

NUTLEY BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 19, 2005

The Nutley Board of Education held a Regular Meeting on Monday, December 19, 2005 at the Nutley High School Library, 300 Franklin Avenue, Nutley, NJ 07110.

President Parisi opened the meeting at 8:05 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Parisi stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 5, 2005. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

Trustee Viola led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mrs. Maria Alamo
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Vincent Moscaritola
Mr. Sal Olivo
Mr. Kenneth J. Reilly
Mr. Alfred R. Restaino, Jr.
Mr. James Viola
Dr. Gerard M. Parisi

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Dr. James Vivinetto, Assistant Superintendent
Mr. Dennis M. Oblack, Business Administrator/Board Secretary
Ms. Marissa Ryder, Student Representative

APPROVAL OF MINUTES

**APPROVE
MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

November 21, 2005 – Regular Meeting
November 21, 2005 – Conference Meeting
November 9, 2005 – Special Meeting
November 7, 2005 – Conference/Special Meeting

Trustee Alamo moved, Trustee Olivo seconded, and the Board approved by voice vote a motion to approve the minutes.

CORRESPONDENCE

CORRESPONDENCE

Board Secretary Oblack read, and the trustees acknowledged, the following items of correspondence:

Two letters, one from the NJSBA and the other from Acting Governor Cody thanking the Nutley Board of Education for the resolution supporting the passage of ACR-99/SCR-20 and ACR-218.

SUPERINTENDENT'S REPORT

SUPT'S REPORT A

Superintendent Zarra presented the Superintendent's Report dated December 19, 2005, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents.

BOARD SECRETARY'S REPORT

**BOARD
SECRETARY'S
REPORT**

Board Secretary Oblack discussed Board Secretary Resolution 8 – Nutley Business People for the Advancement of Technology in Education (NBATE) and Board Secretary Resolution 12 – Approval of Corrective Action Plan – Fiscal Audit of No Child Left Behind Title I Grant.

Board Secretary Oblack introduced Mr. Joseph Maurillo, IMAC Insurance Management & Consulting, who introduced Mr. Thomas Ucko, Director of Consulting Services for IMAC who gave a presentation on the results of a claims history investigation for the Board and suggested a way to save the Board \$491,000 for their health benefits. Mr. Richard Respoli of Horizon Blue Cross Blue Shield of New Jersey was also present to answer questions from the Board.

A Board discussion ensued regarding the presentation.

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

Trustee Del Tufo - Negotiations Committee
Facilities Committee
Oval Committee

Trustee Reilly - Policy Committee

Trustee Olivo - Alternate Funding Committee
Trustee Alamo

HEARING OF CITIZENS (Resolutions Only)

**HEARING OF
CITIZENS**

Several residents asked questions regarding the bill list.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network, questioned the Board policy regarding alternate route.

Resident Barbara Calluori asked questions about the Administration of Medicine Policy being voted on tonight.

SUPERINTENDENT'S RESOLUTIONS

**SUPT'S
RESOLUTIONS**

Trustee Moscaritola moved, Trustee Viola seconded, a motion that the Board approves the Superintendent's Resolutions numbers 1 through 12 as listed below.

Trustee Casale had questions regarding Resoltuion 10 – Approval of Superintendent's Goal for the 2005-06 School Year. A discussion ensued.

After a discussion, Trustee Moscaritola withdrew his motion to approve Superintendent's Resolutions number 1 through 12 as listed below and Trustee Viola seconded.

Trustee Moscaritola moved, Trustee Viola seconded, a motion that the Board approves the Superintendent's Resolutions numbers 1 through 9 and 11 through 12, excluding Resolution 10.

The Superintendent's Resolutions 1 through 9 and 11 through 12, excluding Resolution 10, were approved by roll call vote with the following exception:

1. Trustee Olivo abstained on Resolution 8 – Extra Compensation.

**RESIGN
ATHLETICS**

1. **RESIGNATIONS – Athletics**

BE IT RESOLVED that the Board of Education approves the resignation of Mr. Kent Bania as Assistant Lacrosse Coach effective November 22, 2005.

**RESCIND
APPOINTMENT**

2. **RESCIND APPOINTMENT - BOE Extended Day Program**

BE IT RESOLVED that the Board of Education approves the rescinding of the resolution approved at the October 17, 2005 Board Meeting appointing Mary Fran Murphy as part-time nurse for the 2005-06 school year.

**AMEND
LEAVE**

3. **AMENDING RESOLUTION – Leave of Absence – Teacher**

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the September 26, 2005 Board Meeting, to reflect a change in return date for Mrs. Sarah Misner to February 27, 2006.

