

NUTLEY BOARD OF EDUCATION

REGULAR MEETING SEPTEMBER 23, 2002

The Nutley Board of Education held a Regular Meeting on Monday, September 23, 2002 at the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

President Cafone opened the meeting at 8:20 PM

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Cafone stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated April 29, 2002. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

President Cafone led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mrs. Maria Alamo
 Dr. Philip T. Casale
 Mr. Gerard Del Tufo
 Mr. Alan Genitempo
 Mr. Sal Olivo
 Dr. Gerard M. Parisi
 Mr. Joseph C. Pelaia
 Mr. Alfred R. Restaino, Jr.
 Mr. John Cafone

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools
 Mr. James Mallen, Business Administrator/Board Secretary
 Dr. James Vivinetto, Assistant Superintendent

APPROVAL OF MINUTES

**APPROVE
MINUTES**

BE IT RESOLVED that the Board of Education approves the minutes of the special meeting of July 24, 2002, the regular, conference and closed executive session meetings of August 26, 2002, and the conference and closed executive session meetings of September 9, 2002.

Trustee Restaino moved, Trustee Genitempo seconded and the Board approved by roll call vote the motion to approve the meeting minutes with the exception of Trustee Alamo abstaining due to her absence at the August 26 meetings.

CORRESPONDENCE

CORRESPONDENCE

Mr. Mallen presented and read the following correspondence:

A thank-you note from Mr. Woll for the Board's expression of sympathy on the passing of his mother.

A thank-you note from Mr. Jinks for the Board's expression of sympathy on the passing of his father.

A letter from the Nutley-Belleville Columbus Day & Italian Heritage Month Parade Committee, Inc. regarding the parade scheduled for October 13, 2002.

SUPERINTENDENT'S REPORT

SUPT'S REPORT A

Dr. Serafino presented the Superintendent's Report dated September 23, 2002.

Superintendent Serafino announced that the Nutley High School lacrosse team had been awarded the leagues Best Sportsmanship Award. She then introduced Athletic Director Angelo Frannicola who invited the team and Coach Noonan to accept the award.

The recipients of this award are listed in the Superintendent's Report, Schedule A, which is appended to the minutes of this meeting.

On behalf of the trustees, administration, staff, parents and residents, President Cafone commended the team for their efforts and asked all present to join in a round of applause.

RECESS MEETING

RECESS

Upon the suggestion of President Cafone, Trustee Genetempo moved, Trustee Olivo seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

At 8:35 p.m. Trustee Casale moved, Trustee Alamo seconded and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

COMMITTEE REPORTS

Trustee Casale - Academic Committee
Trustee Genitempo - Negotiations Committee
Trustee Pelaia - Budget Committee
President Cafone - Facilities Committee

HEARING OF CITIZENS (Resolutions Only)

None

SPECIAL ORDER OF BUSINESS

Memorial

Mr. Hugo Carbone

Trustee Alamo moved, Trustee Casale seconded and the Board unanimously approved this resolution:

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mr. Hugo Carbone on September 11, 2002,

WHEREAS, Mr. Carbone was employed in February, 1963 as a high school teacher in the Nutley Public Schools and had a distinguished educational career until his retirement in July, 1986, and

WHEREAS, Mr. Carbone won the admiration and respect of his fellow educators and exemplified at all times the finest qualities of his profession.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of his family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family.

SUPERINTENDENT'S RESOLUTIONS

The following twenty-four resolutions recommended by the Superintendent were unanimously approved by roll call vote with the following exceptions:

1. The motion to table resolution No. 9, Appointment - Athletic was approved.

RECONVENE

COMMITTEE REPORTS

**HEARING OF
CITIZENS**

**SPECIAL ORDER
OF BUSINESS**

**SUPT'S
RESOLUTIONS**

2. The motion to amend No. 20, Board Policies - Second reading was approved.

**AMEND
APPOINTMENT
PROF. STAFF**

1. **AMENDING APPOINTMENT - Professional Staff**

Trustee Alamo moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the June 25, 2002 Board Meeting, of Kimberly Algieri to reflect a change in salary to \$26,447, B.A.+15 Step 9 (p/t .6) for the 2002-03 school year.

