

NUTLEY BOARD OF EDUCATION

REGULAR MEETING JULY 22, 2002

The Nutley Board of Education held a Regular Meeting on Monday, July 22, 2002 at the Nutley High School Library, 300 Franklin Avenue, Nutley, NJ 07110.

President Cafone opened the meeting at 8:00 PM

CALL TO ORDER

MEETING NOTICE

MEETING NOTICE

President Cafone stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated April 29, 2002. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

FLAG SALUTE

President Cafone led the assembly in a flag salute.

ROLL CALL

ROLL CALL

Present: Mrs. Maria Alamo
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Alan Genitempo
Dr. Gerard M. Parisi
Mr. Joseph C. Pelaia
Mr. Alfred R. Restaino, Jr.
Mr. John Cafone

Absent: Mr. Sal Olivo

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools
Mr. James Mallen, Business Administrator/Board Secretary
Mr. Frank Pomaco, Esq., Board Attorney

SPECIAL ORDER OF BUSINESS

**SPECIAL ORDER
OF BUSINESS**

President Cafone announced that the trustees would amend the published agenda to allow for the presentation of student awards for spring athletics events.

Superintendent Serafino congratulated all the recipients for their successful efforts and thanked them for representing the Nutley School District commendably. She then introduced the Athletic Director, Angelo Frannicola, who personally presented several awards and then introduced various coaches to present awards to their team members.

The recipients of these awards are listed in the Superintendent's Report, Schedule C, which is appended to the minutes of this meeting.

MOTION TO ADJOURN TO EXECUTIVE SESSION

**EXECUTIVE
SESSION**

At 8:30 PM President Cafone read the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education recess to closed executive session at this time in the conference room to discuss personnel matters, and

BE IT FURTHER RESOLVED, That the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was moved by Trustee Genitempo, seconded by Trustee Del Tufo and unanimously approved by voice vote.

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

At 9:20 PM the meeting was reconvened.

APPROVAL OF MINUTES

**APPROVE
MINUTES**

BE IT RESOLVED that the Board of Education approves the minutes of the regular meeting of June 25, 2002.

Trustee Pelaia moved, Vice President Alamo seconded and the Board unanimously approved by roll call vote the motion to approve the meeting minutes.

Trustee Pelaia asked that the approved minutes be posted on the district's website and commended the district for posting the schedule of Board meetings as requested.

COMMUNICATIONS

COMMUNICATIONS

Mr. Mallen presented and read the following correspondence:

A thank-you note from Mr. Olson for the Board's expression of sympathy on the passing of his mother.

A letter from Chris Osieja thanking the Board for its support of the Let's Learn Program and Project Graduation 2002.

SUPERINTENDENT'S REPORT

SUPT'S REPORT C

Dr. Serafino presented the Superintendent's Report dated July 22, 2002.

FIRE DRILL & CAFETERIA REPORTS

President Cafone acknowledged the Fire Drill Report and Cafeteria Report for the month of June, 2002.

**FIRE DRILL &
CAFÉ. REPORTS**

COMMITTEE REPORTS

Vice President Alamo - Policy Committee
Trustee Genitempo - Negotiations Committee
President Cafone - Facilities Committee

COMMITTEE REPORTS

HEARING OF CITIZENS (Resolutions Only)

Resident Joan Rubino asked, and Mrs. Romaglia responded to, questions about the resolution approving the School-To-Career Transition Program at Clara Maass Medical Center.

**HEARING OF
CITIZENS**

Resident Chrys Carlo asked a question regarding the \$563.37 payment to Coca-Cola Bottling Co. on the bill list. Mr. Mallen agreed to investigate and respond.

Teacher Tom McCrohan asked, and Superintendent Serafino responded to, questions regarding personnel.

