

**NUTLEY BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 20, 2004**

The Nutley Board of Education held a Regular Meeting on Monday, December 20, 2004 at the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

Vice President Parisi opened the meeting at 8:15 PM.

**CALL TO  
ORDER**

**MEETING NOTICE**

**MEETING  
NOTICE**

Vice President Parisi stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 3, 2004 and legally advertised in the Nutley Sun on May 13, 2004. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

**FLAG SALUTE**

**FLAG  
SALUTE**

Trustee Restaino led the assembly in the flag salute.

**ROLL CALL**

**ROLL  
CALL**

Present: Mr. John Cafone  
Dr. Philip T. Casale  
Mr. Gerard Del Tufo  
Mr. Sal Olivo  
Dr. Gerard M. Parisi  
Mr. Kenneth J. Reilly  
Mr. Alfred R. Restaino, Jr.  
Mr. James Viola

Absent: Mrs. Maria Alamo

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools  
Dr. James Vivinetto, Assistant Superintendent  
Mr. Michael DeVita, Acting Board Secretary  
Mr. Nicholas Principe – Student Representative

Also Absent: Mr. Dennis M. Oblack, Business Administrator/Board Secretary

**APPROVAL OF MINUTES**

**APPROVE  
MINUTES**

Trustee Del Tufo moved, Trustee Viola seconded, and the Board unanimously approved by voice vote the following motion:

BE IT RESOLVED that the Board of Education approves the following minutes:

December 6, 2004 - Conference/Special Meeting  
December 6, 2004 - Closed Executive Meeting  
November 29, 2004 - Regular Meeting  
November 29, 2004 - Closed Executive Meeting  
November 29, 2004 - Conference Meeting

**SPECIAL ORDER OF BUSINESS**

**SPECIAL ORDER  
OF BUSINESS**

**APPOINT ACTING BOARD SECRETARY**

Trustee Casale moved, Trustee Cafone seconded, and the Board unanimously approved by voice vote the following motion:

BE IT RESOLVED that the Board of Education approves Mr. Michael DeVita to be Acting Board Secretary for this Regular Meeting of December 20, 2004.

**CORRESPONDENCE**

**CORRESPONDENCE**

Acting Board Secretary DeVita read, and the trustees acknowledged, the following items of correspondence:

A thank-you note from Carol Follet and Family for the Board's expression of sympathy on the passing of her husband.

A thank-you note from Phyllis Battoglia and Family for the Board's expression of sympathy on the passing of her mother.

A thank-you note from the LaReau Family for the Board's expression of sympathy on the passing of Susan LaReau.

**BOARD SECRETARY'S REPORT**

**BOARD  
SECRETARY'S  
REPORT**

Acting Board Secretary DeVita discussed Board Secretary's Resolution 7 – Forms & Details of \$14,930,000 School Bond Sale.

**SUPERINTENDENT'S REPORT**

**SUPT'S REPORT    A**

Dr. Serafino presented the Superintendent's Report dated December 20, 2004, Schedule A, which is appended to the minutes of this meeting.

**COMMITTEE REPORTS**

**COMMITTEE  
REPORTS**

Trustee Del Tufo            -    Facilities Committee

**HEARING OF CITIZENS (Resolutions Only)**

**HEARING OF  
CITIZENS**

Resident Terry Quirk questioned Superintendent's Resolution 5 – Appointment – Interim Business Administrator.

Vice President Parisi responded to her question.

***SUPERINTENDENT'S RESOLUTIONS***

**SUPT'S  
RESOLUTIONS**

Trustee Cafone moved, and Trustee Viola seconded, a motion that the Board approve the Superintendent's Resolutions numbers 1 through 10 as listed below.

The Superintendent's Resolutions 1 through 10 were unanimously approved by roll call vote with the following exception:

1. Trustee Olivo abstained on Resolution 10 – Extra Compensation.

1. **RETIREMENT – Buildings & Grounds Employee**

**RETIRE  
B&G EMPLOYEE**

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation, for reasons of retirement, of Robert McDermott, buildings & grounds employee, effective February 1, 2005.

2. **RETIREMENT – Teacher**

**RETIRE  
TEACHER**

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of Mr. Walter Murray, elementary teacher, effective July 1, 2005.

3. **LEAVE OF ABSENCE – Teacher**

**LEAVE  
TEACHER**

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Nicole David from March 8, 2005 through June 30, 2005.

**LEAVE  
P.T. AIDE**

4. **LEAVE OF ABSENCE – Part-time School Aide**

BE IT RESOLVED that the Board of Education approves a family leave of absence, without pay, for Mrs. Janet Fenwick, effective December 1, 2004 through February 1, 2005.