2. **APPOINTMENT – Coordinator of Music**

**APPOINT
COORDINATOR
OF MUSIC**

Trustee Alamo moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the appointment of Mr. John Vitkovsky as Coordinator of Music for the 2002-03 school year at the annual salary of \$81,797, M.A. (Step 5) plus \$4,300 longevity. In the interim between July 1 and the time said negotiations are successfully concluded, the 2001-02 Principals and Supervisors Salary Guide shall prevail.

3. **APPOINTMENT – Professional Staff**

**APPOINT
PROF. STAFF**

Trustee Casale moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Michael Soprano as teacher for the 2002-03 school year, retroactive to September 1, 2002, at the annual salary of \$37,755, B.A.-6, in accordance with the 2002-03 Teachers' Salary Guide.

4. **APPOINTMENTS – Teacher Substitutes**

**APPOINT
TEACHER SUBS**

Trustee Casale moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2002-03 school year.

5. **APPOINTMENT – Part-Time Aide**

**APPOINT
P.T. AIDE**

Trustee Casale moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Lisa Liaci as part-time aide, for the 2002-03 school year, effective September 24, 2002, at the hourly rate of

\$11.90, Step 1, in accordance with the hourly rate established by the Board of Education.

**APPOINT
SUBS**

6. **APPOINTMENT– Substitutes**

Trustee Casale moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2002-03 school year:

School Aide

Debra Rilli
Bonnie Louise Suppe

**APPOINT
EXTENDED DAY
PROGRAM**

7. **APPOINTMENTS – BOE Extended Day Program**

Trustee Del Tufo moved and Trustee Alamo seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the appointments of the School Age Extended Day Program Employees, listed below, for the 2002-03 school year at the salaries indicated.

<u>P/T Child Care Instructor</u>	<u>Hourly Rate</u>
Antoinette Frannicola	\$20.00
<u>Substitute Child Care Instructors</u>	
Dana Capaccio	\$20.00
Sheryl Holly	\$20.00
Sandy Laskowicz	\$20.00
Jill Sorenson	\$20.00

8. **APPOINTMENT – Assistant Drama Advisor**

**APPOINT
ASS'T DRAMA
ADVISOR**

Trustee Del Tufo moved and Trustee Alamo seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Angela Presuto as Assistant Drama Advisor at a salary of \$1,107 for the 2002-03 school year, in accordance with the 2002-03 Extra-Curricular Activities salary guide.

9. **APPOINTMENT – Athletic**

**APPOINT
COACH**

Trustee Del Tufo moved and Trustee Alamo seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Cara Dellagatta as assistant cheerleading

coach for the 2002-03 school year, at the salary of \$3,520 Step 1, in accordance with the 2002-03 Athletic Salary Guide.

Trustee Olivo moved and Trustee Del Tufo seconded a motion to table this resolution. The motion to table was approved with Trustees Alamo, Del Tufo, Genitempo, Olivo and Parisi voting aye, Trustees Casale and Pelaia abstaining, and Trustees Restaino and Cafone voting no.

**LEAVE OF
ABSENCE
TEACHER**

10. LEAVE OF ABSENCE – Teacher

Trustee Del Tufo moved and Trustee Alamo seconded the following resolution:

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Susan L. Dingwell, elementary teacher, effective October 31, 2002 for the 2002-03 school year with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2003.

**CHANGE
TRAINING
LEVELS**

11. CHANGE IN TRAINING LEVELS

Trustee Genitempo moved and Trustee Alamo seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the following employees be advanced to the proper level of the salary guide in accordance with Board of Education Regulations, said teacher having completed the necessary college courses to qualify for such advancement, to be effective September 1, 2002 for the 2002-03 school year.