SUPERINTENDENT'S RESOLUTIONS

The following twenty-six resolutions recommended by the Superintendent were unanimously approved by roll call vote with the following exceptions:

**SUPT'S
RESOLUTIONS**

1. Trustee Restaino abstained on the approval of motion No. 19, the appointment of substitutes.

1. RESIGNATION – Teachers

Vice President Alamo moved and Trustee Casale seconded the following resolution:

**RESIGNATION
TEACHERS**

BE IT RESOLVED that the Board of Education accepts the resignation of the following high school teachers, effective July 1, 2002:

Dr. Gregory Oleson
Mr. Donald Tobey

2. RESIGNATION – Athletic

Vice President Alamo moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education accepts the resignation of Mr. Juan Pintado as J.V. soccer coach.

**RESIGNATION
ATHLETIC**

**3. AMENDING REAPPOINTMENT –
Professional Staff**

Trustee Casale moved and Trustee Restaino seconded the following resolution:

BE IT RESOLVED that the appointment of Mrs. Andrea Carnevale, resolution REAPPOINTMENTS - Professional Staff (Schedule D), approved

**AMEND
REAPPOINTMENT
PROFESSIONAL STAFF**

D

at the May 29, 2002 Board Meeting be amended to reflect a full time position of \$51,247 for the 2002-03 school year.

**4. AMENDING REAPPOINTMENT –
Non-Tenured Staff**

**AMEND
REAPPOINTMENT
NON-TENURED STAFF**

Trustee Casale moved and Trustee Restaino seconded the following resolution:

BE IT RESOLVED that the appointment of Miss Sarah Clarke, resolution REAPPOINTMENTS - Non-Tenured Staff, approved at the May 13, 2002 Board Meeting be amended to reflect a change in salary to \$41,561 for the 2002-03 school year.

5. APPOINTMENTS – Professional Staff

**APPOINT
PROFESSIONAL STAFF**

Trustee Casale moved and Trustee Restaino seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the employment of the personnel listed below for the 2002-03 school year, effective September 1, 2002, in accordance with the 2002-03 Teachers' Salary Guide:

<u>NAME</u>	<u>DEGREE</u>	<u>STEP</u>	<u>SALARY</u>
Frank Ellis	Doc.	10	\$52,837
Mary Giordano	B.A.+15	7	20,360 (p/t .5)
William Montes deOca	M.A.+15	9	47,640

BE IT FURTHER RESOLVED that the Board approves the application for emergent hiring as needed per the state criminal review procedure.

6. APPOINTMENTS – Special Education Summer Program

**APPOINT SPECIAL ED
SUMMER PROG**

Trustee Casale moved and Trustee Restaino seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the employment of the following Aides to the Special Education Summer Program, at the hourly rate of \$12.12.

Margaret DeAngelo
Lee Fejnas

**7. APPOINTMENT – Drama Club Advisor
(Senior Benefit)**

**APPOINT DRAMA
CLUB ADVISOR**

Trustee Del Tufo moved and Trustee Genitempo seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Cheryl Rossillo as Drama Club Advisor at a salary of \$1,678 for the 2002-03 school year, in accordance with the 2002-03 Extra-Curricular Activities salary guide.

8. APPOINTMENT – Director of Guidance

**APPOINT
DIR OF GUIDANCE**

Trustee Del Tufo moved and Trustee Genitempo seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the employment of Mrs. Anne Starace as Director of Guidance for the 2002-03 school year at the annual salary of \$92,059, M.A.+30 (Step 6) plus \$4,300 longevity. In the interim between July 1 and the time said negotiations are successfully concluded, the 2001-02 Principals and Supervisors Salary Guide shall prevail.

9. **APPOINTMENTS – Athletics –
2002-03 School Year**

**APPOINT
BAND COACHES**

Trustee Del Tufo moved and Trustee Genitempo seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the athletic appointments listed below for the 2002-03 school year on the salary guide at the classification and step as indicated in accordance with the 2002-03 coaches salary guide.