**LEAVE
TEACHER**

4. **LEAVE OF ABSENCE – Teacher**

BE IT RESOLVED that the Board of Education approves a return date of December 22, 2005 from disability for Mrs. Jacqueline McAloon and a childrearing leave of absence effective January 3, 2006 through January 31, 2006.

**APPOINT
VOLUNTEER COACH**

5. **APPOINTMENT – Volunteer Coach**

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Cheryl Kozyra for the position of Volunteer Fencing Coach for the 2005-06 school year.

**APPOINT
TEACHER SUBS** B

6. **APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2005-06 school year.

**APPOINT
SUBS**

7. **APPOINTMENTS – Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2005-06 school year:

Secretary/School Aide
Patricia Sainz

Bus Aide/Cafeteria
Anna Kowalski

8. **EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR HEALTH DYNAMICS CLASSES –
Month of November, 2005**

Rose Cioffi \$250.00

**PAYMENT FOR CONDUCTING IN-SERVICE – INTRO-
DUCTION TO DIFFERENTIATED INSTRUCTION -
MANAGING THE DIFFERENTIATED CLASSROOM
10/5, 12, 19, 26 & 11/2/05**

Rebecca Olivo \$675.60

**PAYMENT FOR CONDUCTING EZ GRADE PRO
WORKSHOP – 11/16/05**

John Schwarz \$ 45.04

**PAYMENT FOR RESIDENCY INVESTIGATIONS –
September and October, 2005**

Kenneth Neri \$125.00

**PAYMENT FOR FILMING BOE MEETINGS –
November 7 and December 5, 2005**

Matthew McQuillen \$ 24.38
Michelle Wlosek 15.00

**CENTRAL DETENTION COVERAGE –
November, 2005**

High School

Lori Ferrara \$ 18.77
AnneMarie Kowalski 168.93
John Maiello 56.31
Joseph Simko 18.77
Lisa Vallo 112.62

Franklin School

Jennifer Ambrose 37.54
Joseph Cappello 56.31
Tracy Egan 75.08
Louis Manganiello 93.85
LuAnn Zullo 37.54

**SATURDAY MORNING SUSPENSIONS –
October, 2005**

High School

Lori Ferrara	\$156.90
Marcellino Marra(HS/FMS)	156.90
Lisa Vallo	78.45

Franklin School

Jennifer Ambrose	156.90
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LONGEVITY PAY

9. LONGEVITY PAY

BE IT RESOLVED that the Board of Education approves the following longevity payment:

Sally Magin -\$4,300(prorated)-Eff. Jan. 1, 2006 (25 years)
Donna Ellis -\$1,400(prorated)-Eff. Jan. 1, 2006 (15 years)

**APPROVE
STIPEND**

**11. APPROVAL OF STIPEND – No Child Left Behind Act
(NCLB)**

BE IT RESOLVED that the Board of Education approves the payment of a stipend of \$1,000 to Mrs. Diane Giangeruso for additional duties required for compliance with the Schools In Need of Improvement provisions of the No Child Left Behind Act.

**APPROVE
STIPEND**

**12. APPROVAL OF STIPEND - Buildings and Grounds
Personnel**

BE IT RESOLVED that the Board of Education approves the Black Seal License stipend of \$500, prorated, for Nicholas Moccio effective December 1, 2005 in accordance with the 2004-07 Buildings and Grounds Employees Salary Guide.

Trustee Reilly left the meeting at 9:50 PM.

Trustee Casale moved, and Trustee Alamo seconded, the following resolution :

**APPROVE
SUPERINTENDENT'S
GOALS**

**10. APPROVAL OF SUPERINTENDENT'S GOALS FOR THE
2005-06 SCHOOL YEAR**

BE IT RESOLVED that the Nutley Board of Education approves the establishment of the following goals for the Superintendent for the 2005-06 school year:

- 1) Superintendent will establish himself as district leader
 - Meet with town leaders
 - Be a presence in the educational community
 - Evaluate the district for strengths and weaknesses
 - Be visible in schools
- 2) All middle school students will meet or exceed the requirements of NCLB
- 3) a Complete successful construction project at Franklin Middle School
b Address critical needs in facilities at elementary schools
- 4) Obtain alternative sources of funding
 - Make sure people in district apply for grants

Trustee Casale made a motion to amend Resolution 10 – Approval of Superintendent’s Goals for the 2005-06 School Year, seconded by Trustee Alamo, to reflect the following change in Number Two:

- 2) The superintendent will take steps to assure all middle school students will meet or exceed the requirements of NCLB.

The motion to amend Resolution 10 – Approval of Superintendent’s Goals for the 2005-06 School Year was unanimously approved by roll call vote.

Resolution 10, as amended and shown below was unanimously approved by roll call vote.