<u>To B.A.+15</u>	<u>Step</u>	<u>Salary</u>
Jill Freedman	11	\$47,441
Rachel Klem	7	40,719
Maria Strumolo	9	44,079

To M.A.+30

Lawrence Tuorto	18	\$72,821
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**SPECIAL
CLASS
PLACEMENT**

**12. SPECIAL CLASS PLACEMENT -
Educationally Disabled Student**

Trustee Genitempo moved and Trustee Alamo seconded the following resolution:

BE IT RESOLVED that the Board of Education authorizes the attendance of a student in out-of-district special education classes for the 2002-03 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Tuition</u>
Essex H.S. Passaic, NJ	1	SLD	9/5/02	\$26,322

13. TUITION STUDENT

**TUITION
STUDENT**

Trustee Genitempo moved and Trustee Alamo seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the enrollment of a student on a tuition basis, for the 2002-03 school year, pursuant to existing employment agreements:

<u>No. of Students</u>	<u>Grade Level</u>
1	Kindergarten

14. EXTRA COMPENSATION

**EXTRA
COMP**

Trustee Genitempo moved and Trustee Alamo seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**APPROVAL OF SALARIES – Summer Hours for the
Child Study Team-July 15 to July 25, 2002**

Mary Balitsos	\$1,436.90
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PAYMENT FOR SUMMER HOURS – Librarians

Beverly Apple	\$ 749.02
Christine Chmeil	404.90
Maria Gernitis	728.22
Sheryl Ives	1,820.55
Susan Rooney	846.92
Camille Sains	672.72
Louise Walk	496.60

**PAYMENT FOR SUMMER HOURS – High School
Guidance Counselors – August 28 & 29, 2002**

Kathryn Comune	\$ 842.20
James Mauro	860.92
Susan Scerbo	860.92
MaryFran Simmons	793.44

**PAYMENT FOR SUMMER HOURS – Franklin Middle
School Guidance Counselors – August 27 & 29, 2002**

James Cummings	\$ 860.92
Sherrie Tolve	566.16

**PAYMENT FOR SUMMER HOURS – Secretary –
Athletics**

Suzanne Peters	\$ 1,618.24
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**PAYMENT FOR SUMMER HOURS – Secretary –
Library**

Linda Orr	\$ 606.80
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**PAYMENT FOR SUMMER HOURS – Occupational
Therapist – June 25 – August 30, 2002**

Donna Cargill	\$ 495.00
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**PAYMENT FOR SUMMER BAND CAMP TRAINING –
August 11 – 16, 2002**

Aurella Emerson	\$ 1,530.45
Michael Soprano	1,637.85
Jarrett Zellea	1,772.10

**PAYMENT FOR ZERO PERIOD BASIC SKILLS
CLASSES – September 9-13, 2002**

Leann Martin	\$ 200.00
David Sorenson	200.00

15. REVISED CONTRACT PHYSICAL THERAPY SERVICES

**REVISED
CONTRACT
PHYSICAL THERAPY
SERVICES**

Trustee Olivo moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education approves a contract with Florence Nardone for the purpose of providing physical therapy services pursuant to the Board's I.D.E.A. project for the 2002-03 school year at a rate of \$57.00 per hour in a total amount not to exceed \$29,925.

**16. AGREEMENT BETWEEN THE NBOE AND PUPIL
TRANSPORTATION EMPLOYEES**

**AGREEMENT
BOE & PUPIL
TRANS.
EMPLOYEES**

Trustee Olivo moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the Agreement negotiated between the Board of Education and the Pupil Transportation Employees for the period of July 1, 2002 through June 30, 2005 as appended (Schedule C) .

**APPOINT
SUBS**

17. APPOINTMENT -SUBSTITUTES

Trustee Olivo moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2002-03 school year:

Buildings & Grounds

- *John Hossack
- *Gerard Guarino
- *Russo, Peter

*BE IT FURTHER RESOLVED, That the Board approves the applications for emergent hiring as per the state criminal review procedure.