<u>BAND</u>	<u>Name</u>	<u>Step</u>	<u>Salary</u>
Director	Jarrett Zellea	3	\$6,371
Assistant Director	Michael Soprano	1	4,062

10. **APPROVAL OF SALARIES – Summer School Program**

**APPROVE SALARIES
SUMMER SCHOOL
PROGRAM**

Trustee Del Tufo moved and Trustee Genitempo seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the salaries for the personnel listed below for the 2002 Summer School Program:

Director:

Robert O'Dell \$ 3,758

Teachers:

Jennifer Ambrose \$ 3,016
Susan Ames 3,016
Laura Love 3,016
Michael Viteritto 3,016
Christopher Rosati 3,016

11. **EXTRA COMPENSATION**

**EXTRA
COMPENSATION**

Trustee Genitempo moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

Summer Employment – Guidance Counselors –
June 24, 25 and 26, 2002

Kathryn Comune \$ 819.98
James Cummings 838.18
Judith Hubert 925.96
James Mauro 838.18
Susan Scerbo 838.18
Anne Starace 838.18
Sherrie Tolve 536.70

Compensation for Extracurricular Activities – Character
Education for Study Buddies – 2001-02 school year

Robyn Burns \$ 485.00

Central Detention Coverage – June, 2002

High School

AnneMarie Kowalski \$144.80

Franklin School

Joseph Cappello	108.60
Christopher Chern	72.40

Saturday Morning Suspensions – June, 2002

AnneMarie Kowalski	\$151.32
Marcellino Marra	226.98

12. SPECIAL CLASS PLACEMENT – Educationally Disabled Student

SPECIAL CLASS PLACEMENT

Trustee Genitempo moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the attendance of a student in out-of-district Special Education classes for the 2002-03 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Tuition</u>
East Mountain School at Carrier Clinic Belle Mead, NJ	1	ED	7/8/02	\$43,043.70

13. APPROVAL OF SUBMISSION OF CONSOLIDATED APPLICATION - No Child Left Behind Act (NCLB) – FY 2003

APPROVE GRANT APPLICATION - NCLB

Trustee Genitempo moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the submission of consolidated application for No Child Left Behind Act (NCLB) FY 2003 in the following amounts:

Title I Part A	\$230,160		
Title II Part A	100,826(Public - \$98,943	Nonpublic - \$1,883)	
Title II Part D	6,561	(Public - 5,720	Nonpublic - 841)
Title III	25,547	(Public - 22,307	Nonpublic - 3,240)
Title IV	16,092	(Public - 14,030	Nonpublic - 2,062)
Title V	19,515	(Public - 17,014	Nonpublic - 2,501)

14. ACCEPTANCE OF NOTIFICATION OF GRANT AWARD - I.D.E.A.-B and I.D.E.A. - Preschool - FY 2003:

ACCEPT GRANT AWARD I.D.E.A.-B & I.D.E.A.-PRESCHOOL

Trustee Genitempo moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the acceptance of the I.D.E.A. grant award for FY 2003 as follows:

I.D.E.A.-B Basic	\$519,276
I.D.E.A. B-Preschool	26,085

15. ACCEPTANCE OF NOTIFICATION OF GRANT AWARD - CARL D. PERKINS VOCATIONAL AND TECHNICAL EDUCATION ACT - FY 2003

ACCEPT PERKINS GRANT AWARD

Trustee Genitempo moved and Trustee Pelaia seconded the following resolution:

Alessio, Julianne		2	\$12.60
Ballester, Carol	2		12.60
Cappetta, Roseann		2	12.60
Carson, Elaine	2		12.60
Cascarano, Nancy		2	12.60
Cifalino, Antoinette		2	12.60
DeAngelo, Margaret		2	12.60
DeFrank, Patricia		2	12.60
DiEdwardo, Sara		2	12.60
DeGennaro, Corinne	2		12.60
Drago, Carolyn	2		12.60
Fejnas, Lee		2	12.60
Fenwick, Janet	2		12.60
Ferdinando, Michele	2		12.60
Homyak, Karen	1		11.90
Jernick, Linda	2		12.60
Konapaka, Margaret	2		12.60
Krupka, Joann	2		12.60
Lewis, Denise	2		12.60
Linfante, Phyllis	2		12.60
Marsella, Gail	2		12.60
Mayer, Diana		2	12.60
Morris, Deborah	2		12.60
Paterno, Mari-Angela	2		12.60
Pavlisko, Deborah		2	12.60
Puccio, Joann	2		12.60
Rafanello, Linda		2	12.60
Rizzi, Elizabeth	2		12.60
Rizzo, Vincenza	2		12.60
SanGiovanni, Beverly	2		12.60
Schoeber, Josephine	2		12.60

