

**NUTLEY BOARD OF EDUCATION
PUBLIC MEETING
DECEMBER 3, 2007**

The Nutley Board of Education held a Public Meeting on Monday, December 3, 2007 at the Board Conference Room, 315 Franklin Avenue, Nutley, NJ 07110.

President Olivo opened the meeting at 6:30 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Olivo stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Public Meeting was provided in the meeting notice of November 28, 2007. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

Mr. Del Tufo led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present:

Mr. Gerard Del Tufo
Mr. Angelo Frannicola
Mr. James Kuchta
Mr. James Viola
Ms. Patricia Williams
Mr. Sal Olivo

Absent:

Mrs. Maria Alamo (Arrived 7:16 PM)
Dr. Philip Casale (Arrived 6:40 PM)
Mr. Vincent Moscaritola (Arrived 6:40 PM)

Also Present:

Mr. Joseph Zarra, Superintendent of Schools
Mrs. Mariana Francioso, Assistant Superintendent of Schools
Mr. Robert A. Green, Jr., Business Administrator/Board Secretary
Mr. Michael DeVita, Assistant to the Business Administrator

MOTION TO ADJOURN TO EXECUTIVE SESSION

**EXECUTIVE
SESSION**

At 6:35 PM Trustee Kuchta moved and Trustee Viola seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to closed executive session at this time to discuss the following:

1. Employment contract for Maria Cervasio
2. Student Matter

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

RECONVENE MEETING

RECONVENE

At 8:00 PM Trustee Del Tufo moved, Trustee Viola seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting.

The meeting reconvened in the JHWMS Library located at 325 Franklin Avenue, Nutley, NJ.

ROLL CALL

**ROLL
CALL**

Present: Mrs. Maria Alamo
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Angelo Frannicola
Mr. Vincent Moscaritola
Mr. James Kuchta
Mr. James Viola
Ms. Patricia Williams
Mr. Sal Olivo

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Mariana Francioso, Assistant Superintendent of Schools
Mr. Robert A. Green, Jr., Business Administrator/Board Secretary
Mr. Michael DeVita, Assistant to the Business Administrator

Presentation by Michael Cundari

Mr. Cundari handed out a detailed plan for renovations to the high school auditorium. If approved tonight, the seats will be removed the week of December 16, 2007, the floor will be repaired during the December holiday recess, the holes for the seats will be drilled during February recess and seats will be installed the last week of February 2008.

Resident John O'Brien addressed the Board and stated it would be wise to provide wiring for a camera before the seats are installed.

Time was allowed for comments and questions from the Board. Mr. Cundari answered all questions. It was suggested that the Spiezle Group Architects review the plan along with the Board Attorney. There were no objections with the plan by the Board.

HEARING OF CITIZENS (Resolutions Only)

None

**HEARING OF
CITIZENS**

RESOLUTIONS

**APPOINT
PROF. STAFF**

1. **APPOINTMENT – Professional Staff**

Trustee Kuchta moved, and Trustee Viola seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the appointment of Miss Erin K. Sheridan as a Psychologist for the 2007-08 school year, effective December 4, 2007 at the annual salary of \$48,500, M.A. +30 Step 6, in accordance with the 2007-08 Teachers' Salary Guide.

2. **BILLS AND MANDATORY PAYMENTS**

**BILLS &
MANDATORY
PAYMENTS A**

Trustee Alamo moved, and Trustee Williams seconded, the following resolution. Upon being put to a roll call vote the resolution was approved with the following exception:

1. Trustee Alamo, Frannicola and Kuchta abstained on check numbers 074833, 074834, 074835.

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated November 21, 2007 through December 4, 2007 in the total amount of \$1,915,225.83 (Appendix A).

**AUDITORIUM
SEATING**

3. AUDITORIUM SEATING PROJECT

Trustee Casale moved, and Trustee Kuchta seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education commits to donating \$20,000 each school year for a four year period to the Friends of Nutley Singers (FONS), beginning with the 2008/2009 school year,

BE IT RESOLVED that these funds must be used for the Nutley High School auditorium seating project only,

BE IT RESOLVED that prior to the start of any work, FONS shall furnish a Certificate of Insurance to the Board certifying general liability coverage of \$1 million per occurrence and workers compensation of \$500,000 for employer liability – each accident and disease each employee. The Board shall also be named as additional insured on all coverage's,

BE IT RESOLVED that the Board approves the superintendent, or his designee, to approve the final project that is set forth by FONS,

BE IT RESOLVED that FONS shall appoint a site supervisor that will meet with the superintendent, or his designee, on a weekly basis until the project is completed,

BE IT FURTHER RESOLVED that any monies raised by FONS for the project above the budgeted amount will be donated back to the Board.

Presentation from New Jersey School Boards

Trustee Alamo introduced two field representatives of the New Jersey School Boards Association, Kathy Souza and Nancy De Bartolo who made a presentation on School Board Ethics and Finance. The following agenda was handed out:

1. Roles & Responsibilities
2. Code of Ethics
3. Accountability Act
4. Summary and Evaluation

The Code of Ethics was reviewed and each Board Member signed the acknowledgement of receipt. The acknowledgements of receipt are on file in the Business Office. This fulfilled the requirements of the School Ethics Act.

The Agenda for Finance and Law A-5 was as follows:

1. New Mandatory Training for Board Members
2. School District Accountability Act; A-5

A dialog of questions and answers took place among Board Members and the NJSBA Representatives.

Trustee Casale exited at 9:20 PM

**ADJOURN
EXECUTIVE
SESSION**

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 9:33 PM Trustee Williams moved and Trustee Viola seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to closed executive session at this time to discuss the following:

1. A Student Matter

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

Respectfully submitted,

Michael De Vita
Assistant Business Administrator