**LONGEVITY
PAY**

18. LONGEVITY PAY

Trustee Parisi moved and Trustee Genitempo seconded the following resolution:

BE IT RESOLVED that the following longevity payments be authorized:

Lawrence P. Koster	\$900 (pro-rated)	Eff. 10/1/02 (10 years)
Malcolm Neptune	\$1,350 (pro-rated)	Eff. 10/1/02 (17 years)

**BOARD POLICY
1ST READING D**

19. BOARD POLICY- First Reading

Trustee Parisi moved and Trustee Genitempo seconded the following resolution:

BE IT RESOLVED that the Board approves the following revised Board Policy at this first reading:

Policy #615 (6620)	Petty Cash	Schedule D
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**BOARD POLICIES E,F
2nd READING G,H
I**

20. BOARD POLICIES - Second Reading

Trustee Parisi moved and Trustee Genitempo seconded the following resolution:

BE IT RESOLVED that the Board approves the following new and revised Board Policies/Bylaws at this second and final reading.

Bylaw #060	Meetings	Schedule E
Bylaw #0143.2	Student Representatives to the Board of Education	Schedule F
Policy #421.1 (9181)	Volunteer Athletic Coaches	Schedule G
Policy #711 (7434)	Smoking on School Premises	Schedule H
Policy #538 (5533)	Smoking	Schedule I

Trustee Casale made a motion to amend Schedule F and Trustee Pelaia seconded it. Upon a roll call vote the motion to amend was unanimously approved.

Trustee Restaino made a motion to amend Schedule H and Trustee Genitempo seconded it. Upon a roll call vote the motion to amend was unanimously approved.

21. APPROVAL OF CHARACTER EDUCATION FUND

**APPROVE
CHARACTER ED
FUND**

Trustee Pelaia moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education accepts notification of approval of application for the New Jersey Character Education Partnership (NJCEP) Initiative for 2002-03 school year in the amount of \$11,427.

22. APPROVAL OF WAIVER APPLICATION

**APPROVE
WAIVER
APPLICATION**

Trustee Pelaia moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education approves a waiver application to the State Department of Education for the Nutley Public Schools not to participate in the second year mentoring program for the 2002-03 school year.

23. APPROVAL OF TWO QUESTION PROPOSAL

**APPROVE
TWO QUESTION
PROPOSAL**

Trustee Genitempo moved and Trustee Parisi seconded the following resolution:

WHEREAS, at its regular meeting of August 26, 2002, the Board unanimously approved a resolution to hold a special election on

Tuesday, December 10, 2002 to vote on school bond proposals subject to the approval of the Department of Education, and

WHEREAS, the Board has accepted the recommendation of the Facilities Committee that the proposal be presented to the Nutley voters in two questions, and

WHEREAS, the first question will address certain mandatory improvements addressing issues of health and safety, educational adequacy, code compliance and ADA required improvements, and

WHEREAS, the second question, which can only be approved if the first question is approved, will address other educational improvements including educational classroom space and gymnasiums at the elementary schools.

NOW, THEREFORE BE IT RESOLVED, that the Nutley Board of Education approves the development of the two question proposal for the special election on Tuesday, December 10, 2002, and

BE IT RESOLVED that the amounts for these questions will be finalized when the New Jersey Department of Education approves the educational plans and detailed specifications submitted to them for these projects and advises the Nutley Board of Education of the amount of state aid to which the Nutley Board of Education will be entitled should these projects be approved.

Trustee Casale suggested that the trustees await the election ballot language from the bond counsel before approving a two question proposal to the voters. After brief discussion, Trustees Casale and Pelaia agreed to approve this resolution.

24. AUTHORIZATION TO PURSUE PARKING FOR SCHOOL VEHICLES

**AUTHORIZE
PARKING
SCHOOL
VEHICLES**

Trustee Genitempo moved and Trustee Restaino seconded the following resolution:

BE IT RESOLVED that the Nutley Board of Education approves authorization for the administration to pursue an agreement for the leasing of property located at 113 E. Centre Street for the parking of school district vehicles.