<u>NAME</u>	<u>STEP</u>	<u>HOURLY RATE</u>
Souza, Maria	2	\$12.60
Sposato, Kim	2	12.60
Tritto, Mary Jean	2	12.60
Vespoli, Ann	2	12.60
Vicchiariello, Bridget	2	12.60
Witczak, Joanne	2	12.60
Zaccheo, Joan	2	12.60

**22. APPROVAL OF SALARIES – Summer Hours for the
Child Study Team through July 12, 2002**

**APPROVE
SALARIES
CHILD STUDY TEAM**

Vice President Alamo moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the additional summer hours of employment for the following Child Study Team members through July 12, 2002:

Mary Balitsos	\$1,488.68	
Donald DiGiovine		888.16
Susan Furnari	2,332.06	
Elaine Mauro		287.34
Stephen Parigi	2,551.84	
Robert Topolski	761.28	
Marisa Tusche	315.22	

**23. APPROVAL OF SALARIES FOR THE 2002-03
NUTLEY HIGH SCHOOL RAIDER BAND STAFF**

**APPROVE SALARIES
NHS RAIDER
BAND STAFF**

Trustee Genitempo moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the salaries listed below for the 2002-03 Nutley High School Raider Band Staff:

Twirler/Color Guard	\$2,730 (Step 1- 2002/03 Athletic)
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Percussion Instructor (2)	Salary Guide)
Drill Instructor	900 (each)
Winter Guard Instructor	1,200
	783

24. APPOINTMENT - Permanent Unassigned Substitute

**APPOINT PERMANENT
UNASSIGNED SUB**

Trustee Parisi moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that Mr. Michael Soprano be approved as a permanent unassigned substitute for the 2002/2003 school year, at the rate of \$78 per day and fringe benefits which include State Health Benefits and dental plans, and

BE IT FURTHER RESOLVED that this candidate met the district's requirement for the permanent unassigned substitute position, which is the possession of a County Substitute certificate, and

BE IT FURTHER RESOLVED that the Board approves the application for emergent hiring as per the state criminal review procedure.

25. TRANSFER OF PERSONNEL

**TRANSFER
PERSONNEL**

Trustee Restaino moved and Trustee Pelaia seconded the following resolution:

BE IT RESOLVED that the Board of Education approves, upon the recommendation of the Superintendent of Schools, the following transfers:

<u>Name</u>	<u>From</u>	<u>To</u>
Mari Konn	Washington Teacher	Washington/Radcliffe Learning Disabilities Teacher Consultant (LDTC)
Mary Fran Simmons	Franklin Teacher	High School Guidance Counselor

26. SUBSTANCE ABUSE POLICY - First Reading

**SUBSTANCE
ABUSE POLICY
FIRST READING**

Trustee Pelaia moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the following proposed policy, with revisions, for the first reading:

Policy # 523 (5530) Substance Abuse Policy

SECRETARY'S RESOLUTIONS

**SECRETARY'S
RESOLUTIONS**

The following nine resolutions recommended by the Board Secretary were unanimously approved by roll call vote.

1. SECRETARY & TREASURER'S REPORT

**SECY. & TREAS.
REPORTS A
B**

Trustee Pelaia moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education acknowledges and accepts the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending June 30, 2002.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

**CERTIFICATION
MAJOR ACCOUNT
FUND STATUS**

Trustee Pelaia moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that pursuant to NJAC 6:20-2.13 (e), the Nutley Board of Education certifies that as of June 30, 2002, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS - June 28, 2002 and July 22, 2002

BILLS & MANDATORY PAYMENTS C C1

Trustee Pelaia moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education authorizes the payment of bills and mandatory payments as follows:

June 28, 2002	-	\$586,738.88	(Appendix C)
July 22, 2002	-	890,108.57	(Appendix C-1)

4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

USE OF BUILDINGS AND GROUNDS D

Trustee Pelaia moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

5. TRANSFER SCHEDULE

TRANSFER SCHEDULE E

Trustee Pelaia moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education, in compliance with N.J.A.C. 9:20-2 authorizes the transfer in the 2002-03 budget per the Transfer Schedule dated June 28, 2002 in the amount of \$551,665 as appended (Appendix E).