**APPOINT  
INTERIM BA**

5. **APPOINTMENT – INTERIM BUSINESS ADMINISTRATOR**

BE IT RESOLVED that the Board of Education approves the appointment of John Sincaglia as Interim Business Administrator at a rate of \$500 per day.

**APPOINT  
PERM. UNASSIGNED  
SUB**

6. **APPOINTMENT – Permanent Unassigned Substitute**

BE IT RESOLVED that the Board of Education approves the appointment of Miss Claudia Marra as permanent unassigned substitute, effective January 3, 2005, for the 2004-05 school year, at the rate of \$78 per day and fringe benefits which include State Health Benefits and dental plans.

**APPOINT  
TEACHER SUBS**

7. **APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2004-005 school year.

**APPOINT  
SUBS**

8. **APPOINTMENT – Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitute for the 2004-05 school year:

Secretary  
Rachel Zatorski

School Aide  
Geraldine Zoppa

Bus Aide  
Jane Riccardi

School Aide/Bus Aide/Cafeteria  
Susan Stone

**APPOINT  
BOE EXTENDED**

9. **APPOINTMENT – BOE Extended Day Program**

BE IT RESOLVED that the Board of Education approves the appointment of the School Age Extended Day Program employees listed below for the 2004-05 school year at the salary indicated:

Child Care Nurse (p/t)                      Hourly Rate

Susan Guglielmi (R.N.)\*                      \$25.00

Substitute Child Care Nurse (p/t)

Dawn Gerbino (R.N.)                      25.00

Substitute Child Care Aide (p/t)

Lisa DeFabbi                      12.00

\*BE IT FURTHER RESOLVED that the Board approves the application for Emergent hiring as per the state criminal review procedure.

**EXTRA  
COMP**

10. **EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**HEALTH DYNAMICS CLASSES –  
Month of November, 2004**

Rose Cioffi                      \$250.00

**PAYMENT FOR CHOREOGRAPHING THE 2003-04  
NUTLEY HIGH SCHOOL MUSICALE**

Brigitte Decaudain                      \$553.50

**PAYMENT FOR MATH ANALYSIS CURRICULUM  
REVISION – November 11 and 18, 2004**

Toby D'Ambola                      \$157.20  
Leann Martin                      103.92  
Rosemary Vivinetto                      103.92

**CURRICULUM MAPPING WORKSHOP  
November 13, 2004**

Gerard Adubato                      \$103.92  
Rita Alfaro                      103.92  
Erin Barrett                      103.92  
Karen Beckmeyer                      103.92  
Amelia Cerisano                      103.92  
Dolores Contreras                      103.92  
Michele Cristantiello                      103.92  
Elizabeth D'Angio                      69.28  
MaryLou Dowse                      157.20  
Michael Fetherman                      157.20  
Patricia Fischer                      103.92  
Katherine Franks                      103.92

Antoinette Frannicola	103.92
Maria Gernitis	103.92
Sheryl Holly	103.92
Sheryl Ives	103.92
Douglas Jones	157.20
Beverly Masullo	103.92
Linda Moscaritola	103.92
Ellen Napoli	103.92
Rebecca Olivo	69.28
Noelle Orsini	103.92
Carol Perrone	103.92
Janine Peters	103.92
Gail Reilly	103.92
Laura Reilly	103.92
Lorraine Restel	103.92
Lorraine Rubinstein	103.92
Lynn Sorrentino	103.92
Christina Stendardi	103.92
Kristine Torjusen	103.92
Carol VonAchen	103.92
Louise Walk	103.92

**CENTRAL DETENTION COVERAGE –  
November, 2004**

High School

George Ackerman	\$ 18.77
AnnMarie Kowalski	206.47
Jennifer Weiss	93.85

Franklin School

Joseph Cappello	93.85
Tracy Egan	75.08
Louis Manganiello	37.54
Luann Zullo	93.85

**SATURDAY MORNING SUSPENSIONS –  
November, 2004**

High School

Lisa Vallo	\$156.90
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Franklin School

Jennifer Ambrose	78.45
Joseph Cappello	78.45

**MEMORIAL**

11. **Memorial**

**Mrs. Susan LaReau**

Trustee Del Tufo moved, and Trustee Restaino seconded, the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mrs. Susan LaReau on November 20, 2004, and

WHEREAS, Mrs. LaReau was employed in September, 1968 as a teacher in the Nutley Public Schools and had a distinguished educational career until her retirement in July, 2004, and

WHEREAS, Mrs. LaReau won the admiration and respect of her fellow teachers and the friendship of pupils who came under the influence of her understanding and capable teaching.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of her family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of her family.