**AMENDED
APPROVE
SUPERINTENDENT’S
GOALS**

**10. APPROVAL OF SUPERINTENDENT’S GOALS FOR THE
2005-06 SCHOOL YEAR**

BE IT RESOLVED that the Nutley Board of Education approves the establishment of the following goals for the Superintendent for the 2005-06 school year:

- 1) Superintendent will establish himself as district leader
 - Meet with town leaders
 - Be a presence in the educational community
 - Evaluate the district for strengths and weaknesses
 - Be visible in schools
- 2) The superintendent will take steps to assure all middle school students will meet or exceed the requirements of NCLB.

- 3) a. Complete successful construction project at Franklin Middle School
- b. Address critical needs in facilities at elementary schools

- 4) Obtain alternative sources of funding
 - Make sure people in district apply for grants

Trustee Reilly returned to the meeting at 9:53 PM.

13. REAPPOINTMENTS – Cafeteria Personnel

**REAPPOINT
CAFETERIA PERSONNEL C**

Trustee Casale moved, and Trustee Moscaritola seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the reappointment of the cafeteria personnel listed on the attached Schedule C for the 2005-06 school year in accordance with the 2005-06 Cafeteria Salary Guide.

Trustee Reilly left the meeting at 9:56 PM.

14. APPOINTMENT - CUSTODIAN

**APPOINT
CUSTODIAN**

Trustee Restaino moved, and Trustee Olivo seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the appointment of Michael Salvo as a custodian effective December 20, 2005 at the annual salary of \$28,500 (Group 2, Step 3), prorated, plus a night stipend of \$2,000, prorated, which is in accordance with the 2004-07 Custodial Salary Guide. (Hired on a 90-Day Probationary Period).

***BUSINESS ADMINISTRATOR/
BOARD SECRETARY'S RESOLUTIONS***

**BA/BOARD
SECRETARY'S
RESOLUTIONS**

Trustee Alamo moved, and Trustee Viola seconded, a motion that the Board approves the Business Administrator/Board Secretary's Resolutions numbers 1 through 12 as listed below.

The Business Administrator/Board Secretary's Resolutions 1 through 12 were unanimously approved by roll call vote.

- | | |
|--|--|
| <p>1. <u>SECRETARY & TREASURER'S REPORT</u></p> <p>BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period of November 30, 2005.</p> | <p>SECY. & TREAS.
REPORTS</p> <p>A
B</p> |
| <p>2. <u>CERTIFICATION OF MAJOR ACCOUNT FUND STATUS</u></p> <p>BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of November 30, 2005, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)</p> | <p>CERTIFICATION
MAJOR ACCOUNT
FUND STATUS</p> |
| <p>3. <u>BILLS AND MANDATORY PAYMENTS</u></p> <p>BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated December 19, 2005 in the total amount of \$4,565,346.57 (Appendix C).</p> | <p>BILLS &
MANDATORY
PAYMENTS</p> <p>C</p> |
| <p>4. <u>REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS</u></p> <p>BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.</p> | <p>USE OF BUILDINGS
AND GROUNDS</p> <p>D</p> |
| <p>5. <u>TRANSFER SCHEDULE</u></p> <p>BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2005-06 budget dated November 30, 2005 in the amount of \$14,595.36 as appended (Appendix E).</p> | <p>TRANSFER
SCHEDULE</p> <p>E</p> |
| <p>6. <u>AMEND APPROVAL OF SUBMISSION OF APPLICATION FOR IDEA-BASIC CARRY-OVER FUNDS - FY 2005</u></p> <p>BE IT RESOLVED that the Board of Education approves the amending of Board Secretary's Resolution 10, approved at the November 21, 2005 Board Meeting, for the submission of an</p> | <p>AMEND
APPROVAL
IDEA-BASIC</p> |

application to carry-over funds from fiscal year 2005 for IDEA-Basic to reflect the following change:

IDEA-B -	\$9,686
IDEA Preschool	<u>187</u>
	\$9,873

**APPROVE
SUBMISSION
NCLB**

**7. APPROVAL OF SUBMISSION OF APPLICATION FOR
NCLB CARRY-OVER FUNDS – FY 2005**

BE IT RESOLVED that the Board of Education approves the amending of Board Secretary's Resolution 11, approved at the November 21, 2005 Board Meeting, for the submission of an application to carry-over funds from the fiscal year 2005 for NCLB to reflect the following change:

Title I	\$ 5,892
Title II A	2,139
Title II D	999
Title III	210
Title IV	5,361
Title V	<u>1,438</u>
Total	\$16,039

**ACCEPT F
NBATE GRANT**

**8. ACCEPTANCE - Nutley Business People For The
Advancement Of Technology in Education (NBATE)
Grant**

BE IT RESOLVED that the Board of Education accepts \$3,554 for instructional grants for the 2004-05 school year from the Nutley Business People for the Advancement of Technology in Education (NBATE) (Appendix F).