6. PURCHASE OF VARIOUS COMPUTERS & COMPUTER SUPPLIES

PURCHASE COMPUTERS & SUPPLIES

Trustee Restaino moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that pursuant to N.J.S.A. 18A:18A-10 the Board of Education approves the purchase of various computers and computer supplies from Dell Marketing, L.P., Round Rock, Texas for an amount of \$57,196.00 under New Jersey State Contract 81247, and

BE IT FURTHER RESOLVED that the Board authorizes the Secretary/Business Administrator to purchase additional computers and computer supplies, as needed during the year, utilizing this New Jersey State Contract.

7. THERAPEUTIC SCHOOL FOOD SERVICE AGREEMENT -

SCHOOL FOOD SVCS THERAPEUTIC

Trustee Restaino moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the Food Service Agreement with the Therapeutic School at Community Health Care Network, Inc., Belleville, NJ for the 2002-03 school year.

8. CAFETERIA PRICES - 2002-03 School Year

CAFETERIA PRICES F

Trustee Restaino moved and Trustee Casale seconded the following resolution:

BE IT RESOLVED that the Board of Education approves the cafeteria prices for the 2002-03 school year as per Appendix F.

9. BIDS FOR DIGITAL CLOSED CIRCUIT TELEVISION RECORDERS

**BIDS - DIGITAL
CLOSED CIRCUIT
TV RECORDERS**

Trustee Restaino moved and Trustee Casale seconded the following resolution:

WHEREAS bids for digital closed circuit television recorders were advertised on July 3, 2002, and

WHEREAS sealed bids were publicly opened and read aloud on July 17, 2002 at 11:00 a.m. in the office of the Business Administrator/Board Secretary, and

WHEREAS the following bids were received in the following amounts:

Coskeys TV & Radio Sales & Service Inc. North Brunswick, NJ	\$24,250	
Video Shack, Inc. Union, NJ	\$22,500	and

WHEREAS the lowest bid substantially exceeds the cost estimates for the goods or services,

NOW THEREFORE BE IT RESOLVED that the Board of Education rejects the bids received according to 18A:18A-22 which states that a board of education may reject all bids if the lowest bid substantially exceeds the cost estimates for the goods or services.

HEARING OF CITIZENS

HEARING OF CITIZENS

Resident Joan Rubino asked questions about insurance coverage regarding the volunteer coaches policy. She also asked if staff members abide by the restrictions on smoking on school property.

Resident Lori Wiedman asked if signs could be posted about prohibiting the walking of dogs on school property.

Student Michael Nocera read a prepared statement about the proposed Substance Abuse Policy and raised questions about the fairness of the policy and the possibility of an appeal process. Board attorney Pomaco and Trustee Pelaia responded with specifics regarding this policy.

President Cafone responded where appropriate. Hearing no further comments, President Cafone closed this portion of the meeting.

OLD BUSINESS

OLD BUSINESS

Trustee Pelaia again recommended that the Board pursue the videotaping and televising of regular public board meetings. He recommended that the Board approve this for a six-month probationary period.

Trustee Pelaia moved and Trustee Casale seconded a motion to approve an expenditure, not to exceed \$5,000, to televise the regular public board meetings for a six-month probationary period.

After discussion and concern from trustees, Trustee Pelaia offered to withdraw his resolution but stated that he would present it again at the next regular board meeting.

Trustee Parisi again raised the issue presented last month by some residents to change the name of Yantacaw School to the John Walker Elementary School. He asked if he could proceed in developing a survey to compile the opinions of the Yantacaw School community. President Cafone and the trustees agreed.

NEW BUSINESS

NEW BUSINESS

None

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 10:20 PM on a motion by Trustee Restaino, seconded by Trustee Del Tufo and unanimously approved by voice vote.

Respectfully submitted,

JAMES MALLEN
Board Secretary

JOHN CAFONE
Board President