**RECESS MEETING**

**RECESS**

At 8:35 PM upon the suggestion of Vice President Parisi, Trustee Casale moved, Trustee Reilly seconded, and the Board unanimously approved by voice vote a motion to recess.

**RECONVENE MEETING**

**RECONVENE**

At 8:40 PM Trustee Viola moved, Trustee Casale seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

***BOARD SECRETARY'S RESOLUTIONS***

**BOARD  
SECRETARY'S  
RESOLUTIONS**

Trustee Restaino moved, and Trustee Cafone seconded, a motion that the Board approve the Board Secretary's Resolutions numbers 1 through 7 as listed below.

The Board Secretary's Resolutions 1 through 7 were unanimously approved by roll call vote.

1. **BILLS AND MANDATORY PAYMENTS**

**BILLS &  
MANDATORY  
PAYMENTS      A**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated December 20, 2004 in the total amount of \$5,132,726.00 (Appendix A).

**2. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

**USE OF BUILDINGS AND GROUNDS B**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix B), that conform to the rules and regulations set by the Board of Education.

**3. TRANSFER SCHEDULE**

**TRANSFER SCHEDULE C**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2004-05 budget dated November 30, 2004 in the amount of \$43,164.00 as appended (Appendix C).

**4. APPROVAL OF SUBMISSION OF APPLICATION FOR IDEA-B CARRY-OVER FUNDS - FY 2004**

**APPROVE IDEA-B**

BE IT RESOLVED that the Board of Education approves submission of an application to carry-over funds from fiscal year 2004 for IDEA-B Basic in the amount of \$18,065.

**5. APPROVAL OF SUBMISSION OF APPLICATION FOR NCLB CARRY-OVER FUNDS - FY 2004**

**APPROVE NCLB APPLICATION**

BE IT RESOLVED that the Board of Education approves submission of an application to carry-over funds from the fiscal year 2004 for NCLB in the following amounts:

Title I	\$15,873
Title II A	5,480
Title II D	800
Title III	5,487
Title IV	7,759
Title V	<u>13,825</u>
Total	\$49,224

**6. ADOPTION OF POLICIES (Second Reading)**

**ADOPT POLICIES  
2nd READING**

BE IT RESOLVED that the Board of Education adopts the following policies (second reading) on file in the Business Office:

Policy # 2466	Public Labeling of Educationally Handicapped Pupils
Policy # 2467	Surrogate Parents and Foster Parents
Policy # 2622	Pupil Assessment
Policy # 3431.1	Family Leave – Teaching Staff Member



- Policy # 4431.1      Family Leave – Support Staff Member
- Policy # 5310        Health Services – Pupils
- Policy # 5533        Smoking
- Policy # 5620        Expulsion
- Policy # 9110        Quality Assurance Annual Report

**SCHOOL  
BOND SALE      D**

**7. FORM & DETAILS OF \$14,930,000 SCHOOL BOND SALE**

BE IT RESOLVED that the Board of Education approves the form and other details of \$14,930,000 school bonds of the Board of Education of the Township of Nutley in the County of Essex, New Jersey and providing for their sale as per Appendix D and Exhibits A-C.

**SECY. & TREAS.  
REPORTS        E  
                             F**

**8. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix E) and Treasurer of School Monies (Appendix F) for the period from July 1, 2004 through November 30, 2004.

**CERTIFICATION  
MAJOR ACCOUNT  
FUND STATUS**

**9. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6:20-2.13 (e), the Nutley Board of Education certifies that as of November 30, 2004, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

**HEARING OF  
CITIZENS**

**HEARING OF CITIZENS**

Resident Gina Carloni questioned the nursing coverage at the Extended Day Program.

Resident Rich O'Connor expressed his concerns regarding the high school hockey program and coach.

Resident Terry Quirk asked questions regarding the after school program and the art room at Radcliffe School.

Superintendent Serafino and Vice President Parisi responded to the questions.

**OLD BUSINESS**

**OLD BUSINESS**

Trustee Casale questioned the district's policy regarding the observance of religious songs during the holiday season.

**NEW BUSINESS**

**NEW BUSINESS**

Trustee Restaino suggested that a memorial tree be planted on the lawn of Spring Garden in memory of Mrs. Susan LaReau.

**ADJOURNMENT**

**ADJOURN**

There being no further business, the meeting was adjourned at 9:10 PM on a motion by Trustee Casale, seconded by Trustee Viola, and unanimously approved by voice vote.

Respectfully submitted,

Michael DeVita  
Acting Board Secretary