**DETAIL BUDGETS G
FEDERAL GRANTS**

9. DETAIL BUDGETS OF FEDERAL GRANTS

BE IT RESOLVED that the Board of Education approves the detail budgets of the following federal grants:

- NCLB Funding Year 2006 Grant
- Carl D. Perkins Vocational and Technical Education Grant
Funding Year 2006
- NCLB Funding Year 2005 Carry Over Grant
- IDEA Part B Basic FY 2005 Carry Over Grant
- IDEA Part B Pre-School Carry Over FY 2005

The detail budgets can be found in Appendix G.

**BOARD POLICY H
2ND READING**

10. BOARD POLICY- Second Reading

BE IT RESOLVED that the Board of Education approves the following new Board Policy at this second reading.

Policy #7422 School Integrated Pest Management Plan Appendix H

**BOARD POLICY I,J
1ST READING**

11. BOARD POLICY- First Reading

BE IT RESOLVED that the Board of Education approves the following new Board Policy at this first reading.

Policy #3125 Employment of Teaching Management Plan Appendix I

Policy #5330 Administration of Medication Appendix J

**APPROVE K
CORRECT
ACTION PLAN
NCLB**

12. APPROVAL OF CORRECTIVE ACTION PLAN – FISCAL AUDIT OF NO CHILD LEFT BEHIND TITLE I GRANT

WHEREAS, a fiscal audit of the No Child Left Behind (NCLB) Title I Grant for the period September 1, 2003 through August 31, 2004 was completed by the Department of Education, Office of Compliance Investigation in April, 2005, and

WHEREAS copies of the Findings and Recommendations of this audit have been made available to the public,

NOW THEREFORE BE IT RESOLVED that the Nutley Board of Education accepts the Findings and Recommendations of the fiscal audit of the NCLB Title I Grant for the period September 1, 2003 through August 31, 2004 which were read aloud and discussed at the public board meeting on December 19, 2005, and

BE IT FURTHER RESOLVED that the Board approves the Corrective Action Plan as per Appendix K responding to the recommendations of the Office of Compliance Investigation and that copies of the Corrective Action Plan be submitted to that office and to the County Superintendent of Schools.

**AGREEMENT
CAFETERIA
2005-2008**

**13. AGREEMENT WITH CAFETERIA EMPLOYEES
2005-2008**

Trustee Olivo moved, and Trustee Viola seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education accepts the recommendation of its Negotiations Committee and approves the Agreement Between the Nutley Board of Education and Cafeteria Employees July 1, 2005 through June 30, 2008 encompassing the terms and conditions of employment and salaries for those employees.

**AGREEMENT
PRESCRIPTION DRUG
BENEFITS**

**14. APPROVAL OF AGREEMENT FOR PROVISION OF
PRESCRIPTION DRUG BENEFITS**

Trustee Del Tufo moved, and Trustee Olivo seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED by the Nutley Board of Education that the President and Board Secretary be and are hereby authorized to execute an agreement with Benecard Services, Inc. to provide fully funded prescription drug management services for the period January 1, 2006 through December 31, 2006 at the monthly rate of \$39.60 per eligible employee, which is unchanged from the previous three years.

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

At this time, President Parisi opened this meeting to members of the attending public for comments and/or concerns on any school-related matters.

Resident Joan Rubino asked why in our policy it does not state that student teachers and volunteers have to be fingerprinted.

Superintendent Zarra stated that student teachers' records are checked through their colleges and volunteer coaches in the district have to go through the same procedures that a teacher would go through.

Resident James Cook commended the Board for bringing in the gentlemen for the benefits presentation and asked the Board to consider the alternate approach to the benefits.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network, thanked the Board for Project Child Find. She asked the Board again about the relocation of the Board meetings and the time they start. She also questioned the district's in-school suspension.

Resident Gail Klein questioned how the district would be informed regarding the change in reporting the numerical grades on the report cards.

Resident Lori Mundy spoke about the importance of the school clubs and the positive response from the teachers and administration.

Resident Patti Oscilowski thanked the Board for addressing the medical needs of the children at all times.

Superintendent Zarra and President Parisi and several trustees responded to these questions.

Hearing no further comments, President Parisi closed this portion of the meeting.

OLD BUSINESS

OLD BUSINESS

Trustee Casale thanked Assistant Superintendent Vivinetto for all his work in the district.

NEW BUSINESS

NEW BUSINESS

NONE

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 10:15 PM on a motion by Trustee Viola, seconded by Trustee Casale, and unanimously approved by voice vote.

Respectfully submitted,

Dennis M. Oblack
Board Secretary