest responsible bidder, and

WHEREAS the architect and engineer recommended that the Board accept the bid of Bill Leary

NOW, THEREFORE, BE IT RESOLVED that the Nutley Board of Education accepts the recommendation of the Board's architect and engineer and approves the award of the contract for HVAC – Lincoln School to Bill Leary.

**ADOPTION OF
POLICY 1ST READING G**

14. ADOPTION OF POLICY (First Reading)

BE IT RESOLVED that the Board of Education adopts the following policy (first reading) on file in the Business Office (Appendix G) :

Policy #5530 Substance Abuse

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

Resident O'Brien addressed the Board and commented on technology. He emphasized the importance of technology and complimented the Board for their hard work on the budget.

OLD BUSINESS

Trustee Moscaritola asked questions concerning the Bill List.

NEW BUSINESS

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:23 PM on a motion by Trustee Kuchta, seconded by Trustee Alamo, and unanimously approved by voice vote.

Respectfully submitted,

Robert A. Green, Jr.
Board Secretary

OLD BUSINESS

NEW BUSINESS

ADJOURN