Trustees Alamo and Genitempo commended the persistence and diligence of the trustees who actively pursued this present site to park the school district-owned buses.

BOARD SECRETARY'S RESOLUTIONS

**BOARD
SECRETARY'S
RESOLUTIONS**

The following four resolutions recommended by the Board Secretary were unanimously approved by roll call vote.

1. BILLS AND MANDATORY PAYMENTS

MANDATORY PAYMENTS A

Trustee Pelaia moved and Trustee Restaino seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments in the total amount of \$3,068,594.10 (Appendix A).

2. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

USE OF BLDGS AND GROUNDS B

Trustee Restaino moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix B), that conform to the rules and regulations set by the Board of Education.

3. TRANSFER SCHEDULE

TRANSFER SCHEDULE C

Trustee Restaino moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that the Board of Education approves, in compliance with N.J.A.C. 9:20-2, the transfers in the 2002-03 budget per Transfer Schedule #2 dated September 23, 2002 in the amount of \$16,417 as appended (Appendix C).

4. PETTY CASH FUND

PETTY CASH

Trustee Restaino moved and Trustee Pelaia seconded the following resolution:

WHEREAS, pursuant to NJAC 6:20-2.8 and Policy #615 (6620), a Board of Education may establish petty cash funds,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the following petty cash funds for the Extended Day Program be established in the amount listed:

Director of Extended Day (Maria Cervasio, Custodian) \$300

and

BE IT YET FURTHER RESOLVED that the Board of Education approves the maximum expenditure for petty cash funds to be set at \$40 and that the individual petty cash funds be replenished by submitting a properly completed voucher to the Board of Education as necessary.

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

Resident Concetta Celli offered her comments on grading systems used in Nutley and other school districts.

Resident Joseph Beckmeyer requested the Board review its policies on the Open Public Meetings Act and the Request for Public Records (OPRA).

President Cafone thanked them for their comments. Hearing no further comments, President Cafone closed this portion of the meeting.

OLD BUSINESS

OLD BUSINESS

Trustee Pelaia read a lengthy prepared statement in support of the cable cast transmission of Board of Education meetings.

Trustee Casale also read a prepared statement in support of Trustee Pelaia's recommendation. Trustee Casale then moved, and Trustee Pelaia seconded, the following resolution:

BE IT RESOLVED that the Board of Education approves the videotaping of public meetings for the next six months on an experimental basis. This is to begin with the next public meeting of the Board and end after the sixth public meeting is recorded. At that time the process is to be evaluated, by the entire Board and presented to the Policy Committee for further recommendations and action at that time.

After extensive discussion, Trustee Parisi made the motion, seconded by Trustee Genitempo, to move Trustee Casale's main motion to committee. This committee would be an Ad-hoc Committee made up of four members to be appointed by the President, charged with investigating the entire videotaping process. They would then present a preliminary report to the full Board, within sixty days.

During discussion by Trustee Parisi's higher motion, Trustee Casale decided to withdraw his motion, as then did Trustee Parisi, regarding his motion to move to committee. Trustee Casale then moved a new motion, seconded by Trustee Pelaia, as follows:

BE IT RESOLVED that the Board of Education approves the creation of an Ad-hoc Committee to study the process of video taping public meetings for a period of six months on an experimental basis. This is to begin with the next public meeting of the Board following approval and end after the sixth public meeting is recorded. At that time the process is to be evaluated by the entire Board and presented to the Policy Committee for further recommendations and action. This Committee will report back to the Board within 30 days at which time formal action may be taken.

Trustee Casale had moved the motion, seconded by Trustee Pelaia, and the Board then unanimously approved this motion by roll call vote.

NEW BUSINESS

None

NEW BUSINESS

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:45 PM on a motion by Trustee Restaino, seconded by Trustee Casale and unanimously approved by voice vote.

ADJOURN

Respectfully submitted,

JAMES MALLEN
Board Secretary